SGTU/FDS/2026/277

Dated: 24.09.2026

Office Order

Revised Committee for Admission

A revised "Committee for Admission" consisting of the following faculty members has been reconstituted in Faculty of Dental Sciences with immediate effect:

1.	Dr. Bhupender Kumar Yadav, Prof. & Head, Prosthodontics and Crown & Bridge	- Chairperson
2.	Dr. Pankaj Ritwal, Reader, Prosthodontics	- Member Secretary
3.	Dr. Akansha Joon, Reader, Conservative Dentistry	- Alternate Member Secretary
4.	Dr. Namrata Dogra, Associate Dean & Prof, Orthodontics	- Member
5.	Dr. Anurag Bhatnagar, Reader, Periodontology	- Member
6.	Dr. Priyanka, Sr. Lecturer, Oral Medicine and Radiology	- Member
7.	Dr. Unnati Nautiyal, Sr. Lecturer, Conservative Dentistry	- Member
8.	Dr. Shivani, Sr. Lecturer, Orthodontics	- Member
9.	Dr. Navodita Jamwal, Sr. Lecturer, PHD	- Member
10.	Dr. Karandeep Singh, Reader, Oral Surgery	- Member
11.	Dr. Vishal Sharma, Sr. Lecturer, Pedodontics	

Responsibilities to be undertaken by the Committee: -

a. To prepare admission strategy of all the departments of the Faculty
b. To prepare brochure and pamphlets of all the departments of the Faculty
c. To ensure admission into different courses
d. To arrange visit of students/parents of students for admission purposes
e. To monitor all the processing of new admission of students
f. To coordinate with website and advertising committees

This office order supersedes all the previous office order on the matter.

(Dr. Sumit Singh Phukela)
Dean
Faculty of Dental Sciences
SGT University, Gurugram

DEAN/PRINCIPAL
SGT DENTAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
BUDHERA, GURUGRAM, HARYANA-122505

C.C. to: -

1. PA to VC for kind information of the Vice Chancellor
2. PA to PVC for kind information of the Pro-Vice Chancellor
3. PA to Registrar for kind information of the Registrar
4. Admission Cell, SGT University
5. All HODs, Faculty of Dental Sciences
6. All the concerned member of the Committee

Haryana Government Gazette

EXTRAORDINARY

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HARYANA GOVERNMENT

MEDICAL EDUCATION AND RESEARCH DEPARTMENT

Notification

The 27th August, 2026

No. 16/10/2024-6HBIV.—

Subject:- Procedure for admission to MBBS/BDS courses in Government/Government Aided/Private Medical and Dental Educational Institutions in the State of Haryana including those under Private Universities-SGT University, Budhera, Gurugram; Maharishi Markandeshwar University, Sadhopur, Ambala; Al-Falah University (Minority Private University); Sanskaram School of Medical Sciences, Jhajjar under Sanskaram University for Academic Session 2026-27.

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1	The Governor of Haryana is pleased to notify the admission procedure in supersession of all the earlier notifications issued in this regard, to be adopted for admission to Under Graduate Courses i.e. MBBS/BDS for the Academic Session 2026-27 in the Government/Government Aided/Private Medical and Dental Educational Institutions in the State of Haryana including those under Private Universities (SGT University,Budhera,Gurugram;Maharishi Markandeshwar University, Sadhopur, Ambala; Al-falah University, Faridabad; Sanskaram School of Medical Sciences, Jhajjar under Sanskaram University.
2.	Reservations 1. It is notified that in Government Institutions covered under this Notification, 15% of the seats will be assigned to the All India Merit Categoryof NEET UG-2026 and the remaining 85% of the seats will be assigned under the Haryana State Merit Categoryof NEET UG-2026. 2. It is further notified that in Private Medical/Dental Institutions affiliated to Pt.B.D.Sharma University of Health Sciences, Rohtak. 50% of the seats will be filled under State Quota seats and remaining 50% of seats will be filled under the Management Category. 3. NRI quota shall be 15% of the total sanctioned intake and shall be carved out of the Management Category . 4. The State Reservation Policy shall be applicable for admission to all State Quota seats in Government/Government Aided Medical/Dental Colleges and for 50% State Quota seats in Private Medical /Dental Colleges affiliated to Pt. B.D.Sharma University of Health Sciences, Rohtak

	5. 5% seats of the State Quota seats shall be reserved for candidates with Benchmark Disabilities in accordance with the provisions of the Rights of Person with Diabilities Act, 2016, based on the merit list of National Eligibility cum Entrance Test (NEET UG 2026) and as per MoHFW/ NMC Guidelines issued from time to time. The Disability Certificate issued by the designated Medical Assessment Board notified by NTA in the Prospectus issued for NEET 2026 will only be considered valid for admission purposes for the Academic Session 2026-27. The dates on which the Medical Assessment Board at PGIMS, Rohtak will sit shall be duly publicized to public by means including on the *Admission Webportal* and the website of Pt. B.D Sharma UHS, Rohtak i.e. *www.uhsr.ac.in*; www.dmer.haryana.gov.in. Vacant seats (if any) in this category shall be filled up as per State Reservation Policy. 6. The seat distribution in Medical/Dental Colleges under Private Universities (SGT University, Budhera Gurugram; Maharishi Markandeshwar University, Sadhopur, Ambala; Al-FalahUniveristy, Faridabad and Sanskaram School of Medical Sciences, Jhajjar under Sanskaram University would be as per Section-35 of the Haryana Private Universities Act,2006.
3	Pt. Bhagwat Dayal Sharma University of Health Sciences, Rohtak is auhorized to conduct the Online Combined Centralized Counselling as per Merit of NEET–UG-2026 for admission to all the Government/Government Aided/Private Medical and Dental Educational Institutes including those under Private Universities i.e SGT University, Budhera, Gurugram; Maharishi Markandeshwar University, Sadhopur, Ambala; Al-Falah University, Faridabad (Minority Private University); Sanskaram School of Medical Sciences, Jhajjar under Sanskaram University.
4	Admissions shall be done for the following Government/Government Aided/Private Medical/Dental Colleges located in the State of Haryana **subject to the final approval from Govt. of India, Ministry of Health & Family Welfare New Delhi, NMC/NDC (as the case may be),State Government and Affiliating University:-** **Government Medical Colleges**:- (i) Post Graduate of Institute of Medical Sciences (PGIMS), Rohtak. (ii) BhagatPhool Singh GMC(W), Khanpur Kalan, Sonipat. (iii) Shaheed Hassan Khan Mewati GMC, Nalhar, Nuh (iv) Kalpana Chawla Government Medical College, Karnal (v) SABV, Chhainsa, Faridabad. (vi) ESIC, Faridabad. (vii) Pt. Neki Ram Sharma GMC, Bhiwani. (viii) Maharishi Chyawan Medical College, Koriawas, Narnaul **Government Aided Medical College**:- (i) Maharaja AgrasenMedical College, Agroha, Hisar. **Private Medical Colleges Affiliated to Pt. B.D.Sharma University of Health Sciences Rohtak:-** (i) NC Medical College & Hospital, Israna, Panipat. (ii) AdeshMedical College & Hospital, Shahabad, Kurukshetra. (iii) World Medical College, Girawar, Jhajjar. **Private Medical Colleges established under Haryana Private Universities Act,2006** (i) SGT Medical College, Hospital & Research Institute, Budhera, Gurugram (SGT University, Budhera, Gurugram). (ii) Al-Falah School of Medical Science & Research Centre, Village DhojTikriKhera, Faridabad (Al-Falah University, Faridabad). (iii) Maharishi Markandeshwar College of Medical Sciences and Research Sadhopur, Ambala (Maharishi Markandeshwar University, Sadhopur, Ambala). (iv) Sanskaram School of Medical Sciences, Jhajjar (Sanskaram University) **Government Dental College:** (i) Post Graduate Institute of Dental Sciences (PGIDS), Rohtak. **Private Dental Colleges:** (i) Swami Devi Dayal Hospital and Dental College, Golpura, Barwala. (ii) J.N. Kapoor DAV Centenary Dental College, Yamuna nagar. (iii) SudhaRustagi Dental College and Hospital Faridabad

	(iv) Jan Nayak Ch. Devi Lal Dental College, Sirsa. (v) Yamuna Institute of Dental Sciences, Village, Gadholi, Yamunanagar. **Private Dental College established under Haryana Private University Act, 2006.** (i) SGT Dental College, Hospital and Research Institute, Budhera, Gurugram(SGT University, Budhera, Gurugram). Any Institution which is accorded permission for new seats/additional seats after the last date of registration of 3rd round of counselling shall not be included for the counselling process in the current academic session.
5	a) The seat distribution of MBBS/BDS Courses in various Government/Government Aided/Private Medical/Dental Education Institutions including those under Private Universities will be notified later on and shall be available on the website of University i.e. uhsr.ac.in; dmer.haryana.gov.in and on the Admission Web Portal prior to commencement of counselling. **b) The seats in each Course/Institute are subject to the final approval from Govt. of India, Ministry of Health & Family Welfare New Delhi, State Government and Affiliating University. Accordingly, the final distribution of seats may vary depending upon the sanction/decision of the Govt. of India, NMC/NDC (as the case may be), State Government and Affiliating University.** c) Roster for all categories of seats including PWD, EWS shall be verified by Pt. B.D. Sharma University of Health Sciences, Rohtak for allotment of seats under reserved category.
6	The State Reservation Policy shall be applicable for admission to all State Quota Seats in Government/Government Aided Medical/Dental Colleges and for 50% State Quota Seats in Private Medical/Dental Colleges affiliated to Pt. B.D. Sharma University of Health Sciences, Rohtak. Reservation for EWS Category shall be provided as per Haryana Government Notification dated 25.02.2019 **(Annexure-I)** and any amendments thereof**.** The candidates will be required to submit Income and Asset Certificate issued from Competent Authority as per Annexure-I of the said Notification dated 25.02.2019. EWS Quota shall be provided against the actual number of EWS seats granted/enhanced in the specific Course/Institution as recommended by NMC/NDC and approved by Ministry of Health and Family Welfare, Govt. of India.
7	It is further notified that all the students desirous of seeking admission to MBBS/BDS Courses will have to get themselves registered online through the authorized admission web portal. The detail of the web portal and counselling schedule shall be duly publicized on www.uhsr.ac.in and https://dmer.haryana.gov.in. The candidates are required to regularly visit the websites as stated above for updates. The candidates will have to appear in person before the Admission Committee at Pt. B.D.Sharma University of Health Sciences, Rohtak for document verification.
8	**Eligibility Criteria:** A candidate for admission to MBBS/BDS courses in Govt./Govt. Aided Medical & Dental Institutions and Open Merit Category(State Quota) Seats in PrivateMedical /Dental Institutions will be eligible if he/she: i. Is a citizen of India. ii. The candidates, who are bonafide residents of Haryana as per instructions issued by the Chief Secretary to Govt. Haryana and who/whose parents produce(s) Haryana Residence Certificate as per Government instructions given in **Annexure II, III&IV** or any modification issued by competent authority from time to time. iii. For Management Category, candidates from All over India shall be eligible, irrespective of their State of domicile and place of study. iv. All candidates (General/OSC/DSC(Deprived SC)/BC-A/BC-B/Benchmark disabilities/EWS/ ESM/FF) desirous of seeking admissions in any Categoryof seats should fulfill the minimum eligibility criteria/qualifications/qualifying criteria as prescribed in the information bulletin for National Eligibility-cum-Entrance Test(NEET) issued by NTA for the Academic year 2026-27 and as per regulations of National Medical Commission/National Dental Commission issued from time to time. No candidate who has failed to obtain the minimum eligibility criteria (as specified in NEET UG-2026 Information Bulletin/NMC/NDC) shall be eligible for admission to MBBS/BDS courses.

	Note: The candidates who have been provisionally allotted seats online will have to bring, in original, all the relevant certificates/documents at the time of document verification without which admission shall not be granted. Attested photocopies of certificates/documents will not be considered valid for the purpose of admission and the seat allocated to them online shall be cancelled.		
9.	**Procedure for Admission to State Quota seats in Govt./Govt. Aided and Open Merit Categoryseats (State Quota Seats) in Private Medical/Dental Colleges including those under Private Universities located in the State of Haryana:-**		
(i)	The admissions under above stated categories will be made on the basis of Haryana State Merit list prepared as per NEET UG 2026 from the list of registered candidates as available on the admission webportal.		
(ii)	The schedule of counseling, admissions and start of classes shall be in conformity with the schedule laid down by National Medical Commission/National Dental Commission/Ministry of Health and Family Welfare, Government of India and State Government.		
(iii)	Candidates applying on the basis of NEET UG 2026 should fulfill the eligibility criteria for being granted admissions as fixed under NEET UG 2026		
(iv)	The merit will be based on NEET 2026 Rank. For admissions under ESM category, preference will be given as per State Government Notification No. 22/10/2013-2013-1GSIII dated 10/08/2017 and any amendments thereof.		
(v)	The choice of the course/institutionexercised by the candidate at the time of online counseling will be considered final and under no circumstances any change will be allowed. Candidates will not be allowed to fill/edit the preferences after the last date notified.		
(vi)	The allotment of the institution/courseshall be made strictly as per merit prepared/drawn on the basis of merit of NEET-UG-2026 of the candidate in the State List/All India List as the case may be and the choice/ preference of the course/institutesfilled up by the candidate on the online portal shall be taken as final.		
(vii)	The candidates who have been provisionally allotted seats will have to appear in person for document verification (with all original documents) in front of Admission Committee at Pt. B. D. Sharma University of Health Sciences, Rohtak. No appearance on behalf of candidates either through authority letter or by other means shall be acceptable. **The provisional allocation of the seat/institute online shall give <u>NO l</u>egal right to the candidate for the said seat and the seat shall be confirmed only after document verification as per the specific time period notified. Similarly, deposition of tuition fee/any other fee shall NOT confer any legal right towards the provisionally allotted seat. The Admission Committee reserves the right to cancel the provisional allocation of seat allotted to a candidate in case of incomplete/invalid documents by assigning reason to such a decision**		
(viii)	Following will be the constitution of the Admission Committee:		
	1.	Dean Academic Affairs, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak	Chairperson
	2.	Director/Principal of all Government/Government Aided Medical/Dental Institutions.	Member
	3.	Law Officer, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak	Member
	4.	Any one Professor to be nominated by Director Medical Education and Research, Haryana	Member Secretary
	Note: The Administrative office of Dean Academic Affairs, Pt. B.D. Sharma University of Health Sciences Rohtak will provide all the secretarial support to the Member Secretary for smooth conduct of the admission Process.		
(ix)	The Admission Committee will be responsible for taking decision for admission related matters like-supervision of admission web-portal, conduct of counselling, document verification, allocation of seats, disputes thereof etc in accordance with existing rules and regulations.		

(x)	The DirectorGeneral/Director Medical Education and Research, Haryana will be the AppellateAuthority to hear the appealfor the decisions taken by the Admission Committee.Appeal can be sent on simple white paper with copy of decision of Admission Committee through email to dmer-hry@nic.in.
(xi)	Final number of seats in each course/institute under each Category will be available on the website- i.e. uhsr.ac.in; dmer.haryana.gov.in and also on the admission webportal.
(xii)	In case there is a vacancy after the first round of counselling due to any reason, such seats will be filled up during the second round of counselling. a) Fresh registration shall be allowed for participating in the second round/subsequent round(s). Fresh candidates will have to register themselves on the admission web-portal. The candidates are advised to regularly visit the websites of DMER - dmer.haryana.gov.in; Pt. B.D.Sharma, University of Health Sciences, Rohtak-www.uhsr.ac.in and the Admission Webportalfor latest updates. b) The candidates, who have already registered themselves for first round and wish to participate in the second round, shall not be required to register again. However, they shall have to give their willingness/option to participate in the second round of counselling online. c) As per the MCI Notification dated 18.5.2018, the candidates who wish to participate in the second round of counseling and want to opt for State Quota Seats in Government/Government Aided Medical/Dental Institutes only shall be required to pay fee of Rs.10,000/- (Rs. 5000/- for SC/BC/PWD/EWS)through online payment mode. d) If the candidate wishes to opt for State Quota Seats in Government as well as State Quota Seats/Management Quota seats in Private Medical/Dental Institutes then he/she will have to deposit Rs.1.00 Lakh through online payment mode. **If a candidate does not deposit the requisite amount then he/she shall NOT be eligible to participate in the second round/subsequent round(s) of counseling. This amount shall be later adjusted in the fee of the first year of UG Course and refunded in case no seat is allotted.** As per MCI Notification dated 18.5.2018 the candidates who are allotted seats in the 2nd round of counseling but do not join, their fees submitted to the Admission Coimmittee shall stand forfeited, however they will be eligible to participate in the mop-up round/3rd round and so on. e) However, the security fee shall be Rs. 5,00,000/- from stray round of counseling in case candidates opt for MBBS course in Private Medical Colleges/Universitities. The security amount shall be forfeited in case candidate is allocated a seat and does not deposit fee/report for document verification/join on allocated seats. f) The Candidates who have been allotted seat in the first round shall have a right to retain already allotted seat. Opted seat shall be changed only if he/she gets an updated and opted seat during second round. However, the candidates who wish to participate in the 2nd round of online counseling will have to submit their preferences afresh again. Candidates, who have been allotted, seat in first round should give the fresh choices in order of preferences for the Course/Institute in which they wish to upgrade themselves. g) The allotment of the course/institution shall be made strictly as per merit prepared/drawn on the basis of merit of NEET-UG-2026, and the choice/preference of the course/institute filled up by the candidate on the online portal shall be taken as final. If the seats still remain vacant even after the two rounds of counseling then left over seats will be filled up via 3rd Round and if still vacant, the vacant seats shall be filled up in subsequent round (s) as per directions/instructions of Ministry of Health and Family Welfare, Government of India/National Medical Commission/National Dental Commission/State Government and as per the schedule notified by the State Government. After exhaustion of merit list of the candidates who have applied under various reserved categories, vacant seats (if any) shall be reverted back to their original category(ies) of seats as per State Reservation Policy and filled up as per merit after conversion *(For eg. BC-A seat to BC-B and finally to UR)* and filled up in the 3rd round itself for both Government and Private Institutes. However, in case of any seat falling vacant after the 3rd round in any category, it shall first be offered to candidates belonging to original category of vacant seat of the previous round. In case, if the seat still remains vacant, the same shall be filled as per system in the 3rd round and so on. The conversion scheme shall be as per system followed by Medical Counseling Committee (MCC) for filling up All India Quota seats and State Reservation Policy and any amendments therof. *Note: Any amendments by MOHFW/NMC/NDC/State Government shall have a binding on any provisions contained in this Notification*

(xiii)	The Registration cum Counselling fee (Non Refundable) shall be as under: Rs. 2500/- for Unreserved Category. Rs. 1250/- for SC/BC/EWS/PWDCategoryof Haryana. Rs. 10,000/- for NRI Category.
(xiv)	All Private Medical/Dental institutes including those under Private Universities will deposit a processing fee for counseling @ Rs. 2000/-per sanctioned intake of seats.
(xv)	Eligible candidates seeking benefit of caste for Post Matric Scholarship shall have to upload the following documents in original at the time of document verification: a. Caste Certificate. b. Aadhar Card. c. Account Number alongwith IFSC Code. d. Parivar Pehchan Patra
10.	**Process for Admission to Management Category seats in Private Medical/Dental Collegs of Haryana.**
	Similar procedure as followed for counseling of MBBS/BDS courses for filling up State Quota seats in Government/Government Aided, Medical/Dental Colleges and State Quota seats in Private Medical/Dental Colleges as described under point No. 9 above will be followed for admissions to Management Category seats also. However, the merit shall be drawn on the basis of All India Merit of NEET UG-2026
Note: The Procedure decribed for counselling at Point 9 and 10 is subject to revision and ANY Amendments by MoHFW/NMC/NDC in the process of counselling shall be a binding to any clause contained in this Notification.	
11.	a) After commencement of UG Courses, if a candidate having joined the Institute but leaves the course after three days prior to the last date of admissions prescribed by the Central Regulatory Authority (eg. 18.12.2026 as prescribed by Competent Authority) i.e. on/after 15.12.2026, then:- (i) He/she will be debarred for next three years from applying for admission to MBBS/BDSCourse in the State. (ii) He/She will have to pay the Bond Money Rs.10 lakhs (Rs. Ten Lakhs only) for UG Course for which Bond shall be executed at the time of admission by the Institute. The candidates at the time of admission will be required to execute a bond with two sureties (on non-judicial stamp duly attested by 1st Class Magistrate) that he/she will not leave the course before completion. In case, any one leaves the course midway, he/she will pay Rs.10 lakhs (Rs. Ten lakhs only) to the Institutions (Government/Government Aided/Private) concerned. The Institution reserves the right to recover such money from the defaulters as per due procedure and thereafter the candidates will also be debarred for admission to MBBS/BDScourse in the State for next 03 years. The same shall be applicable for the candidates taking admission under Management Category also. (iii) Any candidate who leaves the course midway shall have to pay the fee of the Academic Session during which he/she leaves the course alongwith the 50% of fee of the next Academic Session in addition to the Bond notified as in point (ii) above in case of Private Institutions. (iv) For candidates seeking admission in ESIC, Faridabad will have to submit a bond as pre-condition of ESIC, Medical College, Faridabad. The details of the bond shall be available on the website www.esic.nic.inand also on the admission web portal. b) Further, the last date for resignation after joining in any round and subsequent eligibility for participation in the next round shall be in line with the instructions/policies of MCC, DGHS Government of India and as notified by the Admission Committee for each round
12.	**Admission to NRI Category(NRIs/PIOs/OCIs/Foreign National)**
	All admission under NRI Category seats shall be as per merit of NEET-2026 The procedure for admission to NRI quota seat shall be as under:- 1. Only NEET qualified candidates shall be eligible under NRI category. All admission under NRI category seats shall be as per merit of NEET. 2. PIOs/OCIs and Foreign Nationals who are NEET qualified can also apply under the NRI category.

