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# Haryana Government Gazette

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### PART—I

#### Notifications, Orders and Declarations by Haryana Government

##### HIGHER EDUCATION DEPARTMENT

The 31st December, 2013

No. KW 20/36-2011 UNP (5).—In exercise of the powers conferred by Sub-section (5) of Section 30 of Haryana Private Universities Act, 2006 and all other powers enabling him in this behalf, the Governor of Haryana hereby allows Shree Guru Gobind Singh Tricentenary University, Budhera, Gurgaon to frame its First Statutes.

S. S. PRASAD,

Principal Secretary to Government Haryana,  
Higher Education Department, Chandigarh.

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(403)

## Chapter-1 General Provisions

1. **Short Title, Scope Commencement**
- (i) The "First Statute" means the First Statute of Shree Guru Gobind Singh Tricentenary University, Gurgaon, Haryana.
- (ii) This Statute shall come into force with effect from the date of publication in the Official Gazette.

2. **Objects of the University**

The objects of the University shall be as follows:

- (i) To provide instructions, teaching and training in higher education and make provisions for research advancement and dissemination of knowledge.
- (ii) To create higher levels of intellectual abilities.
- (iii) To establish state of the art facilities for education and training.
- (iv) To carry out teaching and research and offer continuing education programmes.
- (v) To create centers of excellence for research and development and for sharing knowledge and its application.
- (vi) To establish a campus at Gurgaon and other approved locations in the State of Haryana.
- (vii) To run academic programmes/courses for conferring degrees, diplomas, certificates and other academic distinctions on the basis of examination, or any such other method.
- (viii) To maintain the academic standard of degrees, diplomas, certificates and other academic distinctions as per bye-laws and to ensure that the same are not lower than those laid down by the regulating bodies.
- (ix) To pursue any other objective as may be approved by the Government for the purpose of its academic progress.
- (x) To run any or all such programmes and activities and take such actions that may be deemed expedient or necessary for attainment of the above objects.

3. **Definitions**

The definitions provided under Section 2 of the Haryana Private Universities Act 2006 as amended upto date shall be as such and are reproduced bellow:-

- (i) "Act" means the Haryana Private Universities Act, 2006 as amended upto date.
- (ii) All India Council for Technical Education " means All India Council for Technical Education established under the All India Council for Technical Education Act, 1987 (Central Act 52 of 1987)

- (iii) "Bar Council of India" means the Bar Council of India constituted under the Advocate's Act, 1961 (Central Act 25 of 1961).
- (iv) "Campus" means that area of the University in which it is established.
- (v) "Council of Scientific and Industrial Research" means the Council of Scientific and Industrial Research, New Delhi, an agency of the Central Government.
- (vi) "Dental Council of India" means Dental Council of India, Delhi.
- (vii) "Department of Science and Technology" means the Department of Science and Technology of the Central Government.
- (viii) "Employee" means a person appointed by the University and includes a teacher, officer and any other staff of the University.
- (ix) "Existing Private University" means a University which has been established under the Haryana Private Universities Act, 2006 (Act 32 of 2006) before the Notification of Haryana Private Universities (Amendment) Act, 2012.
- (x) "Faculty" means a group of academic departments of similar disciplines.
- (xi) "Fee" means collection made by the University from the students by whatever name it may be called, which is not refundable.
- (xii) "Government" means the Government of the State of Haryana.
- (xiii) "Higher Education" means study of a curriculum or course for the pursuit of knowledge beyond 10+2 level.
- (xiv) "Hostel" means a place of residence of the students of the University.
- (xv) "Indian Council of Agricultural Research" means the Indian Council of Agricultural Research, a society registered under the Societies Registration Act, 1860 (Central Act 21 of 1860).
- (xvi) "Indian Nursing Council" means an autonomous body constituted under Section 3 of the Indian Nursing Council Act, 1947 (48 of 1947).
- (xvii) "Medical Council of India" means Medical Council of India, Delhi.
- (xviii) "National Assessment and Accreditation Council" means National Assessment and Accreditation Council, Bangalore, an autonomous institution of the University Grants Commission.

- (xix) "National Board of Accreditation" means National Board of Accreditation, New Delhi, an autonomous body of All India Council of Technical Education.
- (xx) "National Council for Teacher Education" means the National Council for Teacher Education, Delhi.
- (xxi) "Pharmacy Council of India" means Pharmacy Council of India, Delhi.
- (xxii) "Prescribed" means prescribed by the rules made under this Act.
- (xxiii) "Regulating Body" means a body established by the Government of India for laying down norms and conditions for ensuring academic standards of higher education such as University Grants Commission, All India Council for Technical Education, National Council for Teacher Education, Medical Council of India, Bar Council of India, Pharmacy Council of India, National Assessment and Accreditation Council, Indian Council of Agricultural Research, National Board of Accreditation, Indian Nursing Council, Council of Scientific and Industrial Research, Dental Council of India, etc, and includes the Govt. of India or the Government.
- (xxiv) "Rules" means the rules made by the Government under this Act.
- (xxv) "Schedule" means Schedule appended to this Act.
- (xxvi) "Sponsoring Body" in relation to Shree Guru Gobind Singh Tricentenary University, Budhera (Gurgaon) means Dashmesh Educational Charitable Trust (Regd.).
- (xxvii) "Statutes", "Ordinances" and "Regulations" means respectively the Statutes, Ordinances and Regulations of the University made under this Act.
- (xxviii) "Student of the University" means a person enrolled in the University for taking a course of study for a degree, diploma or other academic distinction, duly instituted by the University including a research degree.
- (xxix) "Teacher" means a Professor, Associate Professor, Assistant Professor or any other person required to impart education or guide research or render guidance in any other form to the students for pursuing a course of programme of study of the University.
- (xxx) "University Grants Commission" means the University Grants Commission, established under the University Grants Commission Act, 1956 (Central Act 3 of 1956).
- (xxxi) "University" means a University incorporated by law in India.

4. **Seal of the University**

The Shree Guru Gobind Singh Tricentenary University shall have a common seal to be used for the purposes of the University and the design of the seal shall be as decided by the University with the approval of the Sponsoring Body subject to further change or amendment as deemed necessary from time to time. The University, with the approval of the Sponsoring Body, may also decide to make and use Flag, Anthem, Insignia, Vehicle Flag and other symbolic or graphic expressions, abbreviations or likewise, for such purposes as deemed necessary and which are permissible by the state Government and/ or the Central Government.

## Chapter-2 Officers of the University

The following shall be the Officers of the University:-

- (i) Visitor
- (ii) Chancellor
- (iii) Vice-Chancellor
- (iv) Registrar
- (v) Controller of Examinations
- (vi) Chief Finance and Accounts Officer
- (vii) Deans of Faculties
- (viii) Other Officers

5. **Visitor:  
Powers & Functions**
- (i) The Governor of Haryana shall be the Visitor of the University
  - (ii) The Visitor shall have the following powers as specified under Section 15 of the Act :
    - (a) When present, he shall preside over the convocation of the University for conferring degrees and diplomas.
    - (b) To call for any paper or information relating to the affairs of the University.
    - (c) On the basis of the information received under Clause (b), if he is satisfied that any order, proceeding, or decision taken by any authority of the University is not in conformity with the provisions of this Act, Statutes, Ordinances, Regulations or Rules, he may issue such directions as he may deem fit in the interest of the University and the directions so issued shall be complied with by the University.
6. **Chancellor:  
Appointment  
Powers & Functions**
- (i) The Chancellor shall be appointed by the Sponsoring Body for a period of three year with the approval of the Visitor by following such procedure and on such terms and conditions as may be prescribed in the Rules/Regulations made by the Government under Clause (d) to Sub Section (2) of Section 47 of the Act.
 

The Chancellor shall be entitled to receive an honorarium, expenses and allowances as may be decided by the Sponsoring Body from time to time.
  - (ii) The Chancellor shall be eligible for reappointment with the approval of Visitor following the procedure as laid down under Clause (i) above.
  - (iii) If the office of the Chancellor becomes vacant due to death, resignation or otherwise , or if the Chancellor is unable to perform his/her duties due to illness or any other reason, the Sponsoring Body shall appoint a new/ interim Chancellor as per the Rules mentioned in Sub Section (i) above.

- (iv) If at any time, the situation so warrants that the continuation of the Chancellor is not in the interest of the University, the Governing Body may recommend by passing a resolution to this effect with 2/3 majority and send the same to Sponsoring Body for necessary action.

Provided that before taking an action under this Sub-Section, the Chancellor shall be given an opportunity of being heard.

- (v) The Chancellor shall be the head of the University. The Chancellor shall preside over the meetings of the Governing Body and shall, when the Visitor is not present, preside over the convocation of the University for conferring degrees, diplomas or other academic distinctions.
- (vi) The Chancellor shall have the following powers as prescribed under Section 16(4) of the Act.
- (a) To call for any information or record.
  - (b) To appoint the Vice-Chancellor.
  - (c) To remove the Vice-Chancellor in accordance with the provision of Sub-Section (7) of Section 17 of the Act.
- (vii) Subject to the above provisions of the Act, the Chancellor shall have the following additional powers:
- (a) If in any case, the Chancellor finds that any decision or order of any officer, authority committee or board should be modified, annulled, reversed or remitted for reconsideration by such officer, authority, committee or board, the Chancellor may pass orders accordingly.
  - (b) The Chancellor may delegate any of his /her powers to the Vice-Chancellor or any other officer of the University/member of the Governing Body in consultation with the Governing Body.
  - (c) In case of any dispute and /or difference of opinion between officers of the University, in interpretation of provision made in the Statutes, Ordinances and Regulations, the decision of the Chancellor shall be final and binding on all concerned.
- (viii) Such other powers as may be specified by the Statutes, Ordinances, Regulations and Rules.
- (i) The Vice Chancellor shall be appointed by the Chancellor as per the qualifications prescribed by the University Grants Commission, on the recommendation of selection committee constituted for this purpose. He shall hold office for a period of three years.

7.

**Vice-Chancellor:  
Appointment  
Powers & Functions**

Provided that on the expiry of term of the Vice-Chancellor, he shall be eligible for reappointment for another term of three years.

Provided further that the Vice-Chancellor shall continue to hold the office even after the expiry of term till the new Vice Chancellor joins. However, in any case, this period shall not exceed one year.

Also provided further that in case of an emergency like illness, long absence, resignation or due to another reason, the Chancellor shall assign the duties of the Vice Chancellor to Senior Professor/Registrar or any other competent authority of the University. However, this period of interim arrangement shall not exceed one year.

- (ii) If, at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Vice Chancellor is not in the interest of the University, the Chancellor may, by an order in writing stating the reasons therein, require the Vice-Chancellor to relinquish/leave his office from such date as may be specified in the order.

Provided that before taking an action under this Sub-Section, the Vice-Chancellor shall be given an opportunity of being heard.

- (iii) The Vice Chancellor shall exercise the powers and perform the following functions as specified under Section 17 of the Act :-

- (a) The Vice Chancellor shall be principal executive and academic officer of the University and shall exercise general superintendence and control over the affairs of the University.
- (b) In the absence of both the Visitor and the Chancellor, the Vice Chancellor shall preside over the convocation of the University.
- (c) If, in the opinion of the Vice Chancellor, it is necessary to take action on any matter for which powers are conferred on any other authority by or under this Act, he/she may take such action as he/she may deem necessary and shall at the earliest opportunity thereafter report his/her action to such officer of authority as would have in the ordinary course dealt with the matter.

Provided that if in the opinion of the concerned officer or authority, such action should not have been taken by the Vice Chancellor, then such case shall be referred to the Chancellor whose decision thereon shall be final.



Provided further that where any such action taken by the Vice Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within three months from the date on which such action is communicated to him, an appeal to the Board of Management and the Board of Management may confirm or modify or reverse the action taken by the Vice Chancellor.

- (d) If, in the opinion of the Vice Chancellor, any decision of any authority of the University is beyond the scope of power conferred by this Act, Statutes, Ordinances, Regulations or Rules or is likely to be prejudicial to the interests of the University, he shall direct the concerned authority to revise its decision within fifteen days from the date of such direction and, in case, the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the Chancellor and his decision thereon shall be final.
- (iv) In addition to the above, the Vice Chancellor shall also have powers and perform the following functions:
- (a) The Vice Chancellor shall ensure compliance with the provisions of the Haryana Private Universities Act, 2006 (as amended from time to time), Statutes, Ordinances, Regulations, Rules and decisions of various authorities of the University.
- (b) All powers relating to proper maintenance of discipline in the University shall be vested in the Vice Chancellor.
- (c) The Vice-Chancellor may appoint Visiting Fellows, Emeritus Professors and Visiting Professors and grant Fellowships, Scholarships, Studentships, Medals and Prizes, after seeking prior concurrence of the Board of Management.
- (d) The Vice Chancellor shall have the power to convene or cause to be convened meeting of the various authorities, bodies, committees and boards of the University.
- (e) Non-teaching/administrative staff as required for the smooth functioning of the University shall be appointed by the Vice Chancellor on the recommendations of the selection committees after getting the posts sanctioned from the Board of Management.
- (f) The Vice Chancellor shall exercise all other powers as may be delegated by the Chancellor, Board of Management, Governing Body and those specified in the Statutes, Ordinances, Regulations & Rules.

8. Registrar: Appointment, Powers & Functions
- (i) The Registrar shall be appointed by the Chairperson of the Sponsoring Body on the recommendation of Selection Committee constituted for the purpose and shall possess the Qualifications prescribed by the University Grants Commission.
  - (ii) He shall discharge his duties under the overall superintendence, guidance & control of the Vice Chancellor.
  - (iii) When the Office of the Registrar falls vacant or when the Registrar is, by reason of illness or long absence or due to any other reason, unable to perform his/her duties, the same shall be performed by such person as the Vice-Chancellor may, on the direction of the Chancellor, appoint for the purpose.
  - (iv) If, at any time, upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the University, the Chancellor may, by an order in writing stating the reasons therein, require the Registrar to relinquish his office from such date as may be specified in the order.  
  