The preference for admission under NRI category shall be considered as under:-

(i)	Actual NRIs/OCIs/PIOs candidates who originally belonged to the State of Haryana.
(ii)	Children of NRIs/OCIs/PIOs who originally belonged to Haryana State.
(iii)	Actual NRIs/OCIs/PIOs who originally belonged to an Indian State and Union Territories other than Haryana.
(iv)	Children of NRIs/OCIs/PIOs who originally belonged to an Indian State and Union Territories other than Haryana
(v)	Real brother and sister of the candidate.
(vi)	If the first-degree relation of the student is NRI and residing abroad and the candidate fulfils the following condition:- a) He should be the nearest relation. b) In the definition of nearest relation, candidate having following blood relation:- a) Real Brother and sister of father i.e real uncle and real aunt. b) Real brother and Sister of mother i.e real maternal uncle and maternal aunt. c) Father and mother of father i.egrand father and grandmother. d) Father and mother of mother i.e maternal grandfather and maternal grandmother. e) First degree-paternal and maternal cousins. f) Such person should be NRI c) Such persons should ordinarily be residing abroad. d) Such person should have looked after such student as the guardian of the student and evidence to that effect must have been produced by such person.
(vii)	Foreign Nationals shall be considered for admission under NRI quota after exhausting the list of NRIs/ PIOs/OCIs.

NOTE:-

- The NRI students will have to give a Bank Guarantee/Surety Bond for the balance of fee, if they opt to pay the fee in installment as provided.
- Any seats remaining vacant under NRI Category shall be filled up from the NEET qualified eligible foreign nationals. However, if the seats still remain vacant these shall be converted to Open Categoryseats in Government/Government Aided Medical Colleges and Management Category seats in Private Colleges.
- The tution fee for candidates who have been provisionally allotted seats under NRI category has to be paid only through the NRE/NRI/NRO/Foreign bank account of Candidate/Parent/sponsorer (as the case may be).

13. **Fee Structure:**

(i)

a. The fee structure for MBBS Course in Government/Government Aided Medical Colleges shall be as per provisions contained in the Haryana Government Notification number 16/17/2019-6HB-IV dated 21.12.2022 **Annexure-V(A)**. Fee structure of MBBS course in Government/Government aided Medical Colleges is annexed at Annexure **Annexure-V(A(i))**

b. The fee structure for MBBS Course in ESIC, Faridabad and for BDS Course in Government Dental College is at **Annexure-V(B).**

c. Fee structure for MBBS Course in Private Medical/Dental Colleges affiliated to Pt. B.D Sharma University of Health Sciences, Rohtak is at **Annexure-V(C).**

d. The fee structure for the Medical/Dental Institutions running under the Private Universities is annexed at **Annexure-V (D).**

(ii)

a) The Tution fee shall be payable on annual basis and the Institutes shall not ask the candidates to deposit fee for the entire course in advance.

b) The Tution fee for the First year course shall be deposited by the successful candidates in the account- counselling and admission on account for Dept. of Medical Education and Research (DMER). The details will be available on the admission webportal. The fee shall be transferred to the respective institute by the Chairman Admission Committee within one month after completion of the admission process.

	c) The Tution fee shall be adjusted if the candidate is shifted in subsequent counselling from one Institute to another. In case of request for withdrawal of admission by a candidate the fee shall be refundable to the candidate, only if the request is made in person along with original receipt of fee deposition and no request shall be entertained through e-mail. The candidate will have to make the request at least 03 days prior to the last date prescribed for admission to MBBS/BDS courses. d) The candidates seeking admissions in Private Colleges only can be allowed to deposit part of Tution fee (50%) at the time of admission, however the remaining fee will have to be deposited by the candidate to the institution before the last date of admissions.
14.	**Service Incentive Bond to IncentivizeMBBS Graduates to opt for Government service upon completion of MBBS Course from Government and Government Aided Medical Colleges:-** All candidates completing their MBBS Course from Government/Government Aided Medical Colleges in the State of Haryana shall be covered as per the provisions contained in the policy dated 21.12.2022 [Annexure-V(A)] and any amendments thereof.
15.	**<u>General Instructions</u>:-** a. List of documents to be brought at the time of counseling is at **Annexure-VI.** Candidates who have been allotted seats and whose documents have been successfully verified by the Admission Committee at Pt. B.D. Sharma University of Health Sciences, Rohtak, shall submit their original documents, along with one set of self-attested photocopies, to the concerned institution at the time of joining/admission. b. Admitted students shall pay the fees and other charges for all types of seats as per the fixed Fee and other charges fixed by the Government of Haryana from time to time for Private Unaided Medical and Dental Institutions affiliated to Pt. B.D.Sharma university of Health Sciences, Rohtak and the fee as fixed by Private Universities for the institutes falling under their perview. c. All kind of fees like registration fee, tution fee,security fee etcwill be drawn in the account-Counselling and Admission on A/C for Deptt. of Medical Education & Research (DMER). The details shall be available on the Admission Webportal. d. All candidates belonging to the Scheduled Castes/Backward Classes/EWS/PWD/ESM/FF etc. must submit a certificate in in the prescribed format issued from the competent authority of the State Government. The reservation to deprived scheduled caste category will be followed as per Haryana Government Notification dated 15.05.2020 and any amendments thereof. Candidates seeking admission under the reservation categories of Scheduled Caste (SC) and Deprived Scheduled Caste (DSC) should apply strictly under the respective category for which they are eligible, in accordance with the Haryana Government Reservation Policy and the instructions issued from time to time. It shall be the sole responsibility of the candidate to ensure that the reservation category claimed in the application form is correct and supported by valid documentary evidence. In the event that a candidate applies under an incorrect reservation category or is found ineligible for the category claimed at any stage of the admission process, the candidature and/or the seat allotted under such category shall be liable to be cancelled forthwith, without any prior notice, and the candidate shall have no claim for admission under the incorrectly claimed category. e. The eligibility criteria for admission to Backward Classes shall be as per Haryana Government Notification dated 16.07.2024(**Annexure-VII**). f. Only Dependents of Freedom Fighters (FF) who wish to be considered for reservation as such must submit a certificate from the Competent Authority along with undertaking (**Annexure-VIII**). g. The reservation to Ex-servicemen and their wards will be considered as per notification of Haryana Government, General Service III Branch No. 22/10/2013-1 GSIII dated 10.08.2017 and any amendments thereof (**Annexure-IX**). ESM certificate should be duly verified by the Rajya Sainik Board, Haryana, Panchkula h. A candidate from reserved Categoryshall have the right to compete for admission in General/ unreserved Categoryseats as per his/her merit. In case a candidate does not fill up his reserve Categoryin his application form, he/she will not be subsequently considered for admission against that category. However, if a reserved Categorycandidate has availed of any concession, such as relaxation in upper age limit, qualification or permitted number of chances in written examination etc., then he/she cannot be considered against General/ Un-reserved seats.

	i. All Government and Private Medical/Dental Institutions will have to follow the guidelines and instructions issued for implementation of Post Matric Scholarship Scheme in letter and spirit and no institution shall harass/demand fee from any PMS beneficiary student, non compliance of which will lead to action against the Institute as per provisions of the Act, 2012 of the Department. j. Any candidate, if found to have submitted any false documents/claim benefit of reservation on the basis of false documents will be liable for penal action as per relevant section of law and his/her candidature shall be cancelled immediately and shall be debarred for admissions in future. k. The admission shall be made to only those Institutes which are recognized/approved for admission from NMC/NDC and who have obtained consent to affiliation from the concerened University in accordance with the last date as prescribed by Government of India/National Medical Commission/National Dental Commission/State Government. The institutes that are unable to get affiliation and such approval from MOHFW/NMC/NDC/State Government/University shall not be considered for counselling.
16.	Any amendments by MoHFW/NMC/NDC/State Government shall have a binding on any provisions contained in this Notification.

C.G. RAJINI KAANTHAN,
Commissioner & Secretary to Government Haryana,
Medical Education & Research Department.

Chandigarh:
The 27th August, 2026.

Annexure-I

No.22/12/2019-1GS-III

Government of Haryana
General Administration Department
(General Services III Branch)

Dated Chandigarh, the 25th February, 2019

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Department in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards /Corporations /Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

Subject:- Reservation for Economically Weaker Sections in Direct recruitment in Civil posts and services as well as in admissions in Government/Government Aided Educational Institutions in the State of Haryana.

I am directed to inform that government of India has notified "THE CONSTITUTION (ONE HUNDRED AND THIRD AMENDMENT) ACT, 2019" On 12th January, 2019 amending Article 15 & 16, which are now read as under:-

Amendment of article 15

In Article 15 of the Constitution, after clause (5), the following clause shall be inserted namely:-

'(6) **Nothing in this article or sub-clauses (g) of clause(1) of article 19 or clause (2) of article 29 shall prevent the State from making,-**

a) **Any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); and**
b) **Any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); in so far as such special provisions relate to their admission to educational institutions including private educational institutions, whether aided or unaided by the State, other than the minority educational institutions referred to in clause(1) of article 30, which in the case of reservation would be in addition to the existing reservations and subject to a maximum of ten per cent of the total seats in each category.**
Explanation- For the purposes of this article and article 16, "economically weaker sections" shall be such as may be notified by the State from time to time on the basis of family income and other indicators of economic disadvantage.'

Amendment of article 16

In Article 16 of the Constitution, after clause (5), the following clause shall be inserted, namely:-

"(6) Nothing in this article shall prevent the State from making any provision for the reservation of appointments or posts in favour of any economically weaker sections

of citizens other than the classes mentioned in clause (4), in addition to the existing reservation and subject to a maximum of ten per cent of the posts in each category".

In the wake of above enabling provisions, State Government has considered the matter and decided to provide benefits of reservation on a preferential basis in Civil Posts in all the Departments/Boards/Corporations/Local Bodies and in Admissions to Government/Government Aided Educational Institutions to those Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B).

2. QUANTUM OF RESERVATION:

The persons belonging to EWSs who are not covered under the existing scheme of reservation for Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B) shall get 10% reservation in direct recruitment to Group A,B,C and D posts in the Departments/Boards/Corporations/Local Bodies of Government of Haryana and also in admission to Government/Government Aided Educational Institutions in the State of Haryana.

3. EFFECTING RESERVATION-ROSTER POINT:

3.1 **Direct recruitment in case of Group-A & B**

Roster point No. 11-20-30-40-51-60-70-80-90 and 99

3.2 **Direct recruitment in case of Group-C &D**

Roster point No. 4-14-24-34-43-53-66-76-83 and 94

3.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and will be filled from unreserved category.

3.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

4. CRITERIA OF INCOME & ASSESTS

4.1 Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classess (Block-B) and whose family has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

4.2 Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

I. 5 acres of agricultural land and above.
II. Residential flat of 1000 sq. ft. and above.
III. Residential plot of 100 sq. Yards and above in notified municipalities.
IV. Residential plot of 200 sq. Yards and above in areas other than the notified municipalities.
V. Total immovable assets owned are valued at Rs. One Crore or more.

4.3 The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

4.4 The team "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:

5.1 The benefit of reservation under EWS can be availed upon production of an income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

5.2 The prescribed format for EWS Income and Asset Certificate shall be as provided at **Annexure-I**.

5.3 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the State.

5.4 The crucial date for submitting Income and Asset Certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

5.5 The appointing authorities should in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause:-

"The appointment in provisional and is subject to the Income and asset certificate being verified through the proper channels and it the verification reveals that the claim to belong to EWS is fake/false the services will be

terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."

The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

5.6 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated and penal action shall also be invoked.

6. ADJUSTMENT AGAINST UNRESERVED VACANCIES:

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

7. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.

Annexure-I(A)

Government of Haryana
(Name & Address of the Authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)
INCOME DISCLOSURE CERTIFICATE

Certificate No……. Date …….

VALID FOR THE YEAR ……

This is to certify that Shri/Smt/Kumari …… son/daughter/wife of …….. is permanent resident of …… village/street……..., Post Office……..……, District……., Pin Code …… whose photograph is affixed below and attested below belongs to Economically Weaker Sections, Since the gross annual income* of his/her family** is below Rs.6 Lakhs (Rupees Six Lakh only) for the Financial Year ……..

It is further certified that His/her family does not own or possess any of the following assets***:

I. 5 acres of Agricultural Land and above.
II. Residential Flat of 1000 Sq. ft. and above.
III. Residential Plot of 100 Sq. Yards and above in notified Municipalities.
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
V. Total immovable assets owned are valued at Rs.One Crore or more.

2. Shri/Smt/Kumari …… belongs to the caste which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B)

Recent Passport Size attested Photograph of

Signature with seal of office
Name
Designation

*Note 1: Income means income from all sources i.e. salary, agriculture, business profession etc.

**Note 2: The term "family'' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years

***Note 3: The Property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

Annexure II

Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3rd October, 1996 received from the Chief Secretary to Government Haryana addressed to All Heads of Departments, Commissioners Ambala, Rohtak, Gurgaon and Hisar Divisions, All Deputy Commissioners and all Sub Divisional Officers (Civil) in Haryana, The Registrar, Punjab and Haryana High Court and all District and Session Judges in Haryana.

Subject: "**Bonafide residents of Haryana - Guidelines regarding".**

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/Medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr.Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate: -

i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.

ii) Children/Wards (if parents are not living)/Dependents: -

   (a) of the regular employees of HaryanaState posted in or outside HaryanaState or working on deputation;

   (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.

   (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;

iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.

iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;

v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;

vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;

vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:

   a) Citizen of India;
   b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.

2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children /Wards/ Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/ Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of

the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.

3. Candidates seeking admission in educational institutions (including Medical and technical institutions) located in Haryana may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proforma have been prescribed which are enclosed herewith.
6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Annexure III

U.O. No. 62/27/2003- 6 GSI Dated, Chandigarh the July 29, 2003

From: The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala divisions.
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, MaharshiDayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000 - GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident purpose of admission to educational institutions (including technical/ Medical institutions)

2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalists recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.

3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Sd/-

Under Secretary General Administration
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Sd/-

Under Secretary General Administration
for Chief Secretary to Government Haryana

Annexure IV

Copy of letter No. 22/28/2003-3G.S.III Dated, Chandigarh the 30thJanuary, 2004.

From

The Chief Secretary to Government Haryana.

To

1. All Heads of Departments in Haryana.
2. The Commissioners, Rohtak, Gurgaon, Hisar and Ambala Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh.
4. All the Deputy Commissioners in Haryana.
5. The Registrars, MaharshiDayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa (Haryana).

Dated, Chandigarh the 3oth January, 2004.

Subject: "Streamlining the procedure in the offices regarding issuing of Resident /Income Certificates and the caste certificate to Scheduled Castes and Backward Classes".

Sir,

I am directed to invite your attention to Haryana Government letters Nos. 62/17/95-2G.S.III, dated 03.10.96, No. 22/51/93-3G.S.III, dated 12.8.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the caste certificates (SC/BC/OBC), and Resident certificates have been issued.

2. The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

   The matter has also been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildar/NaibTehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Executive Officer/Secretary of the concerned Municipal Committee/Municipal Council/Municipal Corporation concerned in case of applicants residing in urban area. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchkula, the Resident certificates and caste certificate to SC/BC employees and for their children, may be issued by their respective Heads of Departments also.

3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.

4. SC certificate once issued shall be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer Categoryas defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. The format for this declaration is given at Annexure 'A' However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being, directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

   The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proforma of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/Institutions in letter and spirit as it has come to the notice of the Govt. that some Departments/Institutions demand such certificates in proforma which are at variance with the proforma in which these certificates are being issued by the competent authorities

(Tehsildar / NaibTehsildar/HODs). It is, therefore, decided that the Departments/Institutions shall accept these certificates only in the proforma in which these are being issued by the competent authorities which have been prescribed by the Govt. itself (copy enclosed).

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8th every year as per the time schedule given below:-

i. Filling of application form by the parents/students. 1st Nov. To 10th Nov.Every year. ii. Verification by (a) Sarpanch/ Namberdar in case of rural areas and Municipal Councillors in case of Urban areas.

(b) Verification by Patwari in case of rural areas /EO/Secy.(MC) any other officer/official authorized by the local body for the purpose in case of urban areas. Upto30th November every year.

(c) Head Teacher/Head Master Upto 15th Dec. iii. Forwarding of application to CRO by Head Teacher/Head Master 31st Dec. iv. Verification & issue of certificate by CRO Upto 31st January every year.

6. All application forms of a particular School may be sent to the Tehsildar / NaibTehsildar concerned preferably at one go so that the certificates are issued and sent back to the Head masters of Government Schools/Private Schools for distribution to the concerned students. The Head Teacher/Head Master shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.

7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Head Master/Head Teacher after getting the verification done from Sarpanch/ Namberdar/MC and a caste certificate issued by the CRO (Tehsildar / NaibTehsildar) may not be demanded for this purpose by the School authorities.

8 The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar / NaibTehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executive Officers/Secretary of the concerned Municipal Committee/Council/Municipal Corporation in case of applicants residing in urban areas.

9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/Haryana Staff Selection Commission /Department demand attested copies of Resident/Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the work load in the offices. Similar is the position in case of admission to educational/professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/professional institutions etc. self attested photo copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/selection, original papers including castes and Resident certificate issued by the competent authorities may be obtained/examined/inspected by the concerned departments/institutions and attested copies thereof be kept in record. The fact may also be cross checked/verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/mark sheets/other certificates of academic qualifications. Necessary action to amend/revise the application form in this regard shall be taken by Haryana Public Service Commission/ Haryana Staff Selection Commission/Head of the Departments/Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,

Sd/-
Special Secretary General Administration,
for Chief Secretary to Government Haryana

Annexure IV(A)

Affidavit Of The Parent /Guardian To Be Attested By Executive Magistrate/Oath Commissioner/Notary Public.

I.....father/mother/guardian of Miss/Mr..... resident of.....do hereby solemnly state and affirm as under:-

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of 'Residence in any other State.

Dated..... **DEPONENT**

VERIFICATION

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated..... **DEPONENT**

Annexure IV(B)

Haryana Resident Certificate (Residence Certificate To Be Issued By The Deputy Commissioner, Sub Divisional Officer (Civil), G.A. To D.C.D.R.O. EmAndTehsildar).

Certified that Shri/Shrimati/Kumari _____Son/ Daughter of Shri _____ Father/Guardian of Miss/ Mr. _____ name of child/ward with full address hold Immovable property at _____ (place and District) in the State of Haryana for the past _____ years.

OR

Certify that Miss/Mr. _____Son/ Daughter of Shri _____ resident of _____

was born in Haryana as per birth certificate (Issued under the instructions of Haryana Govt. Letter No. 22/28/2003-3, GS-III dated 30.1.2004).