Provided that before taking an action under this Sub-Section, the Registrar shall be given an opportunity of being heard.
  - (v) The Registrar shall exercise the powers and perform the following functions as prescribed under Section 18 of the Act,
    - (a) All contracts shall be signed and documents and record shall be authenticated by the Registrar on behalf of the University.
    - (b) The Registrar shall be Member-Secretary of the Governing Body, Board of Management, and Academic Council but shall not have right to vote.  
  
He will discharge all related functions *inter alia*: issuing notices for convening meeting, sending agenda papers, recording and keeping the minutes.
  - (vi) In addition to the above, the Registrar shall have the following powers and functions:-
    - (a) The Registrar shall be the custodian of the records and the common seal of the University.
    - (b) The Registrar shall represent the University in suits or proceedings, by or against the University, sign powers of attorney, verify pleadings, and depute his/her representative for the purpose.
    - (c) The Registrar shall exercise such powers and perform such other functions as may be specified in the Statutes, Ordinances or Regulations or as may be required from time to time by the Governing

Body/Board of Management/ Chancellor/Vice-Chancellor.

9. **Controller of Examinations : Appointment, Powers & Functions**

- (i) The Controller of Examinations shall be appointed by the Chancellor on the recommendation of the Vice Chancellor as per requisite qualifications and experience.
- (ii) The Controller of Examinations shall be whole time salaried officer of the University. He shall discharge his duties under the overall superintendence, guidance & control of the Vice-Chancellor.
- (iii) When the office of the Controller of Examinations falls vacant or when he/she is, by reason of illness or long absence or due to any other reason, unable to perform his/her duties, the same shall be performed by such person as the Vice-Chancellor, may on the direction of the Chancellor, appoint for the purpose.
- (iv) If, at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of Controller of Examinations is not in the interest of the University, the Chancellor may, be an order in writing stating the reasons therein, require the Controller of Examinations to relinquish his office from such date as may be specified in the order.  

Provided that before taking an action under this sub-Section, the Controller of Examination shall be given opportunity to being heard.
- (v) The Controller of Examinations shall perform the following duties as prescribed under Section 18A of the Act (amended Act No. 16 of 2012).
  - (a) To conduct examinations in a disciplined and efficient manner.
  - (b) To arrange for the setting of papers with strict regard to secrecy.
  - (c) To arrange for the evaluation of answer-sheets in accordance with the planned time schedule for results.
  - (d) To constantly review the system of examinations in order to enhance the level of impartiality and objectivity with a view to make it better instrument for assessing the attainments of students.
  - (e) To deal with any other matter connected with examinations which may, from time to time, be assigned to him by the Vice Chancellor.
- (vi) In addition to above, the Controller of Examinations shall perform such other functions as may be specified in the Statutes, Ordinances and Regulations and as may be required

10. **Chief Finance  
& Accounts Officer :  
Appointment  
Powers & Functions**

- from time to time by the Chancellor/Vice Chancellor/Governing Body/Board of Management.
- (i) The Chief Finance & Accounts Officer shall be appointed by the Chancellor, on the recommendation of the Vice Chancellor as per requisite qualifications and experience.
  - (ii) The Chief Finance & Accounts Officer shall discharge his duties under the supervision of the Vice Chancellor and shall be accountable to the Governing Body and the Board of Management.
  - (iii) When the Office of the Chief Finance & Accounts Officer falls vacant or when he/she is, by reason of illness or long absence or due to any other reason, unable to perform his/her duties, the same shall be performed by such person as the Vice Chancellor, on the direction of the Chancellor, may appoint for the purpose.
  - (iv) If, at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Chief Finance & Accounts Officer is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, require the Chief Finance & Accounts Officer to relinquish his office from such date as may be specified in the order.

Provided that before taking an action under this Sub-Section, the Chief Finance & Accounts Officer shall be given an opportunity of being heard.

- (v) The Chief Finance & Accounts Officer shall exercise the following powers and perform functions:
  - (a) To exercise general supervision of the accounts and funds of the University and advise Chancellor and the Vice Chancellor of the University on the financial matters.
  - (b) To work as Member-Secretary of the Finance Committee and Fee Committee, issue notices and convene meetings of these committees and record /keep the minutes of the meetings.
  - (c) To manage investments of the University subject to approval/control of the Governing Body.
  - (d) To ensure that the limits approved by the Governing Body/ Board of Management for recurring and non-recurring expenditures for the year are not exceeded and the money is spent for the purpose for which it was granted or allocated.
  - (e) To prepare, in consultation with the Vice Chancellor and subject to amendment/comments and approval of Finance Committee, annual accounts and budgets of

income and expenditure of the University for submission/approval of the Board of Management and the Governing Body.

- (f) To keep a constant vigil on the cash, bank balance and investments, to receive all moneys for the use and benefit of the University within the mandate and objectives of the University.
- (g) To -make payments sanctioned under each Head of the Budget as approved by the Governing Body/Board of Management or as authorized by a competent authority designated by the Vice-Chancellor.
- (h) To monitor the progress of collection of revenues of the University and facilitate collection of arrears, if any.
- (i) To ensure that the records of properties of the University are maintained properly and the stock checking of equipments and other materials in the offices of the University and Institutions is conducted regularly.
- (j) To bring to the notice of the Vice Chancellor/Chancellor any unauthorized expenditure or other financial irregularities and suggest appropriate action/measures.
- (k) To call from any office of the University and the Institutions maintained by the University, any information or reports that he may consider necessary for the performance of his financial functions.
- (l) To ensure that adequate controls commensurating with the size and limits of financial operations are in place.
- (m) To ensure that all statutory requirements relating to Employees State Insurance (ESI), Provident Fund, Taxation, etc. are timely complied with. He shall represent the University in all matters pertaining to finance and taxation.  
  
He will also ensure appointment of Statutory Auditors with the approval of the Finance Committee.
- (n) To liaise with Financial Institutions/Banks for accounts /financial requirements and other financial matters.
- (o) To perform such other functions as may be specified in the Statutes, Ordinances and Regulations and as may be required from time to time by the

Chancellor/Vice Chancellor /Governing Body /Board of Management.

11. **Dean of Faculty:  
Appointment  
Powers & Functions**
- (i) There shall be a Dean for each Faculty. The Deans of the concerned Faculties shall be appointed by the Chancellor on the recommendation of the Vice Chancellor. The Dean shall hold the office for a term of three years.
- (ii) However, if the Chancellor/Vice Chancellor on the report of the committee constituted for this purpose, is satisfied that his/her further continuance will be detrimental to the cause for which he/she has been appointed or to the interests of the University may ask him/her to relinquish his/her office as Dean from such date as may be specified in the order.
- Provided that before taking any action, the Dean shall be given an opportunity of being heard.
- (iii) The Dean shall have the following powers and perform functions:
- (a) The Dean shall be the Chairperson of the Faculty and shall be responsible for the observance of the Act, Statutes, Ordinances and Regulations relating to the faculty.
- (b) The Dean shall be responsible for overall supervision, control and the conduct of teaching and research work in the Department (s).
- (c) The Dean of the Faculty shall exercise such other powers and perform such other functions and duties as may be assigned by the Chancellor/Vice-Chancellor.
12. **Other Officers:  
Appointment,  
Powers & Functions**
- (i) Other Officers, as required for the smooth functioning of the University, shall be appointed by the Chancellor on the recommendation of the selection committees after getting the posts sanctioned from the Board of Management.
- (ii) The other officers shall exercise powers and discharge duties as provided in the Ordinances/Regulations or as prescribed/assigned by Vice Chancellor/ Chancellor/Board of Management/Governing Body.