No. _____ Tehsildar/NaibTehsildar

Signature of the Authority (mentioned above) (with seal)

Date :

The validity of Resident Certificate shall be as long as the holder of this certificate maintains his residential address in Haryana State.

Annexure IV(C)

Residence Certificate To Be Issued By Head Of Department

Certified that Sh. _____ S/o Sh. _____ father of Miss/Mr. _____ is an employee of the _____ (Name of office) _____ of Haryana Government. He is working as _____, and is posted at _____. He has more than three years service at his credit.

Place: **Head of the Department**
Dated: **(with seal)**

Annexure IV(D)

Residence Certificate To Be Issued By The Principal/Headmasters Of The Government/Recognized School/College.

It is certified that Miss/Mr. ……..S/o/D/o Sh. …….. has been a student of this School/College for a period of ……. Years, from ……..to …….. He left the school/college on ……..

Dated

Signature of Principal/Headmaster of the School/College (with seal)

Annexure IV(E)

Residence Certificate To Be Issued By The Respective Head Of The Department In The Case Of The Employees Of Government Of India

Certified that Sh. …….. S/o Sh. …… father of Miss/Mr. …….is an employee of Government of India working as …….. He has been posted at Chandigarh/Haryana in connection with the affairs of Haryana Government for the past three years.

Dated

Head of Department (with seal)

Annexure IV(F)

Certificate Of Scheduled Caste

Certified that Mr./Miss..... Son/Daughter of Sh..... Village/Ward No.....Teh.....District ..... Haryana belongs to .....Caste.Whichhas been declared Scheduled Caste in the Constitution (Scheduled Castes) Order 1950.

Caste certificate shall be valid for life.

Dated.....
Place :

Tehsildar/NaibTehsildar-cum- Executive Magistrate/Head of the Department

Certificate from no other authority will be accepted.

Annexure V (A)

GOVERNMENT OF HARYANA
DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH
NOTIFICATION

No. 16/17/2019-6HBIV Dated. 21/12 /22.

Subject: - **Policy to Incentivise Doctors to opt for Government Service upon completion of MBBS Degree Course from Government/Government Aided Medical Colleges in the State of Haryana.**

****

1.	Preamble: The Government of Haryana with the intent of providing affordable, quality medical care to the public and to bridge the gap between demand and supply of medical professionals for quality health care in the State envisages a policy to incentivize MBBS doctors graduating from Government/Government Aided Medical Colleges established by the State of Haryana to serve in Government sector for further up scaling and strengthening overall health facilities in the State and hereby notifies the policy as under –
2.	Definitions: **a)** "Public Health Institutions" shall mean and include all Government Medical Colleges, District/Sub Divisional Hospitals, Community Health Centers, Primary Health Centers, Health initiatives like NHM/Ayushman Bharat/CHIRAYU/NIROGI HARYANA or any other health care schemes or programs of the Government / Health Institutions established by the Government of Haryana. **b)** "Government/Government aided Medical Colleges" shall include Colleges/Institutions imparting Medical Education and established by State Government. **c)** "Candidate" shall mean the student admitted to MBBS degree course in the Government/Government aided Medical Colleges in the State of Haryana. **d)** "Corpus" means the funds maintained by Haryana State Financial Services Limited and utilised for repayment of loan instalments of candidates and for improvement of Infrastructure/Equipment/Teaching facilities in Government/ Government aided Medical Colleges. **e)** "Service" means any service with Central Government/any State Government/Armed forces/Judicial Services etc. **f)** "Bond" in the case is defined as 'education fee' in banking parlance.
3.	The policy is applicable to the following – • Candidates admitted in MBBS course in Government Medical Colleges from the academic session 2020-21onwards. • Candidates admitted in MBBS course in Govt. Aided Medical College(s)- MAMC, Agroha from the Academic Session 2022-23 onwards
3(a)	The policy shall not apply to candidates admitted under NRI quota in Govt./Govt. Aided Medical colleges established by the State of Haryana.

4. A) The Annual fee to be paid at the beginning of each Academic Session in Government/Government aided Medical Colleges is as under –

TABLE – 'A'

Sr. No.	MBBS Degree Course	Annual Fees in Government Medical Colleges	Annual Tuition Fees in Government Aided Medical Colleges
1	1st year	80,000/-	1,80,000/
2	2nd year	86,141/-	1,80,000/
3	3rd year	92,896/-	1,80,000/
4	4th year	1,00,327/-	1,80,000/
5	5th year	63,546/-	90,000/-
Total		4,22,910/	8,10,000/-

B) The Government of Haryana with the objective stated in the preamble introduces *"Service Incentive Bond"* to incentivize the MBBS graduates to opt for Government Service after completion of MBBS degree in lieu of a bond of Rs 30 lakh - *Minus* Total Annual Fee (as per Table –'A') with a concession of 10% on bond amount for female candidates. Accordingly, the bond amount is as under –

TABLE – 'B'

Institute	Bond amount for Male candidates	Bond amount for Female candidates (10% lesser)
Government Medical Colleges	25,77,090/-	23,19,381
Government Aided Medical College (MAMC, Agroha)	21,90,000/-	19,71,000

5. Salient Features of the Service Incentive Bond are as under:

5.A.1 The bond shall be in the shape of a collateral free education loan as per amount specified in the Table-'B' at Point 4.

5.A.2 Upon completion of MBBS, the candidates shall have to exercise the option out of the following:

i. Consent for Government service
ii. Not opting for Government service and declare to pay the amount qua the Service Incentive Bond in lumpsum
iii. Not opting for Government service and declare to pay the amount qua the Service Incentive Bond in monthly instalments

5.A.3 The candidates shall execute a tripartite bond (Copy placed at Annexure- 'A') which will be signed between the candidate, bank and Government through the Institution concerned in which the candidate gets admission.

5.A.4 The loan towards Service Incentive Bond will be at rate of interest linked with REPO Linked Lending Rate (RLLR) which may vary from time to time.

5.A.5 The total duration of Service Incentive Bond shall be five years starting from completion of MBBS course.

5.A.6 Government will repay the entire bond amount with interest to the bank in lieu of the service rendered by the candidate in Government.

5.A.7 The said Service Incentive Bond shall be implemented after completion of MBBS course. One year moratorium period shall be provided. Candidate is not required to re-pay any amount pertaining to the Bond during the period of study including period of Postgraduation.

5.A.8 State Government shall offer a *'Contractual service' in Public health institutions / Government/Government aided Medical Colleges* to the candidate within 01 year of completion of MBBS course upon which repayment towards loan by State Government shall begin immediately.

<table>
<tr><td>5.A.9</td><td>Candidate will be at liberty to appear for any Central /State Government service including Judicial Services /Armed forces etc. In case the candidate obtains employment with Central / any State Government / Armed forces/Judicial Services/, then the Government of Haryana shall repay the loan (both principal and interest) till the time he/she continues to serve in the said job, up to completion of bond period or total repayment; whichever is earlier.</td></tr>
<tr><td>5.A.10</td><td>The State Government shall repay the monthly installments of the loan (both principal and interest) till the time he/she is serving in the Public Health Institutions / Government/ Government aided Medical Collegesof Government of Haryana in 'Permanent' or 'Contractual service'.</td></tr>
<tr><td>5.A.11</td><td>No deductions shall be made by the Government from the salary of candidates who choose to work with Government for the purpose of repayment towards the Service Incentive Bond.</td></tr>
<tr><td>5.A.12</td><td>Should there arise a situation that despite best efforts the candidate is not able to secure a regular/contractual employment with the Government even after one year, the loan repayment qua such candidates shall also be made by the Government of Haryana</td></tr>
<tr><td>5.A.13</td><td>The candidates shall be liable to repay the amount qua the Service Incentive Bond, only when the candidate chooses NOT to join any Government Service, either permanent/contractual when offered the service</td></tr>
<tr><td>5.A.14</td><td>Upon selection for Post-Graduation in Haryana or any other State in India, the period of Post Graduation shall be deducted from the total bond period of five years (Detail explained at point No. 7 and 8 below)</td></tr>
<tr><td>5.A.15</td><td>If a candidate is not able to secure a contractual service within 01 year of completion of his/her course, the candidate can take up any employment, and the repayment of loan against such candidate shall be made by the Government of Haryana. Such candidate shall still be liable to serve in the Government sector, if offered a job by the Government, within the period of service as envisaged under the Service Incentive Bond i.e. within 05 years after completion of course.
The course of repayment of loan (both principal and interest amount) in this scenario shall be as under –
<table>
<tr><td>Privately/Self employed Candidate earning less than the initial salary of Medical officer with Government of Haryana</td><td>Entire Repayment by the Government of Haryana</td></tr>
<tr><td>Privately/Self employed Candidate earning more than the initial salary of Medical officer with Government of Haryana but less than 1.5 times of such salary</td><td>Repayment of loan amount against the equivalent component of salary shall be made by the Government of Haryana.
The candidate shall be required to repay installment towards the remainder amount
Illustration: Presuming the salary of a Govt. medical officer is Rs 100/-, and the candidate is serving outside the Government sector and earning more than Rs 100/- but less than Rs 150/-; then the candidate is liable only to repay the installment against amount above Rs 100/- as installment, i.e. against Rs. 50/-. The proportionate repayment against Rs. 100/- shall be made by the Government</td></tr>
<tr><td>Privately/Self employed Candidate earning more than 1.5 times of initial salary of Medical Officer with Government of Haryana</td><td>Entire Repayment by the Candidate</td></tr>
</table></td></tr>
<tr><td>5.B.</td><td>The candidate can also choose to pay the entire bond amount him /her without recourse to the loan on lump sum basis or in equal installments annually during the course of study. In this case, the candidate shall not be required to serve with Government.</td></tr>
<tr><td>5.C.</td><td>Candidate is at liberty to leave the Government service (Regular/Contractual) at any time before the bond period expires subject to repayment of remaining loan amount with interest.The amount shall be calculated on a pro-rata basis(for both period of service as well as the bond amount). The candidate will have the following options -
• The remaining amount qua the Service Incentive Bond can be paid in a lump-sum basis.
• The candidate can choose to pay the installments at his/her own level thereafter.</td></tr>
</table>

5.D.	The candidate shall have the option to shift between Options (A)/(B)/(C) at any time, during the duration of study/period of service and serve the Government and pay the bond amount accordingly as specified at point No. 5(A).
6.	The Department of Medical Education & Research shall devise an online portal for effective ground implementation of the policy.
7	The candidates shall be awarded provisional degree upon completion of MBBS Course. Original Degree shall be awarded upon completion of period envisaged under the Service Incentive Bond.
8.	An MBBS candidate, shall be at liberty to pursue any Post Graduate Degree /diploma course (in any Institute across the Country), before/during the service. The period of Post-graduation shall be deducted from the total period of Service under the Service Incentive Bond. The candidate shall complete the remaining period of Service after completion of such Post Graduate Degree /Diploma course by serving in the State of Haryana not later than 03 months from the date of completion of the PG course.
9..	Candidates who pursue PG courses outside the State of Haryana will be required to undertake to complete the remaining period of Government service after the completion of his/her PG course.
10.	The Policy shall not be applicable in the unfortunate event of death/insanity/permanent disability of the candidate.
11.	The State Government reserves the right to add/delete any clause in the policy from time to time
12.	This Notification is being issued in supersession of all other notifications and policies pertaining to the matter covered under this notification.

Dr. G. Anupama IAS
Additional Chief Secretary to Government of Haryana,
Medical Education & Research Department.

Endst. No. 16/17/2019-6HBIV Dated Chandigarh the , 2023

A copy is forwarded to controller, Printing & Stationary Haryana, Panchkula with the request to publish this notification in the Extra Ordinary Gazette of Haryana and supply 200 copies to the Government immediately.

Special Secretary
for Additional Chief Secretary to Government of Haryana,
Medical Education & Research Department

Endst. No. 16/17/2019-6HBIV Dated Chandigarh the , 2023

A copy is forwarded to the following for information and necessary action:

1. Director, Medical Education & Research, Haryana, Panchkula.
2. Vice Chancellor, Pt. B.D. Sharma, University of Health Sciences, Rohtak.
3. Registrar, Pt. B.D. Sharma, University of Health Sciences, Rohtak.
4. Director General Health Services, Haryana.
5. Director, PGIMS, Rohtak.
6. Director, KCGMC, Karnal.
7. Director, SHKM, GMC, Nalhar, Nuh.
8. Director, BPS GMC (Women), Khanpur Kalan, Sonepat.
9. Director, MAMC, Agroha, Hisar.
10. Director, SABV, Chhainsa, Faridabad.

Special Secretary
for Additional Chief Secretary to Government of Haryana,
Medical Education & Research Department

Annexure V A (i)

The Annual fee to be paid at the beginning of each Academic Session in Government/Government aided Medical Colleges is as under –

TABLE – A

Sr. No.	MBBS Degree Course	Annual Fees in Government Medical Colleges	Annual Tuition Fees in Government Aided Medical Colleges
1	1st year	80,000/-	1,80,000/
2	2nd year	86,141/-	1,80,000/
3	3rd year	92,896/-	1,80,000/
4	4th year	1,00,327/-	1,80,000/
5	5th year	63,546/-	90,000/-
Total		**4,22,910/**	**8,10,000/-**

As per the Policy dated 21/12/22 to incentivize the MBBS graduates to opt for Government Service after completion of MBBS degree in lieu of a bond of Rs 30 lakh - *Minus* Total Annual Fee (as per Table –'A') with a concession of 10% on bond amount for female candidates. Accordingly, the bond amount is as under –

TABLE – 'B'

Institute	Bond amount for Male candidates	Bond amount for Female candidates (10% lesser)
Government Medical Colleges	25,77,090/-	23,19,381
Government Aided Medical College (MAMC, Agroha)	21,90,000/-	19,71,000

Bifurcation of Fee Structure of MBBS Course in Government Medical Colleges-

Particulars	**Fee**
Tuition Fee	61,410+Annual 10% Increase
Admission Fee	5000
Student fee	3000
Medical Fund	1250
Security Deposit	5000
Athletic Fund	600
Registration Fee	1500
Development Fund	1500
Sports Fee	150
Youth Welfare Fee	500
NSS Fee	10
Youth Red Cross Subscription Fee	80
Fee for NRI candidates	1,25,000 US Dollars for entire course

Fee of MBBS Course in Government Aided Medical College i.e. MAMC Agroha, Hisar

Particulars	Fee
College Tuition Fee	Rs 1,80,000/- per annum
Hostel Fee	Rs. 19000/- per annum
Electricity Charges	Rs. 9000/- per annum
Amalgamated Fund	Rs. 1500/- per annum
University Fee	Rs. 3840/- per annum
Securities	Rs. 30000/- One Time Refundable
Caution Money	Rs. 6000/- One Time Refundable
Fee for NRI candidates	75000 US Dollars for entire course (US $ 25000 at the time of admission and US$12,500 for next 4 years)

Annexure V B

Fee Structure of BDS Course in Government Dental College i.e. PGIDS, Rohtak.

Particulars	Fee
Tuition Fee	37500/-
Admission Fee	2500/-
Student fee	2500/-
Medical Fund	1250/-
Security Deposit	2500/- refundable
Dilapidated Fund	600/-
Furniture Charges	650/-
Magzine Fee	150/-
Athletic Fund	600/-
Registration Fee	1500/-
RadhaKrishan Fund	100/-
Development Fund	1500/-
Sports Fee	150/-
Youth Welfare Fee	500/-
NSS Fee	10/-
Youth Red Cross Subscription Fee	80/-
Total	52090/-
Fee for NRI candidates	10,000 US Dollars at time of admission 5000 Dollars per annum for 4 years.

- *In addition to the above other fees including tuition fee and other funds will be paid by the candidate as prescribed by the University/college concerned.*
- *For NRI candidates the fee will be paid by the candidates in US Dollar or Indian Rupees equivalent to the required fee in US Dollar with the statement from the bank that the amount has been withdrawn from the NRE/NRI account of the parents/candidates. The NRI students will have to give a bank guarantee/surety bond for the balance of fee, if they opt to pay the fee in installment as provided.*

Fee of MBBS Course in ESIC Government Medical College, Faridabad.

Particulars	Fee
College Tuition Fee	Rs 1,00,000/- per annum

Annexure-V(C)

Fee structure for MBBS Course in Private Medical Colleges affiliated to Pt. B.D Sharma University of Health Sciences, Rohtak

Fee Head	**Annual Fee**
Tuition Fee including Development Charges	Rs. 12.00 Lakh with annual increase of 7.5%
Tuition Fee of NRI students	1,10,000/- US Dollar (for the entire course)
College Security Refundable	Rs. 2.00 lakh- adjustable with the last fee
Unviersity Charges	Actual
Examination Charges	Actual
Library Fee	Rs. 3000/-
Sports and Medical Charges	Rs. 2000/-
Hostel Fee	Not more than Rs. 75000/- or actual (whichever is less) + Mess Charges on actual basis No charges for fan and lighting in the Hostel

Note : Fee is subject to revision, if any.

Fee structure for BDS Course in Private Dental Colleges affiliated to Pt. BD Sharma UHS, Rohtak

Fee Head	**Annual Fee**
Tution Fee including Development Charges	Rs. 2.80 lakhs with annual increase of 5%
Tuition fee of NRI Students	44,000 US Dollar (for the entire course)
College Security Refundable	Rs. 1.00 lacs adjustable with the last fee
University Charges	Actual
Examination Charges	Actual
Library Fee	Rs. 3000/-
Equipment and Maintenance charges	Rs. 2500/-
Sports and Medical Charges	Rs. 2000/-
Internet Charges (if provided)	Rs. 1000/-
Hostel Fee	Not more than Rs. 75000/- or actual (whichever is less) + Mess Charges on actual basis. No charges for fan and lighting in the hostel.
Transport Fee (if availed by the student)	Actual

Annexure V(D)

FEE STRUCTURE OF MBBS& BDS COURSES RUNNING UNDER PRIVATE UNIVERSITIES FOR THE ACADEMIC SESSION 2026-27.

Fee structure of MBBS & BDS course of SGT University.

Fee structure (for Indian Candidates)

Sr. No.	Course	Course Fee Per Annum (In Rs.)	Caution Money (Onetime) (Refundable) (in Rs.)	Alumni Fee (Onetime) (Non-Refundable) (inRs.)	Enrolment Fee (one time Non-refundable)
1	MBBS	2250000/-	2,00,000/-	2,500/-	11000/-
2	BDS	5,25,000/-	50,000/-	2,500/-	11000/-

Fee structure (for NRI Candidates)

Sr. No.	Course	Course Fee Per Annum (in US Dollars)	Caution Money (Onetime) (Refundable) (in US Dollars)	Alumni Fee (Onetime) (Non-Refundable) (in US Dollars)	Enrollement Fee (One time Non-refundable)
1	MBBS	$47,400	$4,210	$60	$230
2	BDS	$11,100	$1,050	$60	$230

Fee structure of MBBS course in Al-Falah University Faridabad (Minority Private University)

Academic Year	Fee in INR For Resident Indian Students	Fees for NRI students in USD/ equivalent Indian Rupees
First Year	16,37,500/-	$32,900/-
Second Year	16,37,500/-	$32,900/-
Third Year	16,37,500/-	$32,900/-
Fourth Year	16,37,500/-	$32,900/-
Fifth Year	9,00,000/-	$19,800/-
Hostel Fee for Resident Indian Students	3,28,600/- per annum for two beds occupancy including mess charges but excluding electricity charges. Hostel Fee will be increased 6% per annum	
Hostel fee for Non Resident Indians	$ 4,140/- or equivalent Indian Rupees per annum for two beds occupancy including mess charges but excluding electricity charges. Hostel Fee will be increased 6% per annum	

Fee structure of MBBS course of *Maharishi Markendeshwar College of Medical Sciences and Research, Sadhopur, Ambala (Maharishi Markendeshwar University, Sadhopur, Ambala*

Sr. No.	Tuition Fee Per Annum (In Rs.)
For Indian Students	Rs. 18,00,000/- with 10% annual increase. Fee will be charged for 4 ½ years.
For NRI Students	USD Dollar 1,60,000 for entire course
University Charges	Rs. 25,000/-
Registration Fee	Rs. 40,000/- for 1st year only.
Hostel Fee	Rs. 2,60,000/- per year (twin sharing AC hostel incuding mess charges)

Fee structure of MBBS course in Sanskaram School of Medical Sciences, Jhajjar under Sanskaram University for the academic session 2026-27.

Course	Programme Fee Per Annum (In Rs.)	Caution Money (Onetime) (Refundable) (in Rs.)	Alumni Fee (Onetime) (Non-Refundable) (in Rs.)
For Indian candidates (in Rs)	19,00,000/- (10% increase annually)	50,000/-	2,000/-
For NRI Candidates (In Dollars)	38450	1110	60

ANNEXURE VI

List of documents to be submitted by the candidate at the time of document verification:

The candidates at the time of document verification must bring the following original certificates/documents alongwithtwo sets of self attested photocopies.

1) Matriculation/High School Certificate (10^{th}) or its equivalent certificate as proof of date of birth.
2) 10+2/Intermediate/Senior Secondary School Examination Certificate & Detailed Marks Sheet.
3) Character Certificate issued by the school/institute last attended.
4) Resident Certificate issued by competent authority of the State Government (if applicable).
5) Certificate of Bonafide Resident issued by competent authority of the State Government (if applicable).
6) Caste Certificate issued by competent authority of the State Government (if applicable).
7) Certificate of Disability with respect to Benchmark Disabilities issue by Notified Centres notified by NTA or Disability Certificate issued by Medical Board at PGIMS Rohtak.
8) Certificate of Dependent of Freedom Fighters issued by competent authority of the State Government (if applicable).
9) Certificate of ESM issued by competent authority of the State Government (if applicable).
10) Income Certificate (for BC Categorystudents) issued by competent authority as per State Government Notification.
11) Income and Asset certificate for EWS Categorycandidates.
12) Affidavit to show Minority status.
13) Print out of Online Application form.
14) Provisional Allotment letter.
15) Proof of identification Aadhaar card / PAN Card / Driving license /Passport / Voter ID/Ration Card/any other (any two).
16) Four passport size photographs against white background (preferably the photograph used in NEET form).
17) Any other Document as required by Counselling Committee.

NRI candidates in addition should bring the following documents:-

1. Equivalency Certificate issued by Association of Indian Universities, New Delhi, if applicable.
2. Conversion Certificate of grading to percentage of marks, if applicable.
3. Proof of NRI status in form of passport, OCI/PIO/letter from Ministry of External Affairs/Embassy and Bank Account Details etc.
4. As per Government of India Ministry of Health and Family Welfare notice dated 27.05.2026, following document shall be required- Documentary Proof demonstrating that the sponsorer is actually bonafide legal guardian of the candidate as per Guardians and Wards Act, 1890

Note:

Any candidate failing to bring original documents at the time of document verification/counselling will not be considered and his/her claim to admissionwill be forfeited.

ANNEXURE VII

Haryana Government

WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT

Notification

The 16th July, 2024

No. 40/13/2024-1SW.--- In exercise of the powers conferred under clause (d) of Section 2 and Sub-section (2) of Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), and in supersession of the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 491-SW(1)-2021 dated the 17th November, 2021, the Governor of Haryana hereby specifies the following criteria for exclusion of persons within the Backward Classes as Creamy Layer as per Annexure appended hereto.

DESCRIPTION OF CATEGORY		**TO WHOM RULE OF EXCLUSION SHALL APPLY**
1.	2.	3.
I.	CONSTITUTIONAL POSTS	Son(s) and daughter(s) of (a) President of India; (b) Vice President of India; (c) Judges of the Supreme Court and of the High Court; (d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller & Auditor General of India; (e) Persons holding Constitutional positions of like nature.
II.	**SERVICE CATEGORY** **A. Group A / Class I Officers of the All India, Central and State Services (Direct recruits)**	Son(s) and daughter(s) of (a) parents, both of whom are Class I officers; (b) Parents, either of whom is a Class-I officer; (c) Parents, both of whom are Class-I officers, but one of them dies or suffers permanent incapacitation; (d) Parents, either of whom is a Class-I officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any International Organization **like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years;** (e) Parents, both of whom are class I officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years; Provided that the rule of exclusion shall not apply in the following cases:- (a) Sons and daughters of parents either of whom or both of whom are Class-I officers and such parent(s) dies/die or suffer permanent incapacitation. (b) A lady belonging to BC category has got married to a Class-I officer, and may herself like to apply for a job.
	B. Group B/Class II officers of the Central and State Services (Direct Recruitment)	Son(s) and daughter(s) of (a) Parents both of whom are Class II officers; (b) Parents of whom only the husband is a Class II officer and he gets into Class I at the age of 40 or earlier; (c) Parents, both of whom are Class II officers and one of them dies

		or suffers permanent incapacitation and either one of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation; (d) Parents of whom the husband is a Class I officer (Direct Recruit or pre-forty promoted) and the wife is a Class II officer and the wife dies; or suffers permanent incapacitation; and (e) Parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class II officer and the husband dies or suffers permanent incapacitation; Provided that the rule of exclusion shall not apply in the following cases:- Son(s) and daughter(s) of (a) Parents both of whom are Class II officers and one of them dies or suffer permanent incapacitation. (b) Parents, both of whom are Class II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.
	C. Employees in Public Sector Undertaking etc.	The criteria enumerated in A and B above in this Category shall apply mutatis mutandi to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. and also to equivalent or comparable posts and positions under private employment pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category VI below shall apply to the officers in these institutions
II.	**ARMED FORCES INCLUDING PARA MILITARY FORCES**: (Persons holding civil posts are not included)	Son(s) an daughter(s) Parents either or both of whom is or are in the rank of Colonel and above in the Army and to equivalent posts in the Navy and the Air Force and the Para Military Forces: Provided that:- (i) if the wife of an Armed Forces Officer is herself in the Armed Forces (i.e., the category under consideration) the rule of exclusion will apply only when she herself has reached the rank of Colonel; (ii) the service ranks below Colonel of husband and wife shall not be clubbed together; (iii) If the wife of an officer in the Armed Forces is in civil employment, this shall not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.
III.	**PROFESSIONAL CLASS AND THOSE ENGAGED IN TRADE AND INDUSTRY** (I) Persons engaged in profession as a Doctor, Lawyer, Chartered Accountant, Income Tax Consultants, Financial or Management Consultants, Dental Surgeon, Engineer,	Criteria specified against category VI shall apply.

	Architects, Computer Specialists, Film Artists and other Film Professionals, Author, Play Writer, Sports person, Sports Professionals, Media Professionals or any other vocations of like status. (II) Persons engaged in trade, business and industry.	Criteria specified against category VI shall apply. Explanation: (i) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test shall apply only on the basis of the husband's income. (ii) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion shall apply only on the basis of the wife's income and the husband's income shall not be clubbed with it.
IV.	**PROPERTY OWNERS** **A. Agricultural holdings** **B. Plantations** (i) Coffee, tea, rubber, etc. (ii) Mango, citrus, apple plantations etc. **C. Vacant land and/or buildings in urban areas or urban agglomorations**	Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns:- (a) only irrigated land which is equal to or more than 85% of the statutory area; or (b) both irrigated and unirrigated land, as follows:- (i) The rule of exclusion shall apply where the pre-condition exist that the irrigated area (having been brought to a single type under a common denominator) 40% or more of the statutory ceiling limit for irrigated land (this being calculated by excluding the unirrigated portion). If this precondition of not less than 40% exists, then only the area of unirrigated land will be taken into account. This shall be done by converting the unirrigated land on the basis of conversion formula existing, into the irrigated type. The irrigated area so computed from unirrigated land shall be added to the actual area of irrigated land and if after such clubbing together the total area in terms of irrigated land is 80% or more of the statutory ceiling limit for irrigated land, then the rule of exclusion shall apply and disentitlement will occur; (ii) The rule of exclusion shall not apply if the land holding of a family is exclusively unirrigated. Criteria of income/wealth specified in Category VI below shall apply. Deemed as agricultural holding and hence criteria at A above under this category shall apply. Criteria specified in Category VI below will apply. Explanation: Building may be used for residential, industrial or commercial purpose and the like two or more such purposes.

VI.	**INCOME / WEALTH TEST** **Explanation**: Wherever the expression "permanent incapacitation" occurs in this Schedule, it shall mean incapacitation which results in putting an officer out of service.	Son(s) and daughter(s) of (a) Persons having gross annual income of Rs.8 lakh or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act, 1957 (Central Act 27 of 1957) for a period of three consecutive years; (b) Persons in categories I, II, III and V A who are not disentitled to the benefit of reservation but have income from other sources of wealth which shall bring them within the income/wealth criteria mentioned in (a) above. **Explanation:** (i) Income from salaries or agricultural land shall not be clubbed. (ii) The income criteria in terms of rupee shall be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.

Dated Chandigarh Haryana,
The

G. ANUPAMA,
Additional Chief Secretary to Government Haryana,
Social Justice, Empowerment, Welfare of Scheduled Castes and Backward Classes and Antyodaya (SEWA) Department.

Annexure VIII

(FOR DEPENDENTS OF FREEDOM FIGHTERS)

UNDERTAKING

I _____ S/D of _____ R/o _____ Teh._____ Distt.hereby undertake as under:

That Sh./Smt. _____ S/D of Sh. _____ R/o _____ Teh. _____ Distt. _____ is /was Freedom Fighter and is/was my grandfather/ grandmother (Paternal/Maternal).

Date:

Place: **Sign of applicant**

It is verified that all the above contents are true to the best of my knowledge.

Sign of Father/Mother of applicant **Sign of applicant**
(Who is/was dependent of Freedom Fighter)

Annexure-IX

Government of Haryana
General Administration Department
General Services-III Branch
No. 22/10/2013-1GSIII

Dated Chandigarh, the 10th August, 2017

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/Hisar/Rohtak/Gurugram Division.
4. All the CAs/MDs of all Boards/Corporation/Public Sector Undertakings in Haryana
5. The Registrar General of Punjab & Haryana High Court, Chandigarh
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrars of all the Universities in the State of Haryana.

Subject: **Grant of reservation in admission in Government/Government Aided educational technical/professional Institutions etc**.

Sir/madam

I am directed to invite your kind attention to the Government instructions issued vide letter of even number dated 15.07.2014 on the subject noted above.

It is intimated that Government of India, Ministry of Defence Department of Ex-Servicemen Welfare D(Res-II) has intimated that vide letter number 6(1)/2017-D (Res-II) dated 19.05.2017, the following priorities for reservations of preferences to the wards of Armed Forces personnel should be applied by States/UTs/Central/State Universities/Autonomous Institutions for admission in medical/professional/non-professional courses:-

Priority-I: Widows/Wards of Defence personnel killed in action.

Priority-II: Wards of disabled in action and boarded out from service.

Priority-III: Widows/Wards of Defence Personnel who died while in with death attributable to military service.

Priority-IV: Wards of disabled in service and boarded out with disability attributable to military service.

Priority V: Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:

(i) ParamVir Chakra
(ii) Ashok Chakra
(iii) SarvottamYaudhSeva Medal
(iv) MahaVir Chakra
(v) Kirti Chakra
(vi) UttamYudhSeva Medal
(vii) Vir Chakra
(viii) Shaurya Chakra
(ix) YudhSeva Medal
(x) Sena, NauSena, VayuSena Medal
(xi) Mention-in Despatches

Priority-VI: Wards of Ex-servicemen

Priority-VII: Wards of Serving Personnel.

2. The State Government has decided to adopt the above provision made by Govt. of India in their letter dated 19.05.2017 with the following amendements.

1.1 In Priority V, the words "and serving personnel" are removed.
1.2 The priority VII is altogether deleted.

Therefore, Para 5 of General Administration Department instructions even number dated 15.07.2014 is amended to this extent.

The above instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully

Sd/-

Superintendent, GS-III Branch
for Chief Secretary to Government Haryana

INTERNAL DISTRIBUTION

Incharge NIC for hosting the above instructions on the State Government website.

12833—C.S.—H.G.P., Pkl.

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HARYANA GOVERNMENT

MEDICAL EDUCATION AND RESEARCH DEPARTMENT

Notification

The 27th August, 2026

No. 16/10/2024-6HBIV.—

Subject:- Procedure for admission to MBBS/BDS courses in Government/Government Aided/Private Medical and Dental Educational Institutions in the State of Haryana including those under Private Universities-SGT University, Budhera, Gurugram; Maharishi Markandeshwar University, Sadhopur, Ambala; Al-Falah University (Minority Private University); Sanskaram School of Medical Sciences, Jhajjar under Sanskaram University for Academic Session 2026-27.

*****

1	The Governor of Haryana is pleased to notify the admission procedure in supersession of all the earlier notifications issued in this regard, to be adopted for admission to Under Graduate Courses i.e. MBBS/BDS for the Academic Session 2026-27 in the Government/Government Aided/Private Medical and Dental Educational Institutions in the State of Haryana including those under Private Universities (SGT University,Budhera,Gurugram;Maharishi Markandeshwar University, Sadhopur, Ambala; Al-falah University, Faridabad; Sanskaram School of Medical Sciences, Jhajjar under Sanskaram University.
2.	Reservations 1. It is notified that in Government Institutions covered under this Notification, 15% of the seats will be assigned to the All India Merit Categoryof NEET UG-2026 and the remaining 85% of the seats will be assigned under the Haryana State Merit Categoryof NEET UG-2026. 2. It is further notified that in Private Medical/Dental Institutions affiliated to Pt.B.D.Sharma University of Health Sciences, Rohtak. 50% of the seats will be filled under State Quota seats and remaining 50% of seats will be filled under the Management Category. 3. NRI quota shall be 15% of the total sanctioned intake and shall be carved out of the Management Category . 4. The State Reservation Policy shall be applicable for admission to all State Quota seats in Government/Government Aided Medical/Dental Colleges and for 50% State Quota seats in Private Medical /Dental Colleges affiliated to Pt. B.D.Sharma University of Health Sciences, Rohtak

	5. 5% seats of the State Quota seats shall be reserved for candidates with Benchmark Disabilities in accordance with the provisions of the Rights of Person with Diabilities Act, 2016, based on the merit list of National Eligibility cum Entrance Test (NEET UG 2026) and as per MoHFW/ NMC Guidelines issued from time to time. The Disability Certificate issued by the designated Medical Assessment Board notified by NTA in the Prospectus issued for NEET 2026 will only be considered valid for admission purposes for the Academic Session 2026-27. The dates on which the Medical Assessment Board at PGIMS, Rohtak will sit shall be duly publicized to public by means including on the *Admission Webportal* and the website of Pt. B.D Sharma UHS, Rohtak i.e. *www.uhsr.ac.in*; www.dmer.haryana.gov.in. Vacant seats (if any) in this category shall be filled up as per State Reservation Policy. 6. The seat distribution in Medical/Dental Colleges under Private Universities (SGT University, Budhera Gurugram; Maharishi Markandeshwar University, Sadhopur, Ambala; Al-FalahUniveristy, Faridabad and Sanskaram School of Medical Sciences, Jhajjar under Sanskaram University would be as per Section-35 of the Haryana Private Universities Act,2006.
3	Pt. Bhagwat Dayal Sharma University of Health Sciences, Rohtak is auhorized to conduct the Online Combined Centralized Counselling as per Merit of NEET–UG-2026 for admission to all the Government/Government Aided/Private Medical and Dental Educational Institutes including those under Private Universities i.e SGT University, Budhera, Gurugram; Maharishi Markandeshwar University, Sadhopur, Ambala; Al-Falah University, Faridabad (Minority Private University); Sanskaram School of Medical Sciences, Jhajjar under Sanskaram University.
4	Admissions shall be done for the following Government/Government Aided/Private Medical/Dental Colleges located in the State of Haryana **subject to the final approval from Govt. of India, Ministry of Health & Family Welfare New Delhi, NMC/NDC (as the case may be),State Government and Affiliating University:-** **Government Medical Colleges**:- (i) Post Graduate of Institute of Medical Sciences (PGIMS), Rohtak. (ii) BhagatPhool Singh GMC(W), Khanpur Kalan, Sonipat. (iii) Shaheed Hassan Khan Mewati GMC, Nalhar, Nuh (iv) Kalpana Chawla Government Medical College, Karnal (v) SABV, Chhainsa, Faridabad. (vi) ESIC, Faridabad. (vii) Pt. Neki Ram Sharma GMC, Bhiwani. (viii) Maharishi Chyawan Medical College, Koriawas, Narnaul **Government Aided Medical College**:- (i) Maharaja AgrasenMedical College, Agroha, Hisar. **Private Medical Colleges Affiliated to Pt. B.D.Sharma University of Health Sciences Rohtak:-** (i) NC Medical College & Hospital, Israna, Panipat. (ii) AdeshMedical College & Hospital, Shahabad, Kurukshetra. (iii) World Medical College, Girawar, Jhajjar. **Private Medical Colleges established under Haryana Private Universities Act,2006** (i) SGT Medical College, Hospital & Research Institute, Budhera, Gurugram (SGT University, Budhera, Gurugram). (ii) Al-Falah School of Medical Science & Research Centre, Village DhojTikriKhera, Faridabad (Al-Falah University, Faridabad). (iii) Maharishi Markandeshwar College of Medical Sciences and Research Sadhopur, Ambala (Maharishi Markandeshwar University, Sadhopur, Ambala). (iv) Sanskaram School of Medical Sciences, Jhajjar (Sanskaram University) **Government Dental College:** (i) Post Graduate Institute of Dental Sciences (PGIDS), Rohtak. **Private Dental Colleges:** (i) Swami Devi Dayal Hospital and Dental College, Golpura, Barwala. (ii) J.N. Kapoor DAV Centenary Dental College, Yamuna nagar. (iii) SudhaRustagi Dental College and Hospital Faridabad

	(iv) Jan Nayak Ch. Devi Lal Dental College, Sirsa. (v) Yamuna Institute of Dental Sciences, Village, Gadholi, Yamunanagar. **Private Dental College established under Haryana Private University Act, 2006.** (i) SGT Dental College, Hospital and Research Institute, Budhera, Gurugram(SGT University, Budhera, Gurugram). Any Institution which is accorded permission for new seats/additional seats after the last date of registration of 3rd round of counselling shall not be included for the counselling process in the current academic session.
5	a) The seat distribution of MBBS/BDS Courses in various Government/Government Aided/Private Medical/Dental Education Institutions including those under Private Universities will be notified later on and shall be available on the website of University i.e. uhsr.ac.in; dmer.haryana.gov.in and on the Admission Web Portal prior to commencement of counselling. **b) The seats in each Course/Institute are subject to the final approval from Govt. of India, Ministry of Health & Family Welfare New Delhi, State Government and Affiliating University. Accordingly, the final distribution of seats may vary depending upon the sanction/decision of the Govt. of India, NMC/NDC (as the case may be), State Government and Affiliating University.** c) Roster for all categories of seats including PWD, EWS shall be verified by Pt. B.D. Sharma University of Health Sciences, Rohtak for allotment of seats under reserved category.
6	The State Reservation Policy shall be applicable for admission to all State Quota Seats in Government/Government Aided Medical/Dental Colleges and for 50% State Quota Seats in Private Medical/Dental Colleges affiliated to Pt. B.D. Sharma University of Health Sciences, Rohtak. Reservation for EWS Category shall be provided as per Haryana Government Notification dated 25.02.2019 **(Annexure-I)** and any amendments thereof**.** The candidates will be required to submit Income and Asset Certificate issued from Competent Authority as per Annexure-I of the said Notification dated 25.02.2019. EWS Quota shall be provided against the actual number of EWS seats granted/enhanced in the specific Course/Institution as recommended by NMC/NDC and approved by Ministry of Health and Family Welfare, Govt. of India.
7	It is further notified that all the students desirous of seeking admission to MBBS/BDS Courses will have to get themselves registered online through the authorized admission web portal. The detail of the web portal and counselling schedule shall be duly publicized on www.uhsr.ac.in and https://dmer.haryana.gov.in. The candidates are required to regularly visit the websites as stated above for updates. The candidates will have to appear in person before the Admission Committee at Pt. B.D.Sharma University of Health Sciences, Rohtak for document verification.
8	**Eligibility Criteria:** A candidate for admission to MBBS/BDS courses in Govt./Govt. Aided Medical & Dental Institutions and Open Merit Category(State Quota) Seats in PrivateMedical /Dental Institutions will be eligible if he/she: i. Is a citizen of India. ii. The candidates, who are bonafide residents of Haryana as per instructions issued by the Chief Secretary to Govt. Haryana and who/whose parents produce(s) Haryana Residence Certificate as per Government instructions given in **Annexure II, III&IV** or any modification issued by competent authority from time to time. iii. For Management Category, candidates from All over India shall be eligible, irrespective of their State of domicile and place of study. iv. All candidates (General/OSC/DSC(Deprived SC)/BC-A/BC-B/Benchmark disabilities/EWS/ ESM/FF) desirous of seeking admissions in any Categoryof seats should fulfill the minimum eligibility criteria/qualifications/qualifying criteria as prescribed in the information bulletin for National Eligibility-cum-Entrance Test(NEET) issued by NTA for the Academic year 2026-27 and as per regulations of National Medical Commission/National Dental Commission issued from time to time. No candidate who has failed to obtain the minimum eligibility criteria (as specified in NEET UG-2026 Information Bulletin/NMC/NDC) shall be eligible for admission to MBBS/BDS courses.