### Chapter-3 Authorities of the University

As per Section 21 of the Act, the following shall be the authorities of the University:-

- (i) Governing Body
- (ii) Board of Management
- (iii) Academic Council
- (iv) Other Authorities.

#### 13. Governing Body : Constitution Powers & Functions

- (i) The Governing Body of the University, as per Section 22 of the Act shall consist of the following members :-
  - (a) Chancellor as its Chairperson
  - (b) Vice Chancellor
  - (c) Secretary to the Government of Haryana, Higher Education Department, or in his absence, Director General, Higher Education, Haryana in his/her ex-officio capacity
  - (d) Five persons nominated by the Sponsoring Body out of whom two shall be eminent educationalists
  - (e) One expert of management or technology from outside the University nominated by the Chancellor
  - (f) One expert of finance, nominated by the Chancellor
  - (g) Registrar as Member-Secretary
- (ii) The term of office of the nominated members of the Governing Body shall be [REDACTED]. The nominated members shall be eligible for re-nomination. The nominated members shall cease to be members of the Governing Body on demitting their office.
- (iii) Resignation from the membership of the Governing Body shall be effective after it has been accepted by the Chancellor.
- (iv) [REDACTED] The Governing Body shall meet at least three times in a [REDACTED]
- (v) [REDACTED] The quorum for the meetings of the Governing Body shall be [REDACTED] four, provided that the Secretary to Government of Haryana, Higher Education Department, or in his absence, Director General, Higher Education, Haryana shall be present in each meeting in which decisions on issues involving Governing policies/ instructions are to be taken.

- (vi) The Governing Body shall be the ~~supreme~~ authority of the University. All the movable and immovable properties of the University shall vest in the Governing Body.
- (vii) The Governing Body shall have the following powers as specified under Section 22 (2) of the Act:
- (a) To provide general superintendence and directions and to control the functioning of the University by using all such powers as are provided by this Act, Statutes, Ordinances, Regulation or Rules.
  - (b) To review the decisions of other authorities of the University in case they are not in conformity with the provisions of this Act, Statutes, Ordinances, Regulation or Rules.
  - (c) To approve the budget and annual report of the University.
  - (d) To lay down the extensive policies to be followed by the University.
  - (e) To recommend to the Sponsoring Body for the dissolution of the University if the situation arises when there is no smooth functioning of the University in spite of best efforts.
- (viii) In addition to the powers vested in the Governing Body by virtue of the Act, the Governing Body shall also have the following powers and functions:-
- (a) To review, from time to time, the broad policies and programmes of the University and to suggest measures for the improvement and development of the University.
  - (b) To advise the Chancellor in respect of any matter that the Chancellor refers to it for advice.
  - (c) To maintain and fulfill the basic aims and objectives of the University as set out in Section 3 of the Act, and to determine and regulate the educational, research, financial and other policies of the University.
  - (d) To provide for the raising, receiving, spending and borrowing of funds, placing investments and money of the University, maintain correct account, and conduct annual audit of the same.
  - (e) To appoint representatives of the University to other institutions or organizations as may be desirable.
  - (f) To purchase, take on lease, accept as gift or otherwise acquire any land, buildings or property which may be necessary or convenient for the purpose of the University, and on such terms and conditions as it



may deem fit and proper, and to construct, alter and maintain any such land, buildings or property.

(g) To hold, sell, hypothecate or dispose off, transfer or accept transfers of any movable, immovable and intellectual property as needed to fulfill the aims and objectives of the University.

(h) To appoint committees and delegate any of the above mentioned powers and duties to any of officers, authority and committee or employee of the University.

(i) To perform such other functions as may be prescribed from time to time in the Act/Statutes.

14. **The Board of Management :  
Constitution, Powers & Functions**

(i) The Board of Management shall be constituted as per Section 23 of the Act and consist of the following members:-

(a) Vice Chancellor as Chairperson.

(b) Secretary to Government of Haryana, Higher Education Department, or in his absence, the Director General, Higher Education, Government of Haryana.

(c) Two members of the Governing Body, nominated by the Sponsoring Body.

(d) Three persons, who are not the members of the Governing Body, nominated by the Sponsoring Body.

(e) Three person from amongst the teachers, nominated by the Sponsoring Body.

(f) Two teachers, nominated by Vice Chancellor.

(g) Registrar as Member-Secretary.

(ii) The term of office of the nominated members of the Board of Management shall be three years. The nominated members shall be eligible for re-nomination. The ex-officio members shall case to be members of the Board of Management on ceasing their office.

(iii) Resignation from the membership of the Board of Management shall be effective after it has accepted by the Vice Chancellor.

(iv) The quorum for the meetings of the Board Management shall be five, provided that the Secretary to Government of Haryana, Higher Education Department, or in his absence, Director General, Higher Education, Haryana, shall be present in each meeting in which decisions on issues involving Governing policies/ instructions are to be taken.

- (v) The Board of Management shall meet once in every two months.
- (vi) In case of non-unanimity on any issue, the decision will be approved by the simple majority of the present voting members. The Registrar would be non-voting member.
- (vii) The Board of Management shall exercise the following powers and perform functions:-
  - (a) To examine and approve financial accounts together with audit report.
  - (b) To examine and recommend budget for recurring & non-recurring expenditure to Governing Body for approval. The Board will also oversee the expenses vis-a-vis approved budget for expenditure.
  - (c) To approve Ordinances and Regulations of the University.
  - (d) To create teaching, administrative, and other necessary posts *inter-alia* covering qualifications and emoluments in consultation with the Finance Committee.
  - (e) To approve the appointment of such Professors, Associate Professors, Assistant Professors, other teachers and academic staff as may be necessary on the recommendation of the selection committee.
  - (f) To define the function, terms and conditions of service of Professors, Associate Professors, Assistant Professors, other teachers and academic staff employed by the University in consultation with the Academic Council.
  - (g) To approve and specify the manner of appointment to temporary vacancies of academic staff.
  - (h) To make provision for the appointment of visiting Professors, Emeritus Professors, Fellows, Artists, Writers and other distinguished Professionals as required and determine the terms and conditions of such appointments.
  - (i) To manage and regulate the finances accounts, investments, property of the University and other affairs of the University and to appoint such agents as may be considered fit. in consultation with the Finance Committee.
  - (j) To oversee enforcement of discipline amongst the employees in accordance with the Statutes, Ordinances and Regulations.

- (k) To recommend transfer or acceptance of transfer of any immovable or moveable or property on behalf of the University to the Governing Body.
- (l) To fix the remuneration payable to course writers, counselors, examiners and invigilators, and traveling and other allowances payable in consultation with the Finance Committee.
- (m) To recommend to the Governing Body to delegate any of its powers to any committee or sub-committee, the Vice-Chancellor, the Registrar, the Chief Finance and Accounts Officers or any other officer of the University.
- (n) To entertain, adjudicate upon, or redress the grievances of the employees and the students of the University who may, for any reason, feel aggrieved, through proper channel.
- (o) To institute fellowships, scholarships, etc.
- (p) To select an emblem and to have a common seal for the University and to provide for the custody and use of such seal in consultation with the Sponsoring Body.
- (q) To approve conferment of degrees, awards, and fellowships.
- (r) To approve collaborations/exchange programmes with renowned national/international universities to achieve international quality standards in teaching and research.
- (s) To oversee the management of general and endowment funds as per Section 11, 12, & 13, of the Act in consultation with the Finance Committee.
- (t) To appoint committees for such purposes under Section 35 of his Statutes and with such powers as it may deem fit and to appoint such persons on these committees as it may think fit.
- (u) To approve provision of buildings, premises, furniture, fittings, equipments, appliances and other facilities required for carrying on the work of the University.
- (v) To examine and accord final approval of building plans and award building contracts or authorize construction.
- (w) To issue appeals for funds for carrying out the objectives of the University and accept such funds as

grants, donations, contributions, gifts, prizes, scholarships, fees and other moneys.

- (x) To refer all matters of policy and financial decisions to the Governing Body and ensure that the minutes are regularly presented in the meetings of the Governing Body for perusal and approval.
- (y) To raise and borrow money with the approval of the Governing Body on bonds, mortgages, promissory notes or other securities founded or based on any of the properties and assets of the University or without any securities and upon approved terms and conditions and to pay out of the University all expenses incidental to the raising of money and to repay and redeem any money borrowed.
- (z) To exercise such other powers and perform such other functions as may be conferred on it the Act or the Statutes or as prescribed by the Chancellor/Governing Body.

**15. Academic Council :  
Constitution,  
Powers & Functions**

- (i) The Academic Council shall consist of the following members
  - (a) Vice Chancellor as Chairperson
  - (b) All the Deans of Faculties and Heads of the Institutions
  - (c) Five Professors/Associate Professors of the University nominated by the Chancellor.
  - (d) Controller of Examinations
  - (e) Three educationists of repute from outside the University, nominated by the Chancellor.
  - (f) Three representatives of repute from amongst the Scientists / Educationists/ Technologists / Industrialists for their specialized knowledge co-opted by the Academic Council.
  - (g) The Registrar shall be the Member-Secretary.
- (ii) The Vice Chancellor may co-opt members, persons having special knowledge or experience in the subject matter of any particular business which may come before the Council for consideration.

The members so co-opted shall have all the rights of the members of the Council in regard to the transaction of the business in relation to which they have been co-opted.

The term of the co-opted/ nominated members of the Academic Council will be three years.

- (iii) Two fifth (40%) of the members of the Academic Council shall form the quorum at a meeting.
- (iv) The Academic Council shall ordinarily meet once in two months with minimum three meetings during the year.
- (v) Any business which may be necessary for the Academic Council to perform, except such business as may be placed before its meeting, may be carried out by circulation of a resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council.
- (vi) The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of the Act, Statutes, Ordinances, Regulations and Rules, co-ordinate and exercise general supervision over the academic policies of the University.
- (vii) In addition to the powers and functions as prescribed under Section 24 (3) of the Act, the Academic Council shall exercise the following powers and perform functions:-
  - (a) To promote teaching, research and related activities in the University, *inter-alia* covering methods of instructions, evaluation, etc. for improvement in academic standards.
  - (b) To make recommendation to the Governing Body through the Board of Management on the proposals received from different faculties of the University for the conferment of degrees or diplomas or certificates or any other distinction or honour of the University.
  - (c) To consider matters of general academic interest either on its own initiative or on a reference made by a faculty or Board of Studies or Board of Management or Governing Body or Chancellor or Vice Chancellor and take appropriate action thereon.
  - (d) To make proposals to the Board of Management for the institution of fellowships, scholarships, studentships, exhibitions, medals, and prizes and to make and/or approve the rules for their award.
  - (e) To recommend to the Board of Management the creation and abolition of teaching and academic posts.
  - (f) To recognize persons of eminence in their subject to be associated as research co-guides/co-supervisors in various subjects or inter-disciplinary subjects.

- (g) To recognize the certificates, diplomas and degrees of other universities and institutions and to approve their equivalence.
- (h) To approve the syllabi of different courses/subjects submitted by the Faculties/Board of Studies and the Departments and to provide for the conduct of the examinations according to the Ordinances made for the purpose.
- (i) To consider and approve eligibility criteria for student admissions to various programmes offered by various Faculties/Departments of the University.
- (j) To recommend to the Board of Management the rates of remuneration and allowances related to the examination work.
- (k) To approve the Academic Calendar.
- (l) To constitute and delegate any of its powers to the standing committee of Academic Council / Deans as it may deem fit.
- (m) To report or make recommendations on any matter referred to it by the Chancellor or Governing Body or Board of Management or Vice Chancellor as the case may be.
- (n) To recommend to the Board of Management on the Ordinances regarding discipline, residences, attendance and other academic functions of the University.
- (o) To exercise such other powers and perform such other duties as may be prescribed from time to time

16. **Other Authorities:  
Constitution  
Powers & Functions** Other authorities shall be such as may be required by the University from time to time and declared by subsequent Statutes, Ordinances and Regulations.

## Chapter-4 Committees and Boards

### 17. Finance Committee : Constitution, Powers & Functions

- (i) The Finance Committee shall consist of the following members :-
  - (a) Vice Chancellor as Chairperson
  - (b) Registrar
  - (c) Financial Expert Member of the Governing Body as nominee of the Chancellor
  - (d) One nominee of the Board of Management
  - (e) Chief Finance and Accounts Officer as Member-Secretary.
- (ii) The Finance Committee shall meet at least ~~twice~~ ~~each~~ ~~year~~.  
Quorum for the meeting will be three.
- (iii) All members of the Finance Committee other than ex-office members shall hold office for a ~~term~~ of three years.
- (iv) The Finance Committee shall have the following powers and functions:
  - (a) The annual accounts and financial estimates of the University shall be placed before the Finance Committee for consideration/ comments and thereafter shall be submitted to the Governing Body for its approved after consideration by the Board of Management.
  - (b) The Finance Committee shall, with the approval of the Board of Management, fix limits of the total recurring expenditure and the total non-recurring expenditure of the year, based on the income and resources of the University. No expenditure shall be incurred by the University in excess of the limits so fixed without specific approval of the Finance Committee and Board of Management.
  - (c) No expenditure other than that provided in the budget shall be incurred by the University without the approval of the Finance Committee and the Board of Management.
  - (d) The Finance Committee shall consider the proposal of the Fee Committee as specified in the Statutes / Ordinances regarding the fee structure and shall give its recommendations to the Board of Management for consideration and approval.

- (e) The Finance Committee shall monitor expenses vis-a-vis approved budget.
- (f) Any other power/function prescribed in subsequent Statutes, Ordinances, Rules and Regulations.