	Note: The candidates who have been provisionally allotted seats online will have to bring, in original, all the relevant certificates/documents at the time of document verification without which admission shall not be granted. Attested photocopies of certificates/documents will not be considered valid for the purpose of admission and the seat allocated to them online shall be cancelled.		
9.	**Procedure for Admission to State Quota seats in Govt./Govt. Aided and Open Merit Categoryseats (State Quota Seats) in Private Medical/Dental Colleges including those under Private Universities located in the State of Haryana:-**		
(i)	The admissions under above stated categories will be made on the basis of Haryana State Merit list prepared as per NEET UG 2026 from the list of registered candidates as available on the admission webportal.		
(ii)	The schedule of counseling, admissions and start of classes shall be in conformity with the schedule laid down by National Medical Commission/National Dental Commission/Ministry of Health and Family Welfare, Government of India and State Government.		
(iii)	Candidates applying on the basis of NEET UG 2026 should fulfill the eligibility criteria for being granted admissions as fixed under NEET UG 2026		
(iv)	The merit will be based on NEET 2026 Rank. For admissions under ESM category, preference will be given as per State Government Notification No. 22/10/2013-2013-1GSIII dated 10/08/2017 and any amendments thereof.		
(v)	The choice of the course/institutionexercised by the candidate at the time of online counseling will be considered final and under no circumstances any change will be allowed. Candidates will not be allowed to fill/edit the preferences after the last date notified.		
(vi)	The allotment of the institution/courseshall be made strictly as per merit prepared/drawn on the basis of merit of NEET-UG-2026 of the candidate in the State List/All India List as the case may be and the choice/ preference of the course/institutesfilled up by the candidate on the online portal shall be taken as final.		
(vii)	The candidates who have been provisionally allotted seats will have to appear in person for document verification (with all original documents) in front of Admission Committee at Pt. B. D. Sharma University of Health Sciences, Rohtak. No appearance on behalf of candidates either through authority letter or by other means shall be acceptable. **The provisional allocation of the seat/institute online shall give <u>NO l</u>egal right to the candidate for the said seat and the seat shall be confirmed only after document verification as per the specific time period notified. Similarly, deposition of tuition fee/any other fee shall NOT confer any legal right towards the provisionally allotted seat. The Admission Committee reserves the right to cancel the provisional allocation of seat allotted to a candidate in case of incomplete/invalid documents by assigning reason to such a decision**		
(viii)	Following will be the constitution of the Admission Committee:		
	1.	Dean Academic Affairs, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak	Chairperson
	2.	Director/Principal of all Government/Government Aided Medical/Dental Institutions.	Member
	3.	Law Officer, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak	Member
	4.	Any one Professor to be nominated by Director Medical Education and Research, Haryana	Member Secretary
	Note: The Administrative office of Dean Academic Affairs, Pt. B.D. Sharma University of Health Sciences Rohtak will provide all the secretarial support to the Member Secretary for smooth conduct of the admission Process.		
(ix)	The Admission Committee will be responsible for taking decision for admission related matters like-supervision of admission web-portal, conduct of counselling, document verification, allocation of seats, disputes thereof etc in accordance with existing rules and regulations.		

(x)	The DirectorGeneral/Director Medical Education and Research, Haryana will be the AppellateAuthority to hear the appealfor the decisions taken by the Admission Committee.Appeal can be sent on simple white paper with copy of decision of Admission Committee through email to dmer-hry@nic.in.
(xi)	Final number of seats in each course/institute under each Category will be available on the website- i.e. uhsr.ac.in; dmer.haryana.gov.in and also on the admission webportal.
(xii)	In case there is a vacancy after the first round of counselling due to any reason, such seats will be filled up during the second round of counselling. a) Fresh registration shall be allowed for participating in the second round/subsequent round(s). Fresh candidates will have to register themselves on the admission web-portal. The candidates are advised to regularly visit the websites of DMER - dmer.haryana.gov.in; Pt. B.D.Sharma, University of Health Sciences, Rohtak-www.uhsr.ac.in and the Admission Webportalfor latest updates. b) The candidates, who have already registered themselves for first round and wish to participate in the second round, shall not be required to register again. However, they shall have to give their willingness/option to participate in the second round of counselling online. c) As per the MCI Notification dated 18.5.2018, the candidates who wish to participate in the second round of counseling and want to opt for State Quota Seats in Government/Government Aided Medical/Dental Institutes only shall be required to pay fee of Rs.10,000/- (Rs. 5000/- for SC/BC/PWD/EWS)through online payment mode. d) If the candidate wishes to opt for State Quota Seats in Government as well as State Quota Seats/Management Quota seats in Private Medical/Dental Institutes then he/she will have to deposit Rs.1.00 Lakh through online payment mode. **If a candidate does not deposit the requisite amount then he/she shall NOT be eligible to participate in the second round/subsequent round(s) of counseling. This amount shall be later adjusted in the fee of the first year of UG Course and refunded in case no seat is allotted.** As per MCI Notification dated 18.5.2018 the candidates who are allotted seats in the 2nd round of counseling but do not join, their fees submitted to the Admission Coimmittee shall stand forfeited, however they will be eligible to participate in the mop-up round/3rd round and so on. e) However, the security fee shall be Rs. 5,00,000/- from stray round of counseling in case candidates opt for MBBS course in Private Medical Colleges/Universitities. The security amount shall be forfeited in case candidate is allocated a seat and does not deposit fee/report for document verification/join on allocated seats. f) The Candidates who have been allotted seat in the first round shall have a right to retain already allotted seat. Opted seat shall be changed only if he/she gets an updated and opted seat during second round. However, the candidates who wish to participate in the 2nd round of online counseling will have to submit their preferences afresh again. Candidates, who have been allotted, seat in first round should give the fresh choices in order of preferences for the Course/Institute in which they wish to upgrade themselves. g) The allotment of the course/institution shall be made strictly as per merit prepared/drawn on the basis of merit of NEET-UG-2026, and the choice/preference of the course/institute filled up by the candidate on the online portal shall be taken as final. If the seats still remain vacant even after the two rounds of counseling then left over seats will be filled up via 3rd Round and if still vacant, the vacant seats shall be filled up in subsequent round (s) as per directions/instructions of Ministry of Health and Family Welfare, Government of India/National Medical Commission/National Dental Commission/State Government and as per the schedule notified by the State Government. After exhaustion of merit list of the candidates who have applied under various reserved categories, vacant seats (if any) shall be reverted back to their original category(ies) of seats as per State Reservation Policy and filled up as per merit after conversion *(For eg. BC-A seat to BC-B and finally to UR)* and filled up in the 3rd round itself for both Government and Private Institutes. However, in case of any seat falling vacant after the 3rd round in any category, it shall first be offered to candidates belonging to original category of vacant seat of the previous round. In case, if the seat still remains vacant, the same shall be filled as per system in the 3rd round and so on. The conversion scheme shall be as per system followed by Medical Counseling Committee (MCC) for filling up All India Quota seats and State Reservation Policy and any amendments therof. *Note: Any amendments by MOHFW/NMC/NDC/State Government shall have a binding on any provisions contained in this Notification*

(xiii)	The Registration cum Counselling fee (Non Refundable) shall be as under: Rs. 2500/- for Unreserved Category. Rs. 1250/- for SC/BC/EWS/PWDCategoryof Haryana. Rs. 10,000/- for NRI Category.
(xiv)	All Private Medical/Dental institutes including those under Private Universities will deposit a processing fee for counseling @ Rs. 2000/-per sanctioned intake of seats.
(xv)	Eligible candidates seeking benefit of caste for Post Matric Scholarship shall have to upload the following documents in original at the time of document verification: a. Caste Certificate. b. Aadhar Card. c. Account Number alongwith IFSC Code. d. Parivar Pehchan Patra
10.	**Process for Admission to Management Category seats in Private Medical/Dental Collegs of Haryana.**
	Similar procedure as followed for counseling of MBBS/BDS courses for filling up State Quota seats in Government/Government Aided, Medical/Dental Colleges and State Quota seats in Private Medical/Dental Colleges as described under point No. 9 above will be followed for admissions to Management Category seats also. However, the merit shall be drawn on the basis of All India Merit of NEET UG-2026
Note: The Procedure decribed for counselling at Point 9 and 10 is subject to revision and ANY Amendments by MoHFW/NMC/NDC in the process of counselling shall be a binding to any clause contained in this Notification.	
11.	a) After commencement of UG Courses, if a candidate having joined the Institute but leaves the course after three days prior to the last date of admissions prescribed by the Central Regulatory Authority (eg. 18.12.2026 as prescribed by Competent Authority) i.e. on/after 15.12.2026, then:- (i) He/she will be debarred for next three years from applying for admission to MBBS/BDSCourse in the State. (ii) He/She will have to pay the Bond Money Rs.10 lakhs (Rs. Ten Lakhs only) for UG Course for which Bond shall be executed at the time of admission by the Institute. The candidates at the time of admission will be required to execute a bond with two sureties (on non-judicial stamp duly attested by 1st Class Magistrate) that he/she will not leave the course before completion. In case, any one leaves the course midway, he/she will pay Rs.10 lakhs (Rs. Ten lakhs only) to the Institutions (Government/Government Aided/Private) concerned. The Institution reserves the right to recover such money from the defaulters as per due procedure and thereafter the candidates will also be debarred for admission to MBBS/BDScourse in the State for next 03 years. The same shall be applicable for the candidates taking admission under Management Category also. (iii) Any candidate who leaves the course midway shall have to pay the fee of the Academic Session during which he/she leaves the course alongwith the 50% of fee of the next Academic Session in addition to the Bond notified as in point (ii) above in case of Private Institutions. (iv) For candidates seeking admission in ESIC, Faridabad will have to submit a bond as pre-condition of ESIC, Medical College, Faridabad. The details of the bond shall be available on the website www.esic.nic.inand also on the admission web portal. b) Further, the last date for resignation after joining in any round and subsequent eligibility for participation in the next round shall be in line with the instructions/policies of MCC, DGHS Government of India and as notified by the Admission Committee for each round
12.	**Admission to NRI Category(NRIs/PIOs/OCIs/Foreign National)**
	All admission under NRI Category seats shall be as per merit of NEET-2026 The procedure for admission to NRI quota seat shall be as under:- 1. Only NEET qualified candidates shall be eligible under NRI category. All admission under NRI category seats shall be as per merit of NEET. 2. PIOs/OCIs and Foreign Nationals who are NEET qualified can also apply under the NRI category.

The preference for admission under NRI category shall be considered as under:-

(i)	Actual NRIs/OCIs/PIOs candidates who originally belonged to the State of Haryana.
(ii)	Children of NRIs/OCIs/PIOs who originally belonged to Haryana State.
(iii)	Actual NRIs/OCIs/PIOs who originally belonged to an Indian State and Union Territories other than Haryana.
(iv)	Children of NRIs/OCIs/PIOs who originally belonged to an Indian State and Union Territories other than Haryana
(v)	Real brother and sister of the candidate.
(vi)	If the first-degree relation of the student is NRI and residing abroad and the candidate fulfils the following condition:- a) He should be the nearest relation. b) In the definition of nearest relation, candidate having following blood relation:- a) Real Brother and sister of father i.e real uncle and real aunt. b) Real brother and Sister of mother i.e real maternal uncle and maternal aunt. c) Father and mother of father i.egrand father and grandmother. d) Father and mother of mother i.e maternal grandfather and maternal grandmother. e) First degree-paternal and maternal cousins. f) Such person should be NRI c) Such persons should ordinarily be residing abroad. d) Such person should have looked after such student as the guardian of the student and evidence to that effect must have been produced by such person.
(vii)	Foreign Nationals shall be considered for admission under NRI quota after exhausting the list of NRIs/ PIOs/OCIs.

NOTE:-

- The NRI students will have to give a Bank Guarantee/Surety Bond for the balance of fee, if they opt to pay the fee in installment as provided.
- Any seats remaining vacant under NRI Category shall be filled up from the NEET qualified eligible foreign nationals. However, if the seats still remain vacant these shall be converted to Open Categoryseats in Government/Government Aided Medical Colleges and Management Category seats in Private Colleges.
- The tution fee for candidates who have been provisionally allotted seats under NRI category has to be paid only through the NRE/NRI/NRO/Foreign bank account of Candidate/Parent/sponsorer (as the case may be).

13. **Fee Structure:**

(i)

a. The fee structure for MBBS Course in Government/Government Aided Medical Colleges shall be as per provisions contained in the Haryana Government Notification number 16/17/2019-6HB-IV dated 21.12.2022 **Annexure-V(A)**. Fee structure of MBBS course in Government/Government aided Medical Colleges is annexed at Annexure **Annexure-V(A(i))**

b. The fee structure for MBBS Course in ESIC, Faridabad and for BDS Course in Government Dental College is at **Annexure-V(B).**

c. Fee structure for MBBS Course in Private Medical/Dental Colleges affiliated to Pt. B.D Sharma University of Health Sciences, Rohtak is at **Annexure-V(C).**

d. The fee structure for the Medical/Dental Institutions running under the Private Universities is annexed at **Annexure-V (D).**

(ii)

a) The Tution fee shall be payable on annual basis and the Institutes shall not ask the candidates to deposit fee for the entire course in advance.

b) The Tution fee for the First year course shall be deposited by the successful candidates in the account- counselling and admission on account for Dept. of Medical Education and Research (DMER). The details will be available on the admission webportal. The fee shall be transferred to the respective institute by the Chairman Admission Committee within one month after completion of the admission process.

	c) The Tution fee shall be adjusted if the candidate is shifted in subsequent counselling from one Institute to another. In case of request for withdrawal of admission by a candidate the fee shall be refundable to the candidate, only if the request is made in person along with original receipt of fee deposition and no request shall be entertained through e-mail. The candidate will have to make the request at least 03 days prior to the last date prescribed for admission to MBBS/BDS courses. d) The candidates seeking admissions in Private Colleges only can be allowed to deposit part of Tution fee (50%) at the time of admission, however the remaining fee will have to be deposited by the candidate to the institution before the last date of admissions.
14.	**Service Incentive Bond to IncentivizeMBBS Graduates to opt for Government service upon completion of MBBS Course from Government and Government Aided Medical Colleges:-** All candidates completing their MBBS Course from Government/Government Aided Medical Colleges in the State of Haryana shall be covered as per the provisions contained in the policy dated 21.12.2022 [Annexure-V(A)] and any amendments thereof.
15.	**<u>General Instructions</u>:-** a. List of documents to be brought at the time of counseling is at **Annexure-VI.** Candidates who have been allotted seats and whose documents have been successfully verified by the Admission Committee at Pt. B.D. Sharma University of Health Sciences, Rohtak, shall submit their original documents, along with one set of self-attested photocopies, to the concerned institution at the time of joining/admission. b. Admitted students shall pay the fees and other charges for all types of seats as per the fixed Fee and other charges fixed by the Government of Haryana from time to time for Private Unaided Medical and Dental Institutions affiliated to Pt. B.D.Sharma university of Health Sciences, Rohtak and the fee as fixed by Private Universities for the institutes falling under their perview. c. All kind of fees like registration fee, tution fee,security fee etcwill be drawn in the account-Counselling and Admission on A/C for Deptt. of Medical Education & Research (DMER). The details shall be available on the Admission Webportal. d. All candidates belonging to the Scheduled Castes/Backward Classes/EWS/PWD/ESM/FF etc. must submit a certificate in in the prescribed format issued from the competent authority of the State Government. The reservation to deprived scheduled caste category will be followed as per Haryana Government Notification dated 15.05.2020 and any amendments thereof. Candidates seeking admission under the reservation categories of Scheduled Caste (SC) and Deprived Scheduled Caste (DSC) should apply strictly under the respective category for which they are eligible, in accordance with the Haryana Government Reservation Policy and the instructions issued from time to time. It shall be the sole responsibility of the candidate to ensure that the reservation category claimed in the application form is correct and supported by valid documentary evidence. In the event that a candidate applies under an incorrect reservation category or is found ineligible for the category claimed at any stage of the admission process, the candidature and/or the seat allotted under such category shall be liable to be cancelled forthwith, without any prior notice, and the candidate shall have no claim for admission under the incorrectly claimed category. e. The eligibility criteria for admission to Backward Classes shall be as per Haryana Government Notification dated 16.07.2024(**Annexure-VII**). f. Only Dependents of Freedom Fighters (FF) who wish to be considered for reservation as such must submit a certificate from the Competent Authority along with undertaking (**Annexure-VIII**). g. The reservation to Ex-servicemen and their wards will be considered as per notification of Haryana Government, General Service III Branch No. 22/10/2013-1 GSIII dated 10.08.2017 and any amendments thereof (**Annexure-IX**). ESM certificate should be duly verified by the Rajya Sainik Board, Haryana, Panchkula h. A candidate from reserved Categoryshall have the right to compete for admission in General/ unreserved Categoryseats as per his/her merit. In case a candidate does not fill up his reserve Categoryin his application form, he/she will not be subsequently considered for admission against that category. However, if a reserved Categorycandidate has availed of any concession, such as relaxation in upper age limit, qualification or permitted number of chances in written examination etc., then he/she cannot be considered against General/ Un-reserved seats.

	i. All Government and Private Medical/Dental Institutions will have to follow the guidelines and instructions issued for implementation of Post Matric Scholarship Scheme in letter and spirit and no institution shall harass/demand fee from any PMS beneficiary student, non compliance of which will lead to action against the Institute as per provisions of the Act, 2012 of the Department. j. Any candidate, if found to have submitted any false documents/claim benefit of reservation on the basis of false documents will be liable for penal action as per relevant section of law and his/her candidature shall be cancelled immediately and shall be debarred for admissions in future. k. The admission shall be made to only those Institutes which are recognized/approved for admission from NMC/NDC and who have obtained consent to affiliation from the concerened University in accordance with the last date as prescribed by Government of India/National Medical Commission/National Dental Commission/State Government. The institutes that are unable to get affiliation and such approval from MOHFW/NMC/NDC/State Government/University shall not be considered for counselling.
16.	Any amendments by MoHFW/NMC/NDC/State Government shall have a binding on any provisions contained in this Notification.

C.G. RAJINI KAANTHAN,
Commissioner & Secretary to Government Haryana,
Medical Education & Research Department.

Chandigarh:
The 27th August, 2026.

Annexure-I

No.22/12/2019-1GS-III

Government of Haryana
General Administration Department
(General Services III Branch)

Dated Chandigarh, the 25th February, 2019

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Department in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards /Corporations /Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

Subject:- Reservation for Economically Weaker Sections in Direct recruitment in Civil posts and services as well as in admissions in Government/Government Aided Educational Institutions in the State of Haryana.

I am directed to inform that government of India has notified "THE CONSTITUTION (ONE HUNDRED AND THIRD AMENDMENT) ACT, 2019" On 12th January, 2019 amending Article 15 & 16, which are now read as under:-

Amendment of article 15

In Article 15 of the Constitution, after clause (5), the following clause shall be inserted namely:-

'(6) **Nothing in this article or sub-clauses (g) of clause(1) of article 19 or clause (2) of article 29 shall prevent the State from making,-**

a) **Any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); and**
b) **Any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); in so far as such special provisions relate to their admission to educational institutions including private educational institutions, whether aided or unaided by the State, other than the minority educational institutions referred to in clause(1) of article 30, which in the case of reservation would be in addition to the existing reservations and subject to a maximum of ten per cent of the total seats in each category.**
Explanation- For the purposes of this article and article 16, "economically weaker sections" shall be such as may be notified by the State from time to time on the basis of family income and other indicators of economic disadvantage.'