18. **Admission Committee** The University shall have an Admission Committee, which shall be Constituted as under :

- (i) Vice Chancellor as Chairperson
- (ii) Heads of Institutions
- (iii) Deans/Principals/Directors of Faculties
- (iv) Chief Finance & Accounts Officer
- (v) Registrar as Member-Secretary

The Committee will decide the policy guidelines relating to admission to various courses as per the Act and prescription of the Regulating Bodies as specified under Clause 27 of the Statues. The admission process will be undertaken by the Faculty / Course wise Admission Committees.

The constitution of the Admission Committees and their powers and functions shall be provided by the Board of Management.

19. **Fee Committee** The University shall have a Fee Committee, which shall be constituted as under:

- (i) Vice Chancellor as Chairperson
- (ii) Registrar
- (iii) Financial Expert outside the University, to be nominated by Chancellor
- (iv) The Chief Finance and Accounts Officer shall be the Member Secretary.

The Fee Committee will prepare the fee structures and review them periodically. The recommendations of the Fee Committee will be considered by the Finance Committee and submitted to Board of Management for approval.

20. **Selection Committees** There shall be Selection Committees constituted by the Chancellor for appointment of other University Officers, teaching and non-teaching/administrative staff as under:

- (i) **Teaching Posts** : The Selection Committee for appointment to various teaching posts i.e. Professors, Associate Professors, Assistant professors, shall be as per UGC norms and will be constituted as under:



- (a) Vice Chancellor as Chairperson
- (b) Dean of the Faculty
- (c) Head of the Department/Institutions (if he is a Professor or equivalent rank)
- (d) Three outside subject experts
- (e) Registrar as Secretary

Note: For promotion under Career Advancement Scheme of the UGC, the Selection Committee shall be as per UGC norms.

(ii) Registrar and Controller of Examinations and other equivalent officers:

- (a) Vice Chancellor as Chairperson
- (b) One nominee of the Sponsoring Body
- (c) Three outside experts nominated by the Chancellor
- (d) Registrar as Secretary

Note: For appointment to the post of Registrar, Controller of Examinations will be Secretary.

(iii) For other Administrative and Non-teaching posts not below the rank of Superintendent:

- (a) Vice Chancellor as Chairperson
- (b) One nominee of the Sponsoring Body
- (c) One outside expert to be nominated by the Chancellor
- (d) Controller of Examinations
- (e) Chief Finance and Accounts Officer
- (f) Registrar as Member-Secretary

(iv) For remaining ministerial staff:

- (a) Registrar as Chairperson
- (b) Chief Finance and Accounts Officer
- (c) Controller of Examinations
- (d) One nominee of the Sponsoring Body
- (e) Jt/Dy Registrar as Member-Secretary

The quorum for Selection Committees for (i) and (ii) above shall be four of which two must be outsiders and three for (iii) & (iv).

The creation of the posts of other University officers, teaching and non-teaching/administrative staff will be approved by the Board of Management. The Selection Committee will constitute Interview Board as and when required for holding the interview and based on their recommendations, shall take necessary steps for approval from Competent Authority as per Statutes, in conformity with the provisions of Act.

21. Board of Studies Studies
- (i) There shall be a Board of Studies for each department comprising the following;
- (a) Head of the Department as Chairperson
  - (b) All Professors of the Department
  - (c) Two Associate Professors of the concerned Department
  - (d) One senior teacher to be co-opted by the Board of Studies from other Department nominated by the Vice Chancellor in consultation with Head of Department
  - (e) One or more outside subject expert (s) nominated by the Vice Chancellor on the recommendation of the Head of concerned Department
- (i) The Vice Chancellor may constitute the Board of Studies for the subjects to be started by the University.
- (ii) Detailed syllabi of different courses of each department shall be prepared by the Board of Studies and be submitted to the Academic Council for approval and subsequent publication.
- (iii) Contents of the syllabi shall be revised and updated by the Board or Studies from time to time and be submitted to the Academic Council for approval.
- (iv) The meetings of the Board of Studies shall be held at least once in a year.

**Note:** There may be a Joint Board of Studies for related departments in case of Faculty of Medicine & Health Sciences and Faculty of Dental Sciences. The meeting of the Joint Board of Studies shall be chaired by the Dean of the Faculty. These Boards shall comprise of all the eligible members as per the constitution of Board of Studies mentioned here above.

22. Other Committees

The authorities or the officers of the University may constitute such Committees with such terms of reference as may be necessary for specific tasks to be performed by such committees. The constitution of such committees and their duties shall be such as may be specified in the subsequent Statutes, Ordinances, Rules and Regulations.

## Chapter-5

### Faculties and Courses of the University

**23. Faculties of University**

Initially, the University shall have the following faculties:

- (a) Faculty of Medicine and Health Sciences
- (b) Faculty of Nursing
- (c) Faculty of Paramedical /Allied Sciences
- (d) Faculty of Physiotherapy
- (e) Faculty of Dental Sciences
- (f) Faculty of Commerce & Management
- (g) Faculty of Pharmaceutical Sciences
- (h) Faculty of Engineering and Technology
- (i) ~~Faculty of I.T. and Computer Sciences~~
- (j) Faculty of Fashion and Design
- (k) Faculty of Humanities and Languages
- (l) Faculty of Basic and Applied Sciences
- (m) Faculty of Law
- (n) Faculty of Life Sciences
- (o) Faculty of Indian Medical System
- (p) Faculty of Mass Communication & Media Technology
- (q) Such other Faculties as the Governing Body on the recommendation of the Board of Management and the Academic Council may prescribe.

**24. Commencement of Courses**

Initially, the University shall commence the courses listed below the Faculties hereunder :

**A. Faculty of Medicine and Health Sciences**

- (i) Bachelor of Medicine and Bachelor of Surgery (M.B.B.S.)
- (ii) Master of Science (M.Sc.) Medical
  - (a) Anatomy
  - (b) Physiology
  - (c) Biochemistry
  - (d) Pharmacology
  - (e) Microbiology
  - (f) Forensic Science
- (iii) Ph.D. in Medical
  - (a) Anatomy
  - (b) Physiology
  - (c) Biochemistry
  - (d) Pharmacology
  - (e) Microbiology
  - (f) Forensic Sciences
- (iv) Bachelor of Science (Clinical Psychology)