Amendment of article 16

In Article 16 of the Constitution, after clause (5), the following clause shall be inserted, namely:-

"(6) Nothing in this article shall prevent the State from making any provision for the reservation of appointments or posts in favour of any economically weaker sections

of citizens other than the classes mentioned in clause (4), in addition to the existing reservation and subject to a maximum of ten per cent of the posts in each category".

In the wake of above enabling provisions, State Government has considered the matter and decided to provide benefits of reservation on a preferential basis in Civil Posts in all the Departments/Boards/Corporations/Local Bodies and in Admissions to Government/Government Aided Educational Institutions to those Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B).

2. QUANTUM OF RESERVATION:

The persons belonging to EWSs who are not covered under the existing scheme of reservation for Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B) shall get 10% reservation in direct recruitment to Group A,B,C and D posts in the Departments/Boards/Corporations/Local Bodies of Government of Haryana and also in admission to Government/Government Aided Educational Institutions in the State of Haryana.

3. EFFECTING RESERVATION-ROSTER POINT:

3.1 **Direct recruitment in case of Group-A & B**

Roster point No. 11-20-30-40-51-60-70-80-90 and 99

3.2 **Direct recruitment in case of Group-C &D**

Roster point No. 4-14-24-34-43-53-66-76-83 and 94

3.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and will be filled from unreserved category.

3.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

4. CRITERIA OF INCOME & ASSESTS

4.1 Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classess (Block-B) and whose family has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

4.2 Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

I. 5 acres of agricultural land and above.
II. Residential flat of 1000 sq. ft. and above.
III. Residential plot of 100 sq. Yards and above in notified municipalities.
IV. Residential plot of 200 sq. Yards and above in areas other than the notified municipalities.
V. Total immovable assets owned are valued at Rs. One Crore or more.

4.3 The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

4.4 The team "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:

5.1 The benefit of reservation under EWS can be availed upon production of an income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

5.2 The prescribed format for EWS Income and Asset Certificate shall be as provided at **Annexure-I**.

5.3 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the State.

5.4 The crucial date for submitting Income and Asset Certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

5.5 The appointing authorities should in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause:-

"The appointment in provisional and is subject to the Income and asset certificate being verified through the proper channels and it the verification reveals that the claim to belong to EWS is fake/false the services will be

terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."

The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

5.6 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated and penal action shall also be invoked.

6. ADJUSTMENT AGAINST UNRESERVED VACANCIES:

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

7. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.

Annexure-I(A)

Government of Haryana
(Name & Address of the Authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)
INCOME DISCLOSURE CERTIFICATE

Certificate No……. Date …….

VALID FOR THE YEAR ……

This is to certify that Shri/Smt/Kumari …… son/daughter/wife of …….. is permanent resident of …… village/street……..., Post Office……..……, District……., Pin Code …… whose photograph is affixed below and attested below belongs to Economically Weaker Sections, Since the gross annual income* of his/her family** is below Rs.6 Lakhs (Rupees Six Lakh only) for the Financial Year ……..

It is further certified that His/her family does not own or possess any of the following assets***:

I. 5 acres of Agricultural Land and above.
II. Residential Flat of 1000 Sq. ft. and above.
III. Residential Plot of 100 Sq. Yards and above in notified Municipalities.
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
V. Total immovable assets owned are valued at Rs.One Crore or more.

2. Shri/Smt/Kumari …… belongs to the caste which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B)

Recent Passport Size attested Photograph of

Signature with seal of office
Name
Designation

*Note 1: Income means income from all sources i.e. salary, agriculture, business profession etc.

**Note 2: The term "family'' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years

***Note 3: The Property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

Annexure II

Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3rd October, 1996 received from the Chief Secretary to Government Haryana addressed to All Heads of Departments, Commissioners Ambala, Rohtak, Gurgaon and Hisar Divisions, All Deputy Commissioners and all Sub Divisional Officers (Civil) in Haryana, The Registrar, Punjab and Haryana High Court and all District and Session Judges in Haryana.

Subject: "**Bonafide residents of Haryana - Guidelines regarding".**

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/Medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr.Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate: -

i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.

ii) Children/Wards (if parents are not living)/Dependents: -

   (a) of the regular employees of HaryanaState posted in or outside HaryanaState or working on deputation;

   (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.

   (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;

iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.

iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;

v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;

vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;

vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:

   a) Citizen of India;
   b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.

2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children /Wards/ Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/ Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of

the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.

3. Candidates seeking admission in educational institutions (including Medical and technical institutions) located in Haryana may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proforma have been prescribed which are enclosed herewith.
6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Annexure III

U.O. No. 62/27/2003- 6 GSI Dated, Chandigarh the July 29, 2003

From: The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala divisions.
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, MaharshiDayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000 - GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident purpose of admission to educational institutions (including technical/ Medical institutions)

2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalists recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.

3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Sd/-

Under Secretary General Administration
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Sd/-

Under Secretary General Administration
for Chief Secretary to Government Haryana

Annexure IV

Copy of letter No. 22/28/2003-3G.S.III Dated, Chandigarh the 30thJanuary, 2004.

From

The Chief Secretary to Government Haryana.

To

1. All Heads of Departments in Haryana.
2. The Commissioners, Rohtak, Gurgaon, Hisar and Ambala Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh.
4. All the Deputy Commissioners in Haryana.
5. The Registrars, MaharshiDayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa (Haryana).

Dated, Chandigarh the 3oth January, 2004.

Subject: "Streamlining the procedure in the offices regarding issuing of Resident /Income Certificates and the caste certificate to Scheduled Castes and Backward Classes".

Sir,

I am directed to invite your attention to Haryana Government letters Nos. 62/17/95-2G.S.III, dated 03.10.96, No. 22/51/93-3G.S.III, dated 12.8.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the caste certificates (SC/BC/OBC), and Resident certificates have been issued.

2. The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

   The matter has also been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildar/NaibTehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Executive Officer/Secretary of the concerned Municipal Committee/Municipal Council/Municipal Corporation concerned in case of applicants residing in urban area. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchkula, the Resident certificates and caste certificate to SC/BC employees and for their children, may be issued by their respective Heads of Departments also.

3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.

4. SC certificate once issued shall be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer Categoryas defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. The format for this declaration is given at Annexure 'A' However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being, directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

   The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proforma of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/Institutions in letter and spirit as it has come to the notice of the Govt. that some Departments/Institutions demand such certificates in proforma which are at variance with the proforma in which these certificates are being issued by the competent authorities

(Tehsildar / NaibTehsildar/HODs). It is, therefore, decided that the Departments/Institutions shall accept these certificates only in the proforma in which these are being issued by the competent authorities which have been prescribed by the Govt. itself (copy enclosed).

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8th every year as per the time schedule given below:-

i. Filling of application form by the parents/students. 1st Nov. To 10th Nov.Every year. ii. Verification by (a) Sarpanch/ Namberdar in case of rural areas and Municipal Councillors in case of Urban areas.

(b) Verification by Patwari in case of rural areas /EO/Secy.(MC) any other officer/official authorized by the local body for the purpose in case of urban areas. Upto30th November every year.

(c) Head Teacher/Head Master Upto 15th Dec. iii. Forwarding of application to CRO by Head Teacher/Head Master 31st Dec. iv. Verification & issue of certificate by CRO Upto 31st January every year.

6. All application forms of a particular School may be sent to the Tehsildar / NaibTehsildar concerned preferably at one go so that the certificates are issued and sent back to the Head masters of Government Schools/Private Schools for distribution to the concerned students. The Head Teacher/Head Master shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.

7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Head Master/Head Teacher after getting the verification done from Sarpanch/ Namberdar/MC and a caste certificate issued by the CRO (Tehsildar / NaibTehsildar) may not be demanded for this purpose by the School authorities.

8 The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar / NaibTehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executive Officers/Secretary of the concerned Municipal Committee/Council/Municipal Corporation in case of applicants residing in urban areas.

9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/Haryana Staff Selection Commission /Department demand attested copies of Resident/Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the work load in the offices. Similar is the position in case of admission to educational/professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/professional institutions etc. self attested photo copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/selection, original papers including castes and Resident certificate issued by the competent authorities may be obtained/examined/inspected by the concerned departments/institutions and attested copies thereof be kept in record. The fact may also be cross checked/verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/mark sheets/other certificates of academic qualifications. Necessary action to amend/revise the application form in this regard shall be taken by Haryana Public Service Commission/ Haryana Staff Selection Commission/Head of the Departments/Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,

Sd/-
Special Secretary General Administration,
for Chief Secretary to Government Haryana

Annexure IV(A)

Affidavit Of The Parent /Guardian To Be Attested By Executive Magistrate/Oath Commissioner/Notary Public.

I.....father/mother/guardian of Miss/Mr..... resident of.....do hereby solemnly state and affirm as under:-

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of 'Residence in any other State.

Dated..... **DEPONENT**

VERIFICATION

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated..... **DEPONENT**

Annexure IV(B)

Haryana Resident Certificate (Residence Certificate To Be Issued By The Deputy Commissioner, Sub Divisional Officer (Civil), G.A. To D.C.D.R.O. EmAndTehsildar).

Certified that Shri/Shrimati/Kumari _____Son/ Daughter of Shri _____ Father/Guardian of Miss/ Mr. _____ name of child/ward with full address hold Immovable property at _____ (place and District) in the State of Haryana for the past _____ years.

OR

Certify that Miss/Mr. _____Son/ Daughter of Shri _____ resident of _____

was born in Haryana as per birth certificate (Issued under the instructions of Haryana Govt. Letter No. 22/28/2003-3, GS-III dated 30.1.2004).

No. _____ Tehsildar/NaibTehsildar

Signature of the Authority (mentioned above) (with seal)

Date :

The validity of Resident Certificate shall be as long as the holder of this certificate maintains his residential address in Haryana State.

Annexure IV(C)

Residence Certificate To Be Issued By Head Of Department

Certified that Sh. _____ S/o Sh. _____ father of Miss/Mr. _____ is an employee of the _____ (Name of office) _____ of Haryana Government. He is working as _____, and is posted at _____. He has more than three years service at his credit.

Place: **Head of the Department**
Dated: **(with seal)**

Annexure IV(D)

Residence Certificate To Be Issued By The Principal/Headmasters Of The Government/Recognized School/College.

It is certified that Miss/Mr. ……..S/o/D/o Sh. …….. has been a student of this School/College for a period of ……. Years, from ……..to …….. He left the school/college on ……..

Dated

Signature of Principal/Headmaster of the School/College (with seal)

Annexure IV(E)

Residence Certificate To Be Issued By The Respective Head Of The Department In The Case Of The Employees Of Government Of India

Certified that Sh. …….. S/o Sh. …… father of Miss/Mr. …….is an employee of Government of India working as …….. He has been posted at Chandigarh/Haryana in connection with the affairs of Haryana Government for the past three years.

Dated

Head of Department (with seal)

Annexure IV(F)

Certificate Of Scheduled Caste

Certified that Mr./Miss..... Son/Daughter of Sh..... Village/Ward No.....Teh.....District ..... Haryana belongs to .....Caste.Whichhas been declared Scheduled Caste in the Constitution (Scheduled Castes) Order 1950.

Caste certificate shall be valid for life.

Dated.....
Place :

Tehsildar/NaibTehsildar-cum- Executive Magistrate/Head of the Department

Certificate from no other authority will be accepted.

Annexure V (A)

GOVERNMENT OF HARYANA
DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH
NOTIFICATION

No. 16/17/2019-6HBIV Dated. 21/12 /22.

Subject: - **Policy to Incentivise Doctors to opt for Government Service upon completion of MBBS Degree Course from Government/Government Aided Medical Colleges in the State of Haryana.**

****

1.	Preamble: The Government of Haryana with the intent of providing affordable, quality medical care to the public and to bridge the gap between demand and supply of medical professionals for quality health care in the State envisages a policy to incentivize MBBS doctors graduating from Government/Government Aided Medical Colleges established by the State of Haryana to serve in Government sector for further up scaling and strengthening overall health facilities in the State and hereby notifies the policy as under –
2.	Definitions: **a)** "Public Health Institutions" shall mean and include all Government Medical Colleges, District/Sub Divisional Hospitals, Community Health Centers, Primary Health Centers, Health initiatives like NHM/Ayushman Bharat/CHIRAYU/NIROGI HARYANA or any other health care schemes or programs of the Government / Health Institutions established by the Government of Haryana. **b)** "Government/Government aided Medical Colleges" shall include Colleges/Institutions imparting Medical Education and established by State Government. **c)** "Candidate" shall mean the student admitted to MBBS degree course in the Government/Government aided Medical Colleges in the State of Haryana. **d)** "Corpus" means the funds maintained by Haryana State Financial Services Limited and utilised for repayment of loan instalments of candidates and for improvement of Infrastructure/Equipment/Teaching facilities in Government/ Government aided Medical Colleges. **e)** "Service" means any service with Central Government/any State Government/Armed forces/Judicial Services etc. **f)** "Bond" in the case is defined as 'education fee' in banking parlance.
3.	The policy is applicable to the following – • Candidates admitted in MBBS course in Government Medical Colleges from the academic session 2020-21onwards. • Candidates admitted in MBBS course in Govt. Aided Medical College(s)- MAMC, Agroha from the Academic Session 2022-23 onwards
3(a)	The policy shall not apply to candidates admitted under NRI quota in Govt./Govt. Aided Medical colleges established by the State of Haryana.

4. A) The Annual fee to be paid at the beginning of each Academic Session in Government/Government aided Medical Colleges is as under –

TABLE – 'A'

Sr. No.	MBBS Degree Course	Annual Fees in Government Medical Colleges	Annual Tuition Fees in Government Aided Medical Colleges
1	1st year	80,000/-	1,80,000/
2	2nd year	86,141/-	1,80,000/
3	3rd year	92,896/-	1,80,000/
4	4th year	1,00,327/-	1,80,000/
5	5th year	63,546/-	90,000/-
Total		4,22,910/	8,10,000/-

B) The Government of Haryana with the objective stated in the preamble introduces *"Service Incentive Bond"* to incentivize the MBBS graduates to opt for Government Service after completion of MBBS degree in lieu of a bond of Rs 30 lakh - *Minus* Total Annual Fee (as per Table –'A') with a concession of 10% on bond amount for female candidates. Accordingly, the bond amount is as under –

TABLE – 'B'

Institute	Bond amount for Male candidates	Bond amount for Female candidates (10% lesser)
Government Medical Colleges	25,77,090/-	23,19,381
Government Aided Medical College (MAMC, Agroha)	21,90,000/-	19,71,000

5. Salient Features of the Service Incentive Bond are as under:

5.A.1 The bond shall be in the shape of a collateral free education loan as per amount specified in the Table-'B' at Point 4.

5.A.2 Upon completion of MBBS, the candidates shall have to exercise the option out of the following:

i. Consent for Government service
ii. Not opting for Government service and declare to pay the amount qua the Service Incentive Bond in lumpsum
iii. Not opting for Government service and declare to pay the amount qua the Service Incentive Bond in monthly instalments

5.A.3 The candidates shall execute a tripartite bond (Copy placed at Annexure- 'A') which will be signed between the candidate, bank and Government through the Institution concerned in which the candidate gets admission.

5.A.4 The loan towards Service Incentive Bond will be at rate of interest linked with REPO Linked Lending Rate (RLLR) which may vary from time to time.

5.A.5 The total duration of Service Incentive Bond shall be five years starting from completion of MBBS course.

5.A.6 Government will repay the entire bond amount with interest to the bank in lieu of the service rendered by the candidate in Government.

5.A.7 The said Service Incentive Bond shall be implemented after completion of MBBS course. One year moratorium period shall be provided. Candidate is not required to re-pay any amount pertaining to the Bond during the period of study including period of Postgraduation.

5.A.8 State Government shall offer a *'Contractual service' in Public health institutions / Government/Government aided Medical Colleges* to the candidate within 01 year of completion of MBBS course upon which repayment towards loan by State Government shall begin immediately.

<table>
<tr><td>5.A.9</td><td>Candidate will be at liberty to appear for any Central /State Government service including Judicial Services /Armed forces etc. In case the candidate obtains employment with Central / any State Government / Armed forces/Judicial Services/, then the Government of Haryana shall repay the loan (both principal and interest) till the time he/she continues to serve in the said job, up to completion of bond period or total repayment; whichever is earlier.</td></tr>
<tr><td>5.A.10</td><td>The State Government shall repay the monthly installments of the loan (both principal and interest) till the time he/she is serving in the Public Health Institutions / Government/ Government aided Medical Collegesof Government of Haryana in 'Permanent' or 'Contractual service'.</td></tr>
<tr><td>5.A.11</td><td>No deductions shall be made by the Government from the salary of candidates who choose to work with Government for the purpose of repayment towards the Service Incentive Bond.</td></tr>
<tr><td>5.A.12</td><td>Should there arise a situation that despite best efforts the candidate is not able to secure a regular/contractual employment with the Government even after one year, the loan repayment qua such candidates shall also be made by the Government of Haryana</td></tr>
<tr><td>5.A.13</td><td>The candidates shall be liable to repay the amount qua the Service Incentive Bond, only when the candidate chooses NOT to join any Government Service, either permanent/contractual when offered the service</td></tr>
<tr><td>5.A.14</td><td>Upon selection for Post-Graduation in Haryana or any other State in India, the period of Post Graduation shall be deducted from the total bond period of five years (Detail explained at point No. 7 and 8 below)</td></tr>
<tr><td>5.A.15</td><td>If a candidate is not able to secure a contractual service within 01 year of completion of his/her course, the candidate can take up any employment, and the repayment of loan against such candidate shall be made by the Government of Haryana. Such candidate shall still be liable to serve in the Government sector, if offered a job by the Government, within the period of service as envisaged under the Service Incentive Bond i.e. within 05 years after completion of course.
The course of repayment of loan (both principal and interest amount) in this scenario shall be as under –
<table>
<tr><td>Privately/Self employed Candidate earning less than the initial salary of Medical officer with Government of Haryana</td><td>Entire Repayment by the Government of Haryana</td></tr>
<tr><td>Privately/Self employed Candidate earning more than the initial salary of Medical officer with Government of Haryana but less than 1.5 times of such salary</td><td>Repayment of loan amount against the equivalent component of salary shall be made by the Government of Haryana.
The candidate shall be required to repay installment towards the remainder amount
Illustration: Presuming the salary of a Govt. medical officer is Rs 100/-, and the candidate is serving outside the Government sector and earning more than Rs 100/- but less than Rs 150/-; then the candidate is liable only to repay the installment against amount above Rs 100/- as installment, i.e. against Rs. 50/-. The proportionate repayment against Rs. 100/- shall be made by the Government</td></tr>
<tr><td>Privately/Self employed Candidate earning more than 1.5 times of initial salary of Medical Officer with Government of Haryana</td><td>Entire Repayment by the Candidate</td></tr>
</table></td></tr>
<tr><td>5.B.</td><td>The candidate can also choose to pay the entire bond amount him /her without recourse to the loan on lump sum basis or in equal installments annually during the course of study. In this case, the candidate shall not be required to serve with Government.</td></tr>
<tr><td>5.C.</td><td>Candidate is at liberty to leave the Government service (Regular/Contractual) at any time before the bond period expires subject to repayment of remaining loan amount with interest.The amount shall be calculated on a pro-rata basis(for both period of service as well as the bond amount). The candidate will have the following options -
• The remaining amount qua the Service Incentive Bond can be paid in a lump-sum basis.
• The candidate can choose to pay the installments at his/her own level thereafter.</td></tr>
</table>

5.D.	The candidate shall have the option to shift between Options (A)/(B)/(C) at any time, during the duration of study/period of service and serve the Government and pay the bond amount accordingly as specified at point No. 5(A).
6.	The Department of Medical Education & Research shall devise an online portal for effective ground implementation of the policy.
7	The candidates shall be awarded provisional degree upon completion of MBBS Course. Original Degree shall be awarded upon completion of period envisaged under the Service Incentive Bond.
8.	An MBBS candidate, shall be at liberty to pursue any Post Graduate Degree /diploma course (in any Institute across the Country), before/during the service. The period of Post-graduation shall be deducted from the total period of Service under the Service Incentive Bond. The candidate shall complete the remaining period of Service after completion of such Post Graduate Degree /Diploma course by serving in the State of Haryana not later than 03 months from the date of completion of the PG course.
9..	Candidates who pursue PG courses outside the State of Haryana will be required to undertake to complete the remaining period of Government service after the completion of his/her PG course.
10.	The Policy shall not be applicable in the unfortunate event of death/insanity/permanent disability of the candidate.
11.	The State Government reserves the right to add/delete any clause in the policy from time to time
12.	This Notification is being issued in supersession of all other notifications and policies pertaining to the matter covered under this notification.

Dr. G. Anupama IAS
Additional Chief Secretary to Government of Haryana,
Medical Education & Research Department.

Endst. No. 16/17/2019-6HBIV Dated Chandigarh the , 2023

A copy is forwarded to controller, Printing & Stationary Haryana, Panchkula with the request to publish this notification in the Extra Ordinary Gazette of Haryana and supply 200 copies to the Government immediately.

Special Secretary
for Additional Chief Secretary to Government of Haryana,
Medical Education & Research Department

Endst. No. 16/17/2019-6HBIV Dated Chandigarh the , 2023

A copy is forwarded to the following for information and necessary action:

1. Director, Medical Education & Research, Haryana, Panchkula.
2. Vice Chancellor, Pt. B.D. Sharma, University of Health Sciences, Rohtak.
3. Registrar, Pt. B.D. Sharma, University of Health Sciences, Rohtak.
4. Director General Health Services, Haryana.
5. Director, PGIMS, Rohtak.
6. Director, KCGMC, Karnal.
7. Director, SHKM, GMC, Nalhar, Nuh.
8. Director, BPS GMC (Women), Khanpur Kalan, Sonepat.
9. Director, MAMC, Agroha, Hisar.
10. Director, SABV, Chhainsa, Faridabad.

Special Secretary
for Additional Chief Secretary to Government of Haryana,
Medical Education & Research Department

Annexure V A (i)

The Annual fee to be paid at the beginning of each Academic Session in Government/Government aided Medical Colleges is as under –

TABLE – A

Sr. No.	MBBS Degree Course	Annual Fees in Government Medical Colleges	Annual Tuition Fees in Government Aided Medical Colleges
1	1st year	80,000/-	1,80,000/
2	2nd year	86,141/-	1,80,000/
3	3rd year	92,896/-	1,80,000/
4	4th year	1,00,327/-	1,80,000/
5	5th year	63,546/-	90,000/-
Total		**4,22,910/**	**8,10,000/-**

As per the Policy dated 21/12/22 to incentivize the MBBS graduates to opt for Government Service after completion of MBBS degree in lieu of a bond of Rs 30 lakh - *Minus* Total Annual Fee (as per Table –'A') with a concession of 10% on bond amount for female candidates. Accordingly, the bond amount is as under –

TABLE – 'B'

Institute	Bond amount for Male candidates	Bond amount for Female candidates (10% lesser)
Government Medical Colleges	25,77,090/-	23,19,381
Government Aided Medical College (MAMC, Agroha)	21,90,000/-	19,71,000

Bifurcation of Fee Structure of MBBS Course in Government Medical Colleges-

Particulars	**Fee**
Tuition Fee	61,410+Annual 10% Increase
Admission Fee	5000
Student fee	3000
Medical Fund	1250
Security Deposit	5000
Athletic Fund	600
Registration Fee	1500
Development Fund	1500
Sports Fee	150
Youth Welfare Fee	500
NSS Fee	10
Youth Red Cross Subscription Fee	80
Fee for NRI candidates	1,25,000 US Dollars for entire course

Fee of MBBS Course in Government Aided Medical College i.e. MAMC Agroha, Hisar

Particulars	Fee
College Tuition Fee	Rs 1,80,000/- per annum
Hostel Fee	Rs. 19000/- per annum
Electricity Charges	Rs. 9000/- per annum
Amalgamated Fund	Rs. 1500/- per annum
University Fee	Rs. 3840/- per annum
Securities	Rs. 30000/- One Time Refundable
Caution Money	Rs. 6000/- One Time Refundable
Fee for NRI candidates	75000 US Dollars for entire course (US $ 25000 at the time of admission and US$12,500 for next 4 years)

Annexure V B

Fee Structure of BDS Course in Government Dental College i.e. PGIDS, Rohtak.

Particulars	Fee
Tuition Fee	37500/-
Admission Fee	2500/-
Student fee	2500/-
Medical Fund	1250/-
Security Deposit	2500/- refundable
Dilapidated Fund	600/-
Furniture Charges	650/-
Magzine Fee	150/-
Athletic Fund	600/-
Registration Fee	1500/-
RadhaKrishan Fund	100/-
Development Fund	1500/-
Sports Fee	150/-
Youth Welfare Fee	500/-
NSS Fee	10/-
Youth Red Cross Subscription Fee	80/-
Total	52090/-
Fee for NRI candidates	10,000 US Dollars at time of admission 5000 Dollars per annum for 4 years.

- *In addition to the above other fees including tuition fee and other funds will be paid by the candidate as prescribed by the University/college concerned.*
- *For NRI candidates the fee will be paid by the candidates in US Dollar or Indian Rupees equivalent to the required fee in US Dollar with the statement from the bank that the amount has been withdrawn from the NRE/NRI account of the parents/candidates. The NRI students will have to give a bank guarantee/surety bond for the balance of fee, if they opt to pay the fee in installment as provided.*

Fee of MBBS Course in ESIC Government Medical College, Faridabad.

Particulars	Fee
College Tuition Fee	Rs 1,00,000/- per annum

Annexure-V(C)

Fee structure for MBBS Course in Private Medical Colleges affiliated to Pt. B.D Sharma University of Health Sciences, Rohtak

Fee Head	**Annual Fee**
Tuition Fee including Development Charges	Rs. 12.00 Lakh with annual increase of 7.5%
Tuition Fee of NRI students	1,10,000/- US Dollar (for the entire course)
College Security Refundable	Rs. 2.00 lakh- adjustable with the last fee
Unviersity Charges	Actual
Examination Charges	Actual
Library Fee	Rs. 3000/-
Sports and Medical Charges	Rs. 2000/-
Hostel Fee	Not more than Rs. 75000/- or actual (whichever is less) + Mess Charges on actual basis No charges for fan and lighting in the Hostel

Note : Fee is subject to revision, if any.

Fee structure for BDS Course in Private Dental Colleges affiliated to Pt. BD Sharma UHS, Rohtak

Fee Head	**Annual Fee**
Tution Fee including Development Charges	Rs. 2.80 lakhs with annual increase of 5%
Tuition fee of NRI Students	44,000 US Dollar (for the entire course)
College Security Refundable	Rs. 1.00 lacs adjustable with the last fee
University Charges	Actual
Examination Charges	Actual
Library Fee	Rs. 3000/-
Equipment and Maintenance charges	Rs. 2500/-
Sports and Medical Charges	Rs. 2000/-
Internet Charges (if provided)	Rs. 1000/-
Hostel Fee	Not more than Rs. 75000/- or actual (whichever is less) + Mess Charges on actual basis. No charges for fan and lighting in the hostel.
Transport Fee (if availed by the student)	Actual

Annexure V(D)

FEE STRUCTURE OF MBBS& BDS COURSES RUNNING UNDER PRIVATE UNIVERSITIES FOR THE ACADEMIC SESSION 2026-27.

Fee structure of MBBS & BDS course of SGT University.

Fee structure (for Indian Candidates)

Sr. No.	Course	Course Fee Per Annum (In Rs.)	Caution Money (Onetime) (Refundable) (in Rs.)	Alumni Fee (Onetime) (Non-Refundable) (inRs.)	Enrolment Fee (one time Non-refundable)
1	MBBS	2250000/-	2,00,000/-	2,500/-	11000/-
2	BDS	5,25,000/-	50,000/-	2,500/-	11000/-

Fee structure (for NRI Candidates)

Sr. No.	Course	Course Fee Per Annum (in US Dollars)	Caution Money (Onetime) (Refundable) (in US Dollars)	Alumni Fee (Onetime) (Non-Refundable) (in US Dollars)	Enrollement Fee (One time Non-refundable)
1	MBBS	$47,400	$4,210	$60	$230
2	BDS	$11,100	$1,050	$60	$230

Fee structure of MBBS course in Al-Falah University Faridabad (Minority Private University)

Academic Year	Fee in INR For Resident Indian Students	Fees for NRI students in USD/ equivalent Indian Rupees
First Year	16,37,500/-	$32,900/-
Second Year	16,37,500/-	$32,900/-
Third Year	16,37,500/-	$32,900/-
Fourth Year	16,37,500/-	$32,900/-
Fifth Year	9,00,000/-	$19,800/-
Hostel Fee for Resident Indian Students	3,28,600/- per annum for two beds occupancy including mess charges but excluding electricity charges. Hostel Fee will be increased 6% per annum	
Hostel fee for Non Resident Indians	$ 4,140/- or equivalent Indian Rupees per annum for two beds occupancy including mess charges but excluding electricity charges. Hostel Fee will be increased 6% per annum	

Fee structure of MBBS course of *Maharishi Markendeshwar College of Medical Sciences and Research, Sadhopur, Ambala (Maharishi Markendeshwar University, Sadhopur, Ambala*

Sr. No.	Tuition Fee Per Annum (In Rs.)
For Indian Students	Rs. 18,00,000/- with 10% annual increase. Fee will be charged for 4 ½ years.
For NRI Students	USD Dollar 1,60,000 for entire course
University Charges	Rs. 25,000/-
Registration Fee	Rs. 40,000/- for 1st year only.
Hostel Fee	Rs. 2,60,000/- per year (twin sharing AC hostel incuding mess charges)

Fee structure of MBBS course in Sanskaram School of Medical Sciences, Jhajjar under Sanskaram University for the academic session 2026-27.

Course	Programme Fee Per Annum (In Rs.)	Caution Money (Onetime) (Refundable) (in Rs.)	Alumni Fee (Onetime) (Non-Refundable) (in Rs.)
For Indian candidates (in Rs)	19,00,000/- (10% increase annually)	50,000/-	2,000/-
For NRI Candidates (In Dollars)	38450	1110	60

ANNEXURE VI

List of documents to be submitted by the candidate at the time of document verification:

The candidates at the time of document verification must bring the following original certificates/documents alongwithtwo sets of self attested photocopies.

1) Matriculation/High School Certificate (10^{th}) or its equivalent certificate as proof of date of birth.
2) 10+2/Intermediate/Senior Secondary School Examination Certificate & Detailed Marks Sheet.
3) Character Certificate issued by the school/institute last attended.
4) Resident Certificate issued by competent authority of the State Government (if applicable).
5) Certificate of Bonafide Resident issued by competent authority of the State Government (if applicable).
6) Caste Certificate issued by competent authority of the State Government (if applicable).
7) Certificate of Disability with respect to Benchmark Disabilities issue by Notified Centres notified by NTA or Disability Certificate issued by Medical Board at PGIMS Rohtak.
8) Certificate of Dependent of Freedom Fighters issued by competent authority of the State Government (if applicable).
9) Certificate of ESM issued by competent authority of the State Government (if applicable).
10) Income Certificate (for BC Categorystudents) issued by competent authority as per State Government Notification.
11) Income and Asset certificate for EWS Categorycandidates.
12) Affidavit to show Minority status.
13) Print out of Online Application form.
14) Provisional Allotment letter.
15) Proof of identification Aadhaar card / PAN Card / Driving license /Passport / Voter ID/Ration Card/any other (any two).
16) Four passport size photographs against white background (preferably the photograph used in NEET form).
17) Any other Document as required by Counselling Committee.

NRI candidates in addition should bring the following documents:-

1. Equivalency Certificate issued by Association of Indian Universities, New Delhi, if applicable.
2. Conversion Certificate of grading to percentage of marks, if applicable.
3. Proof of NRI status in form of passport, OCI/PIO/letter from Ministry of External Affairs/Embassy and Bank Account Details etc.
4. As per Government of India Ministry of Health and Family Welfare notice dated 27.05.2026, following document shall be required- Documentary Proof demonstrating that the sponsorer is actually bonafide legal guardian of the candidate as per Guardians and Wards Act, 1890

Note:

Any candidate failing to bring original documents at the time of document verification/counselling will not be considered and his/her claim to admissionwill be forfeited.

ANNEXURE VII

Haryana Government

WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT

Notification

The 16th July, 2024

No. 40/13/2024-1SW.--- In exercise of the powers conferred under clause (d) of Section 2 and Sub-section (2) of Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), and in supersession of the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 491-SW(1)-2021 dated the 17th November, 2021, the Governor of Haryana hereby specifies the following criteria for exclusion of persons within the Backward Classes as Creamy Layer as per Annexure appended hereto.

DESCRIPTION OF CATEGORY		**TO WHOM RULE OF EXCLUSION SHALL APPLY**
1.	2.	3.
I.	CONSTITUTIONAL POSTS	Son(s) and daughter(s) of (a) President of India; (b) Vice President of India; (c) Judges of the Supreme Court and of the High Court; (d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller & Auditor General of India; (e) Persons holding Constitutional positions of like nature.
II.	**SERVICE CATEGORY** **A. Group A / Class I Officers of the All India, Central and State Services (Direct recruits)**	Son(s) and daughter(s) of (a) parents, both of whom are Class I officers; (b) Parents, either of whom is a Class-I officer; (c) Parents, both of whom are Class-I officers, but one of them dies or suffers permanent incapacitation; (d) Parents, either of whom is a Class-I officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any International Organization **like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years;** (e) Parents, both of whom are class I officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years; Provided that the rule of exclusion shall not apply in the following cases:- (a) Sons and daughters of parents either of whom or both of whom are Class-I officers and such parent(s) dies/die or suffer permanent incapacitation. (b) A lady belonging to BC category has got married to a Class-I officer, and may herself like to apply for a job.
	B. Group B/Class II officers of the Central and State Services (Direct Recruitment)	Son(s) and daughter(s) of (a) Parents both of whom are Class II officers; (b) Parents of whom only the husband is a Class II officer and he gets into Class I at the age of 40 or earlier; (c) Parents, both of whom are Class II officers and one of them dies

		or suffers permanent incapacitation and either one of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation; (d) Parents of whom the husband is a Class I officer (Direct Recruit or pre-forty promoted) and the wife is a Class II officer and the wife dies; or suffers permanent incapacitation; and (e) Parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class II officer and the husband dies or suffers permanent incapacitation; Provided that the rule of exclusion shall not apply in the following cases:- Son(s) and daughter(s) of (a) Parents both of whom are Class II officers and one of them dies or suffer permanent incapacitation. (b) Parents, both of whom are Class II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.
	C. Employees in Public Sector Undertaking etc.	The criteria enumerated in A and B above in this Category shall apply mutatis mutandi to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. and also to equivalent or comparable posts and positions under private employment pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category VI below shall apply to the officers in these institutions
II.	**ARMED FORCES INCLUDING PARA MILITARY FORCES**: (Persons holding civil posts are not included)	Son(s) an daughter(s) Parents either or both of whom is or are in the rank of Colonel and above in the Army and to equivalent posts in the Navy and the Air Force and the Para Military Forces: Provided that:- (i) if the wife of an Armed Forces Officer is herself in the Armed Forces (i.e., the category under consideration) the rule of exclusion will apply only when she herself has reached the rank of Colonel; (ii) the service ranks below Colonel of husband and wife shall not be clubbed together; (iii) If the wife of an officer in the Armed Forces is in civil employment, this shall not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.
III.	**PROFESSIONAL CLASS AND THOSE ENGAGED IN TRADE AND INDUSTRY** (I) Persons engaged in profession as a Doctor, Lawyer, Chartered Accountant, Income Tax Consultants, Financial or Management Consultants, Dental Surgeon, Engineer,	Criteria specified against category VI shall apply.

	Architects, Computer Specialists, Film Artists and other Film Professionals, Author, Play Writer, Sports person, Sports Professionals, Media Professionals or any other vocations of like status. (II) Persons engaged in trade, business and industry.	Criteria specified against category VI shall apply. Explanation: (i) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test shall apply only on the basis of the husband's income. (ii) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion shall apply only on the basis of the wife's income and the husband's income shall not be clubbed with it.
IV.	**PROPERTY OWNERS** **A. Agricultural holdings** **B. Plantations** (i) Coffee, tea, rubber, etc. (ii) Mango, citrus, apple plantations etc. **C. Vacant land and/or buildings in urban areas or urban agglomorations**	Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns:- (a) only irrigated land which is equal to or more than 85% of the statutory area; or (b) both irrigated and unirrigated land, as follows:- (i) The rule of exclusion shall apply where the pre-condition exist that the irrigated area (having been brought to a single type under a common denominator) 40% or more of the statutory ceiling limit for irrigated land (this being calculated by excluding the unirrigated portion). If this precondition of not less than 40% exists, then only the area of unirrigated land will be taken into account. This shall be done by converting the unirrigated land on the basis of conversion formula existing, into the irrigated type. The irrigated area so computed from unirrigated land shall be added to the actual area of irrigated land and if after such clubbing together the total area in terms of irrigated land is 80% or more of the statutory ceiling limit for irrigated land, then the rule of exclusion shall apply and disentitlement will occur; (ii) The rule of exclusion shall not apply if the land holding of a family is exclusively unirrigated. Criteria of income/wealth specified in Category VI below shall apply. Deemed as agricultural holding and hence criteria at A above under this category shall apply. Criteria specified in Category VI below will apply. Explanation: Building may be used for residential, industrial or commercial purpose and the like two or more such purposes.

VI.	**INCOME / WEALTH TEST** **Explanation**: Wherever the expression "permanent incapacitation" occurs in this Schedule, it shall mean incapacitation which results in putting an officer out of service.	Son(s) and daughter(s) of (a) Persons having gross annual income of Rs.8 lakh or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act, 1957 (Central Act 27 of 1957) for a period of three consecutive years; (b) Persons in categories I, II, III and V A who are not disentitled to the benefit of reservation but have income from other sources of wealth which shall bring them within the income/wealth criteria mentioned in (a) above. **Explanation:** (i) Income from salaries or agricultural land shall not be clubbed. (ii) The income criteria in terms of rupee shall be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.

Dated Chandigarh Haryana,
The

G. ANUPAMA,
Additional Chief Secretary to Government Haryana,
Social Justice, Empowerment, Welfare of Scheduled Castes and Backward Classes and Antyodaya (SEWA) Department.

Annexure VIII

(FOR DEPENDENTS OF FREEDOM FIGHTERS)

UNDERTAKING

I _____ S/D of _____ R/o _____ Teh._____ Distt.hereby undertake as under:

That Sh./Smt. _____ S/D of Sh. _____ R/o _____ Teh. _____ Distt. _____ is /was Freedom Fighter and is/was my grandfather/ grandmother (Paternal/Maternal).

Date:

Place: **Sign of applicant**

It is verified that all the above contents are true to the best of my knowledge.

Sign of Father/Mother of applicant **Sign of applicant**
(Who is/was dependent of Freedom Fighter)

Annexure-IX

Government of Haryana
General Administration Department
General Services-III Branch
No. 22/10/2013-1GSIII

Dated Chandigarh, the 10th August, 2017

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/Hisar/Rohtak/Gurugram Division.
4. All the CAs/MDs of all Boards/Corporation/Public Sector Undertakings in Haryana
5. The Registrar General of Punjab & Haryana High Court, Chandigarh
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrars of all the Universities in the State of Haryana.

Subject: **Grant of reservation in admission in Government/Government Aided educational technical/professional Institutions etc**.

Sir/madam

I am directed to invite your kind attention to the Government instructions issued vide letter of even number dated 15.07.2014 on the subject noted above.

It is intimated that Government of India, Ministry of Defence Department of Ex-Servicemen Welfare D(Res-II) has intimated that vide letter number 6(1)/2017-D (Res-II) dated 19.05.2017, the following priorities for reservations of preferences to the wards of Armed Forces personnel should be applied by States/UTs/Central/State Universities/Autonomous Institutions for admission in medical/professional/non-professional courses:-

Priority-I: Widows/Wards of Defence personnel killed in action.

Priority-II: Wards of disabled in action and boarded out from service.