- (v) Master of Science (Clinical Psychology)
  - (vi) Master of Philosophy (Clinical Psychology)
  - (vii) Ph.D. (Clinical Psychology)
- B. Faculty of Nursing**
- (i) Master of Science (Nursing) (M.Sc., Nursing)
    - (a) Medical Surgical Nursing
    - (b) Community Health Nursing
    - (c) Obstetrics and Gynecology Nursing
    - (d) Mental Health Nursing
    - (e) Child Health Nursing
  - (ii) Bachelor of Science (Nursing) (B.Sc., Nursing)
  - (iii) Bachelor of Science (Post Basic Nursing) (B.Sc., Post Basic Nursing)
  - (iv) General Nursing and Midwifery (GNM)
  - (v) Auxiliary Nursing and Midwives (ANM)
- C. Faculty of Paramedical/Allied Sciences**
- (i) Bachelor of Science (B.Sc.)
    - (a) Medical Laboratory Technology (B.Sc., MLT)
    - (b) Radio Imaging Technology (B.Sc., RIT)
    - (c) Operation Theater Technology (B.Sc., OTT)
    - (d) Optometry (B.Sc., Optometry)
    - (e) Bachelor of Science (Speech and Hearing)
  - (ii) Diploma
    - (a) Medical Laboratory Technology (DMLT)
    - (b) Diploma in Radio Imaging Technology (DRIT)
    - (c) Diploma in Operation Theater Technology (DOTT)
- D. Faculty of Physiotherapy**
- (i) Bachelor of Physiotherapy (B.P.T)
  - (ii) Master of Physiotherapy (M.P.T.)
    - (a) Orthopedics
    - (b) Cardiopulmonary
    - (c) Neurology
    - (d) Sports
- E. Faculty of Dental Sciences**
- (i) Bachelor of Dental Surgery (B.D.S.)
  - (ii) Master of Dental Surgery (M.D.S.)
    - (a) Conservative Dentistry & Endodontics
    - (b) Pedodontics & Preventive Dentistry
    - (c) Periodontics
    - (d) Orthodontics and Crown & Bridge
    - (e) Oral & Maxillofacial Surgery
    - (f) Orthodontics
    - (g) Oral Pathology, Microbiology & Forensic Odontology
    - (h) Oral Medicine Radiology
    - (i) Public Health Dentistry
  - (iii) Ph.D. in Dental Surgery / Sciences
    - (a) Conservative Dentistry & Endodontics
    - (b) Pedodontics & Preventive Dentistry
    - (c) Periodontics
    - (d) Orthodontics and Crown & Bridge
    - (e) Oral Pathology, Microbiology & Forensic Odontology

- (f) Orthodontics
- (g) Oral Pathology, Microbiology & Forensic Odontology
- (h) Oral Medicine and Radiology
- (i) Public Health Dentistry

**F. Faculty of Commerce & Management**

- (a) Bachelor of Commerce (B.Com.)
- (b) Bachelor of Commerce (Hons.) (B.Com. Hons.)
- (c) Bachelor of Business Administration (Banking and Insurance) (BBA (B&I))
- (d) Bachelor of Business Administration (Hospital Administration)
- (e) Integrated Master of Business Administration (Integrated MBA (BBA + MBA))
- (f) Diploma in (Health Care Management/ Hospital Administration)
- (g) Master of Business Administration (MBA)
- (h) Ph.D. in Management

## Chapter-6 Miscellaneous

- ✓ 25. **Special Mode of Appointment**
- (i) The Vice Chancellor may invite a person of high academic distinction and professional attainments to accept the post of Professor or Associate Professor or any other academic post in the University, on such terms and the conditions as the Vice Chancellor deems fit, and on the person agreeing to do so, appoint him/her to the post upto five years.
- (ii) The Vice Chancellor may, on the recommendation of the concerned Head of the Department and the concerned Dean, appoint a visiting Teacher for a period upto five years.
- (iii) The Vice Chancellor may appoint a teacher or any other academic staff working in any other University or organization to undertake a joint project.
- (iv) The appointment as at (i),(ii) and (iii) above shall be subject to the approval of the Chancellor.

- ✓ 26. **Disqualification From Membership Of an Authority or Board, Validity of Proceedings and Filling up of Vacancies**

The following shall apply to all the authorities and bodies of the University constituted as per the Act/Statutes or Ordinances of the University:

- (i) A person shall be disqualified for being a member of any of Proceedings and the Authorities or Bodies of the University, if he/she:
- (a) is of unsound mind and stands so declared by a competent court;
- (b) is an undischarged insolvent;
- (c) has been convicted of any offence involving moral turpitude;
- (d) is conducting or engaging himself in private coaching classes;
- (e) has been punished for including in or prompting unfair practice in the conduct of any examination, in any form, anywhere.
- (ii) No act or proceeding of any authority or body of the University shall be invalid merely by reason of any vacancy or defect in the constitution thereof.
- (iii) Any vacancy which may occur in the membership of the authorities or bodies of the University due to death, resignation or removal of a member or due to change of capacity in which he was appointed or nominated, shall be filled up as early as possible by the person or the body who had appointed or nominated such a member: Provided that the person appointed or nominated as a member of an authority or

body of the University on an emergent vacancy, shall remain a member of such authority or body only for the unexpired tenure of the member, in whose place he is appointed or nominated.

✓ 27. Admission Policy

- (i) Admission of students will be made in accordance with the provisions of the Section 35 of the Act and Rules & Regulations made thereunder.
- (ii) Admission in the University shall be made strictly on the basis of merit. The merit for admission in the University may be determined either on the basis of marks or grades obtained in the entrance test conducted by the University/Associations of Universities/ by any authorized agency or the marks obtained in the qualifying examination. However, the admission in professional and technical courses shall be made only through an entrance test as prescribed under Sub-Section 2 of Section 35 of the Act.
- (iii) Further, unfilled/dropout vacant seats in professional and technical courses shall be filled up by the University at their own level by considering the marks obtained by the applicants in the qualifying examination and on the basis of their inter-se merit.
- (iv) The number of seats available in each programme/course/subject for an academic year shall be approved by the Board of Management in consultation with the relevant faculty and such other officer(s), authorities, bodies, committees or boards. The number of seats will be as per prescription of the respective Regulating Bodies, wherever applicable.

X 28. Fee Structure

- (i) The fee will be charged from the students as per Section 36 of the Act.
- (ii) The fee structure and other charges for the students will be decided by the Board of Management in consultation with the Finance Committee and the Fee Committee.
- (iii) The University may, from time to time, decide the fee and shall submit the same for information to the Governments, at least 30 days before the commencement of the Academic Session.

X 29. Scholarships/  
Fellowships

Students admitted to the University will be awarded scholarships and fellowships based on merit and their needs. The number and value of fellowships, scholarships, medals and prizes to be awarded shall be determined by the Board of Management on the recommendations of the Academic Council.

✓ 30. Conferment of  
Honorary Degrees/  
Academic  
Distinctions

Proposal of conferring an honorary degree or an academic distinction on a distinguished personality shall be made in writing, along with his/her Bio-data to the Academic Council.

31. **Withdrawal of Degrees, Diplomas, etc.**
- (i) On receipt of the proposal, a special meeting of the Academic Council or its standing committee will be called to consider the approval.
  - (ii) The decision of the Academic Council will be referred to the Governing Body for recommending the same to the Visitor for prior approval.
  - (i) A degree, diploma, certificate or other academic distinction may be withdrawn by the University in the following circumstances:

(a) If the candidature of the person concerned has been cancelled or result quashed in accordance with the procedure laid down in the Ordinance; OR

(b) If the candidate has misbehaved at the convocation of the University: Provided that the question whether a person has misbehaved, shall be finally decided by the Vice Chancellor; OR

(c) When sufficient evidence is laid before the Academic council showing that the person on whom a degree or diploma, etc. is conferred by the University, has been convicted of a serious offence, directly or indirectly related with that degree or diploma, the Academic Council may recommend to the Board of Management that such a degree or diploma be cancelled/withdrawn.

32. **Convocation**

- (i) The convocation of the University of the University shall normally be held in every academic year for conferring Degrees, Diplomas, Certificates, and other academic distinctions or for any other related purpose.
- (ii) The Academic Council will frame regulations relating to the format of the Degrees, Diplomas, Documents, Certificates and Citations, the text, issuance of these documents in absentia, duplicate degrees and procedure for holding convocation.
- (iii) A special convocation may also be held with the approval of the Chancellor for the award of honorary degree, academic distinction to a distinguished person.

33. **Terms & Conditions of Service of the Teachers and Other Staff**

- (i) All the teachers/academic staff and other officials of the University shall be governed by the terms and conditions of service as prescribed by the University in the staff regulations.
- (ii) The Board of Management will formulate policies, terms and conditions of appointment of teachers and other employees from time to time with the approval of the Chancellor.
- (iii) All appointments will be made as per terms and conditions, approved for the respective positions and the promotions of the employees under various schemes will be made from time



to time in accordance with the eligibility conditions under relevant schemes.

- (iv) A standing committee may be constituted by the Governing Body comprising members of Governing Body, Vice-Chancellor, Registrar, etc. as considered appropriate to regulate and review these policies and terms and conditions from time to time.

✓ 34. **Disciplinary Action against Employees**

Where there is an allegation of misconduct against any employee, the Chancellor/Vice Chancellor as the case may be, shall constitute a fact finding committee and if necessary, based on the findings of the committee, may appoint a regular Inquiry Committee. The Chancellor/Vice Chancellor may decide the course of action depending on the severity/gravity of the misconduct. The action taken will be reported to the Board of Management. An appeal against any action by the Vice Chancellor can be made to the Chancellor within 30 days from the date of receiving the communication of the action taken. For termination of service/dismissal, prior approval of the Chancellor or the committee constituted by him will be necessary.

✓ 35. **Standing Committee, Sub-Committees**

Subject to the provision of the Act and the Statutes, the Governing Body/Board of Management/Academic Council may appoint such and as many standing committees or sub-committees or boards as deemed appropriate. The persons who are not the members of the above said authorities may also be nominated members of these authorities/committees. The decisions taken by these committees/sub-committees shall be subject to review by the Governing Body, Board of Management/Academic Council as the case may be.

✓ 36. **Annual Report**

- (i) The Annual Report of the University shall be prepared by the Finance Committee/Board of Management.
- (ii) The report shall be placed for approval of the Governing Body along with recommendations of Board of Management/Finance Committee.
- (iii) A copy of the Annual Report shall be sent to the Visitor and the State Government.

✓ 37. **Extramural Finances**

The University will be a self-financing entity. However, the University may receive financial support, grants from the Government/other Government agencies, public and private industries/organizations as per regulations for activities instituted at its behest or for funding any special project undertaken as per directions of Board of Management including new need-based courses, consultancy, testing, extension work, in-service programmes, etc.

✓ 38. **Academic Calendar**

The Academic Calendar of the University shall be prepared in such a manner that there shall be a minimum 180 teaching days in a year in the University or as prescribed by any regulatory body. The teaching days shall exclude holidays, vacations, days of admissions, time required for the preparation and conduct of examinations but shall include the days on which classes such as lectures, tutorials, seminars, practicals, etc. are held or conducted. If the number of teaching days falls below 180 days in a particular academic session due to closure or

other reasons, it shall be the responsibility of each teacher to compensate the loss by taking extra classes.

✓ 39. Delegation of Powers

Subject to the provisions of The Haryana Private Universities Act, 2006 As amended upto date and the Statutes, any officer or authority of the University may delegate powers to any other officer or authority or person under his or her control subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to vest in the officer or authority or person delegating such powers.

X 40. Overriding Effect of the Act

The provisions of the Act and the Statutes, Ordinances, Regulations and the Rules shall have effect notwithstanding anything to the contrary contained in any other law, for the time being in force, made by the State Legislature relating to the Universities.

Further, in case of any inconsistency in the provisions under the Statutes vis-à-vis Act, the provisions of the Act shall prevail.

X 41. Affiliation and De-Affiliation

With the establishment of Shree Guru Gobind Singh Tricentenary University by law, by the State of Haryana on 24<sup>th</sup> January, 2013 (the said date), the following erstwhile institutions/colleges, which lie within the University's territorial jurisdiction, and which now form its various Faculties and Departments, stand de-affiliated from Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak, with effect from 24<sup>th</sup> January, 2013 (the said date), and stand to be constituents of Shree Guru Gobind Singh Tricentenary University, Gurgaon for the purpose of all new admissions beginning Academic Year 2013-2014, and for all other purposes, unless otherwise provided. These institutions/colleges cease to be associated in any way with, or admitted to, any privileges of Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak, subject to the transition provisions:

- (i) Shree Guru Gobind Singh Tricentenary Medical College, Hospital & Research Institute (MBBS).
- (ii) Shree Guru Gobind Singh Tricentenary Dental College, Hospital and Research Institute (B.D.S. & M.D.S.)
- (iii) Dasmesh College of Physiotherapy (B.P.T. & M.P.T)
- (iv) Dashmesh College of Nursing (B.Sc. Nursing and Post Basic Nursing)

Shree Guru Gobind Tricentenary University, Gurgaon shall commence its own courses and programmes, beginning Academic Year 2013-14.

X 42. Transition

The students that have already been admitted to and are studying in the erstwhile institutions/colleges may complete their degrees or diplomas under Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak:

- (i) Any student of any erstwhile institution or college associated with, or admitted to, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak (PBDSUHS) before the said date, who was studying for any degree or diploma examination of

that University, shall be permitted to complete his/her course in preparation thereof.

- (ii) Any such student may be admitted to the examination of Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak and be conferred the degree, diploma or any other privilege of Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak for which he/she qualifies on the result of such examination.
- (iii) Any student of any erstwhile institution or college associated with or admitted to Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak (PBDSUHS) before the said date, who was studying for any degree or diploma examination of that University, shall be permitted to complete his course in preparation thereof, and Shree Guru Gobind Singh Tricentenary University may facilitate to hold for such students examinations in accordance with the curricula of study in force in that University (PBDSUHS) for such period as may be prescribed by the Statutes, Ordinances and Regulations.

✓ 43. M.Phil., Ph.D.,  
D.Litt., D.Sc.  
Degrees

The Master of Philosophy (M.Phil.), Doctor of Philosophy (Ph.D.), Doctor of Science (D.Sc.) and Doctor of Literature (D.Litt.) shall be awarded by Shree Guru Gobind Singh Tricentenary University, Gurgaon on completion of all requirements prescribed for the same in the Statutes, Ordinances, Regulations and Rules governing them.

✓ 44. Commencement  
of Courses and  
Programmes :  
Powers

The Master of Philosophy (M.Phil.), Doctor of Philosophy (Ph.D.), Doctor of Science (D.Sc.) and Doctor of Literature (D.Litt.) programmes, and any other courses and/or programmes of study or training in any Faculty/Department of the University shall be commenced as and when required, on the recommendations of the respective Board of Studies, and with the approval of the Academic Council, the Board of Management, and the Vice-Chancellor of the University. Any course or programme of study or training so commenced by the University may be dropped, withdrawn, changed or amended from time to time, following the same procedure.

Note : Anything contrary to the provisions of the Haryana Private Universities Act, 2006 (amended from time to time) will be null and void.