Priority-III: Widows/Wards of Defence Personnel who died while in with death attributable to military service.

Priority-IV: Wards of disabled in service and boarded out with disability attributable to military service.

Priority V: Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:

(i) ParamVir Chakra
(ii) Ashok Chakra
(iii) SarvottamYaudhSeva Medal
(iv) MahaVir Chakra
(v) Kirti Chakra
(vi) UttamYudhSeva Medal
(vii) Vir Chakra
(viii) Shaurya Chakra
(ix) YudhSeva Medal
(x) Sena, NauSena, VayuSena Medal
(xi) Mention-in Despatches

Priority-VI: Wards of Ex-servicemen

Priority-VII: Wards of Serving Personnel.

2. The State Government has decided to adopt the above provision made by Govt. of India in their letter dated 19.05.2017 with the following amendements.

1.1 In Priority V, the words "and serving personnel" are removed.
1.2 The priority VII is altogether deleted.

Therefore, Para 5 of General Administration Department instructions even number dated 15.07.2014 is amended to this extent.

The above instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully

Sd/-

Superintendent, GS-III Branch
for Chief Secretary to Government Haryana

INTERNAL DISTRIBUTION

Incharge NIC for hosting the above instructions on the State Government website.

12833—C.S.—H.G.P., Pkl.

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EXTRAORDINARY

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HARYANA GOVERNMENT

MEDICAL EDUCATION AND RESEARCH DEPARTMENT

Notification

The 8th September, 2026

No. 16/08/2024-6HBIV.—

Subject: Procedure for admission to MDS Courses in Government/Private Dental Educational Institutions including those under Private Universities for Academic Session 2026-27.

****

1.	The Governor of Haryana is pleased to notify the admission procedure in supersession of all the earlier notifications issued in this regard, to be adopted for admission to Post Graduate Course i.e., MDS for the Academic Session 2026-27 in the Government/Private Dental Educational Institutions including those under State Private Universities in the State of Haryana.
2.	Reservations 1. In Government Institutions covered under this Notification, 50% of the seats will be assigned to the All-India Merit Category of NEET MDS-2026 and the remaining 50% of the seats will be assigned under the Haryana State Merit Category of NEET MDS- 2026. 2. Up to a ceiling of 40% seats **of the State Quota seats** in all PG Courses (MDS) in all the specialties shall be reserved as In-service category seats (INS seats) for regular Haryana Government in-service candidates (HCDS category), and those serving in ESIC run Hospitals/Dispensaries/ other organizations and Autonomous Bodies of the State Government. For such INS seats, candidates having valid NOC issued by the Competent Authority shall only be considered eligible for availing this reservation. 2.1. The In-service category seats (INS seats), Institutional preference seats & PWBD seats shall be provided as horizontally within each category of seats. The vacant seats (if any) in this category shall be filled up as per State Reservation Policy/Instructions. 3. 25% seats shall be reserved (as "Institutional Preference" reservation) for the candidates who have passed BDS courses from the Institutions located in the State of Haryana, for admission to MDS course under State Quota Seats in all Government/Private Dental Institutes including those under Private Universities.

	4. 5% seats shall be reserved for candidates with benchmark disabilities in accordance with the provisions of the Rights of Persons with Disabilities Act, 2016, based on the merit list of 'National Eligibility-Cum-Entrance Test' (NEET MDS-2026) and as per MoHFW/NDC Guidelines issued from time to time. The disability certificate issued by the designated Disability Centres notified by NBE in the Prospectus issued for NEET MDS 2026 and the Medical Board constituted by PGIMS, Rohtak will only be considered valid for admission purpose for the Academic Session 2026-27. The dates on which the Medical Board at PGIMS, Rohtak will sit shall be duly notified by the department to public by means including website *dmer.haryana.gov.in*. 5. In Private Institutions covered under this notification, 50% of the seats will be filled under Open Merit category seats i.e. State Quota seats and remaining 50% of seats will be filled under the Management category. 6. The seat distribution in Medical/Dental Colleges under Private Universities will be as per Section 35 of the Haryana Private Universities Act, 2006.
3.	Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak is authorized on behalf of Department of Medical Education and Research, Haryana to conduct Combined Centralized Online Counselling as per Merit of NEET MDS-2026 for admission to all the Government/Private Dental Educational Institutes including those under Private Universities.
4.	The admission to MDS Course shall be done for the following Government/Private Dental Colleges located in the State of Haryana subject to the final approval from Govt. of India, Ministry of Health & Family Welfare, New Delhi/State Government/NDC/Affiliating University: - **Government Dental Colleges:** (i) Post graduate Institute of Dental Sciences (PGIDS) Rohtak. **Private Dental Colleges:** (i) Swami Devi Dayal Hospital and Dental College, Golpura, Barwala. (ii) J.N. Kapoor DAV Centenary Dental College, Yamuna Nagar. (iii) JCD Dental College, Sirsa. (iv) Sudha Rustagi Dental College and Hospital, Faridabad. (v) SGT Dental College, Hospital and Research Institute, Budhera, Gurugram (under Private University) Any Institution which is accorded permission for new seats/additional seats after the last date of registration of 3rd round of counselling shall not be included for the counselling process in the current academic session.
5.	1. The tentative seat distribution of MDS Course in various Government/Private Dental Education Institutions including those under Private Universities will be notified later on by Pt. BD Sharma University of Health Sciences, Rohtak and shall be available on the website of university i.e., ***uhsr.ac.in***; ***dmer.haryana.gov.in*** and the admission web portal. **2. The seats in each speciality/institute are subject to the final approval from Govt. of India, Ministry of Health & Family Welfare, New Delhi/NDC/State Government/Affiliating University. Accordingly, the final distribution of seats may vary depending upon the sanction/decision of the Govt. of India/NDC/State Government/Affiliating University.** 3. Roster for all categories of seats including all Constitutionally reserved category seats and all categories of Horizontal reservation seats, Economically Weaker Sections (EWS) seats etc shall be verified by Pt. BD Sharma University of Health Sciences, Rohtak for allotment of seats under reserved category. i. All Horizontal reservations shall be carved from the constitutional reservations provided as Vertical Reservation i.e., from Unreserved seats/SC/SC-D/BC-A/BC-B etc. For example, 40% of each constitutional vertical category shall be designated as INS seats of that category, e.g., INS (UR), INS(SC), INS(SCD), INS(BCA), INS(BCB) etc. 5% of the seats in each constitutional vertical category will be PWBD seats. ii. Similarly, 25% of the seats in each constitutional vertical category will be Institutional Preference seats (IP seats), and,
6	The State Reservation Policy shall be applicable for admission to all State Quota Seats in Government/ Private Dental Colleges and for 50% State Quota Seats in Private Dental Colleges affiliated to Pt. B.D. Sharma University of Health Sciences, Rohtak.

	Reservation for Economically weaker sections (EWS) Category shall be provided as per Haryana Government Notification dated 25.02.2019 **(Annexure-I)**. The candidates will be required to submit Income and Asset Certificate issued from Competent Authority as per Annexure-I of the said Notification dated 25.02.2019. EWS Quota shall be provided only against the actual number of EWS seats granted/enhanced in the specific Course/Institution as recommended by NDC and approved by Ministry of Health and Family Welfare, Govt. of India.
7.	All the students seeking admission MDS Course must get registered online through the authorized admission web portal. The detail of the web portal and counselling schedule shall be duly publicized on www.uhsr.ac.in and https://dmer.haryana.gov.in/The candidates will be duty-bound to regularly visit the websites for updates.
8.	**Eligibility Criteria:**
	A candidate for admission to MDS course in Govt. Dental Institutions and State Quota Seats in Private Dental Institutions will be eligible if she/he: i. Is a citizen of India. ii. Has passed BDS examination from recognized University/Institution situated in Haryana as a bona-fide resident of Haryana or has passed BDS examination from any other Dental College/Institution recognized by the National Dental Commission and who/ whose parent(s) produce(s) a Haryana Resident Certificate as per Government instructions given in **Annexure II, III and IV** or any modification issued by competent authority from time to time. iii. For candidates applying under management category, candidates from all over India shall be eligible irrespective of their state of domicile and place of study. iv. Should have completed satisfactorily one year compulsory Rotatory Internship from Institutions recognized by the National Dental Commission for this purpose as per dates notified by Government of India/ NDC. However, the candidates who had passed their BDS course prior to 1991 and hold a BDS degree from a Dental College recognised by National Dental Commission and have obtained permanent registration with the State Dental Council shall be exempted from the applicability of this pre-condition. Internship of 12 months period shall not be condoned in any case or circumstances except for the students of BDS batch admitted during the academic session 2007-08 *(as allowed by National Dental Commission)* and have completed 4 and a half year BDS course along with 06 months of compulsory Rotatory Internship. v. The candidate should be registered with any of a State Dental Council/NDC. vi. All candidates (General/ SC/ SC Deprived/ BC-A/ BC-B/ Benchmark disabilities/ EWS/ ESM/ FF) desirous of seeking admissions in any category of seats should fulfil the minimum eligibility criteria/qualifications/qualifying criteria as prescribed in the information bulletin for National Eligibility-cum-Entrance Test (NEET) issued by NBE for the Academic year 2026-27 and as per regulations of NDC issued from time to time. **Note:** No candidate who has failed to obtain the minimum eligibility marks (as specified in NEET MDS-2026) shall be eligible for admission to MDS Courses. **Note:** The candidates who have been provisionally allotted seats will have to bring, in original, all the relevant certificates/documents at the time of document verification without which admission to PG course shall not be granted. Attested photocopies of certificates/documents will not be considered valid for the purpose of admission and the seat allocated to them online shall be cancelled.
9.	A student who is already admitted to any PG course in any Institution is not eligible to apply till the completion of the course. An undertaking to this effect shall be given by the candidate that he is not enrolled in any such course. Concealment of facts would invite disqualification, without assigning any reason what-so-ever.
10.	**Procedure for Admission to State Quota seats in Govt./Govt. Aided in Private Dental Colleges located in the State of Haryana:-**
(i)	The admissions under above stated categories among all the registered candidates on the admission web portal will be made online on the basis of Haryana State Merit list prepared on the basis of NEET MDS 2026 merit.

(ii)	The schedule of document verification/admissions and start of classes shall be in conformity with the schedule laid down by Ministry of Health and Family Welfare, Government of India/ National Dental Commission and State Government.		
(iii)	Candidates applying on the basis of NEET MDS 2026 should fulfil the eligibility criteria for being granted admissions as fixed under NEET MDS 2026.		
(iv)	In case of a tie between two or more candidates having equal marks, the inter-se ranking of such candidates will be based on NEET MDS 2026 Rank. For admissions under ESM Category, preference will be given as per State Government Notification No. 22 /10/2013-1 GS-III dated 10.08.2017.		
(v)	The choice of the course/speciality/institution shall be filled by the candidate on the online web portal. The choices of course/speciality/institution in the order of preferences given by the candidate will be considered final. Candidates will not be allowed to fill/edit the preferences filled after the last date notified.		
(vi)	The allotment of the course/speciality/institution/college shall be made strictly as per merit prepared/drawn on the basis of merit of NEET MDS 2026 and the choice/preference of the course/speciality/institute filled up by the candidate on the online portal.		
(vii)	The online counselling result shall be provisional and final confirmation of seats and allotment of Institutes will be done by Admission Committee after physical verification of eligibility and original documents.		
(viii)	The candidates who have been provisionally allocated seat will have to appear in person for document verification (with all original documents) before the admission committee at Pt. B.D Sharma University of Health Sciences, Rohtak. The provisional allocation of the seat/institute online shall give no legal right to the candidate for the said seat and the seat shall be confirmed only after document verification as per the specific time period notified. Similarly, deposition of tuition fee/any other fee shall not confer any legal right towards the provisionally allotted seat. The Admission Committee reserves the right to cancel the provisional allocation of seat allotted to a candidate in case of incomplete/invalid documents or by assigning reason to such a decision.		
(ix)	Following will be the constitution of the Admission Committee:		
	1	Dean Academic Affairs, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak	Chairperson
	2	Director/Principal of PGIDS Rohtak	Member
	3	Representative of Director General Health Services, Haryana *(Officer In-charge for dealing with the NOC issues of in-service Doctors and not below the rank of Deputy Director/Director).*	Member
	4	Representative of ESI, Haryana (Officer In-charge for dealing with the NOC issues of in-service Doctors and not below the rank of Additional Director/Director).	Member
	5	Law Officer, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak.	Member
	6	Any one Professor to be nominated by Director Medical Education & Research, Haryana.	Member Secretary
(x)	The Admission Committee will be responsible for taking decision for all admission related matters like supervision of admission web-portal, notifying the schedule, conduct of counselling, document verification, allocation of seats, disputes thereof etc. in accordance with existing rules and regulations.		
(xi)	The Director, Medical Education and Research, will be the Appellate Authority for the decisions taken by the Admission Committee. Appeals can be addressed to Directorate of Medical Education & Research, Haryana,4th floor, DHL Square, Plot no.9, IT Park, Sector 22, Panchkula, Haryana- 134112		
(xii)	Final number of seats in each speciality under each category and in each Institute will be available on the website **https://dmer.haryana.gov.in/**& **www.uhsr.ac.in** and admission web portal.		
(xiii)	In case there is a vacancy after the first round of counselling due to any reason, such seats will be filled up during the second round of counselling. a) Fresh registration shall be allowed for participating in the second round. Fresh candidates will have to register themselves on the admission web-portal for the second round of		

	counselling. The candidates are advised to regularly visit the website of Pt. B.D. Sharma University of Health Sciences, Rohtak www.uhsr.ac.in and the admission web portal for updates. b) The candidates, who have already registered themselves for first round and wish to participate in the second round, shall not be required to register again. However, they shall have to give their willingness/option to participate in the second round of counselling online. c) As per the system followed by MCC for counselling, the candidates who wish to participate in the second round of counselling and want to opt for State Quota Seats in Government/Government aided Dental Institutes only shall be required to deposit an amount of Rs.25,000/- (Rs.12,500/- for Reserved). If the candidates wish to opt for State Quota Seats in Government as well as Private Dental Institutes then he/she shall have to deposit an amount of Rs.2.00 Lakh. If a candidate does not deposit the required amount, then he/she shall not be eligible to participate in the second round of counselling. This amount shall be later adjusted in the fee of the first year of PG Course; else, refunded in case no seat is allotted. d) The Candidates who have been allotted seat in the first round shall have a right to already allotted seat and this shall be changed only if he/she gets an updated and opted seat during second round. However, the candidates who wish to participate in the 2nd round of online counselling will have to submit their preferences afresh again. Candidates, who have been allotted a seat in first round should give the fresh choices in order of preferences for the seats in which they wish to upgrade themselves.
(xiv)	a) In case there is a vacancy after the Second Round of counselling due to any reason, such seats will be filled up in subsequent rounds as per guidelines/directions issued by MoHFW, Government of India, MCC /NDC/State Government from time to time. b) After exhaustion of merit list of the candidates who have applied under various reserved categories, vacant seats (if any) shall be reverted back to their original category(ies) of seats as per State Reservation Policy and filled up as per merit after conversion *(For eg. BC-A seat to BC-B and finally to UR)* and filled up in the 3rd round itself for both Government and Private Institutes**.** However, in case of any seat falling vacant after the 3rd round in any category, it shall first be offered to candidates belonging to original category of vacant seat of the previous round. In case, if the seat still remains vacant, the same shall be filled as per system in the 3rd round and so on. *(The conversion scheme shall be as per system followed by Medical Counseling Committee (MCC) for filling up All India Quota seats and State Reservation Policy and any amendments thereof).*
(xv)	**For In-service Candidates-**
	a) All Haryana Government in-service candidates (HCDS category; those serving in ESIC run Hospitals/Dispensaries; other organizations and Autonomous Bodies of the State Government etc) having a valid NOC issued by the Competent Authority shall be eligible for Counselling. Any in-service Candidate without a valid NOC shall NOT be eligible for Counselling to PG courses for the Academic Session 2026-27. NOC to in-service candidates will also be issued by the concerned employer (Health Department, Haryana/ ESIC/Any other Department)
	b) All in-service candidates claiming benefit of reservation will have to submit an NOC (issued by the competent authority) in the prescribed format. Only those candidates shall be considered whose names are received from their Parent Department before the last date prescribed by the Department of Medical Education & Research. Candidates will have the option of uploading the NOC from parent department upto the last date of choice filling on the online admission portal for that particular round. Only the NOC that has been uploaded by the candidate upto the last date of choice filling on the online admission portal for that particular round shall be considered valid for the purpose of admission. Any candidate who has been issued NOC after the last date as specified, shall be considered for the next round only.
	c) The benefit of reservation will also be applicable in respect of in-service candidates from Employees State Insurance Corporations/ other organizations and Autonomous Bodies of the State Government. NOCs in their case will have to be issued by their Employer.

	Note: Any amendments by MoHFW/NDC/State Government shall have a binding on any provisions contained in this Notification.
(xvi)	The candidates desirous of participating in the counselling shall have to register on the admission webportal. The Registration fee **(Non-Refundable)** shall be as under: Rs. 2500/- for Unreserved Category. Rs. 1250/- for PWBD/SC/BC/EWS Category of Haryana.
(xvii)	All private Dental Institutes including those under Private Universities will deposit a processing fee (non-refundable) for counselling@ Rs. 2000/- per sanctioned intake of seats to Pt. BD Sharma University of Health Sciences, Rohtak.
11.	**Process for Admission to Management Category seats in Private Dental Colleges of Haryana-**
	Similar procedure as followed for counselling of MDS Courses for filling up State Quota seats in Government Dental College and State Quota/Open Merit Category seats in Private Dental Colleges including those under Private Universities as described under sections '10' above will be followed for admissions to Management Category seats also. However, the merit list shall be drawn on the basis of All India Merit of NEET MDS-2026.
12.	a) After commencement of PG Courses, if a candidate, having joined the Institute, leaves the course midway after three days prior to the last date of admissions prescribed by the Central Regulatory Authority *(for example, if the last date is 18.09.2026 as prescribed by MoHFW/NDC, then on or after 15.09.2026),*then: - (i) He/ She will be debarred for next three years from applying for admission to any PG Course in the State. (ii) He/She will have to pay the Bond Money Rs.10 lakhs (Rs. Ten Lakhs only) for PG Course for which Bond shall be executed at the time of admission by the Institute. The candidates (other than in-service candidates) at the time of admission will be required to execute a bond with two sureties (on non-judicial stamp duly attested by 1st Class Magistrate) that he/she will not leave the course before completion. In case, any one leaves the course midway, he/she will pay Rs.10 lakhs (Rs. Ten lakhs only) to the Institution concerned. The Institution reserves the right to recover such money from the defaulters as per due procedure and thereafter the candidates will also be debarred for admission to any PG course for next 03 years. This shall be applicable for the candidates taking admission under Management Category also. (iii) Any candidate who leaves the course midway shall have to pay the fee of the Academic Session during which he/she leaves the course alongwith the 50% of fee of the next Academic Session in addition to the Bond notified as in point (ii) above. b) Further, the last date for resignation after joining in any round and subsequent eligibility for participation in the next round shall be in line with the instructions/policies of MCC, DGHS; Government of India and as notified by the Admission Committee for each round.
13.	**Admission to NRI category (NRIs/PIOs/OCIs/Foreign Nationals)**
	15% seats out of management quota seats in Private Dental Colleges affiliated to Pt. BD Sharma UHS Rohtak including those under Private Universities shall be reserved as NRI category seats. The procedure for admission to NRI quota seat shall be as under:- 1. All admission under NRI category seats shall be as per merit of NEET MDS 2026 only. 2. Only NEET qualified candidates shall be eligible under NRI category. 3. PIOs, OCIs and Foreign Nationals who are NEET qualified can also apply under the NRI category. The preference for admission under NRI category shall be considered as under-

i)	Actual NRIs/OCIs/PIOs candidates who originally belonged to the State of Haryana.
ii)	Children of NRIs/OCIs/PIOs who originally belonged to Haryana State.
iii)	Actual NRIs/OCIs/PIOs who originally belonged to an Indian State and Union Territories other than Haryana.
iv)	Children of NRIs/OCIs/PIOs who originally belonged to an Indian State and Union Territories other than Haryana
v)	Real Brother and Sister of the candidate.

	vi)	If the first-degree relation of the student is NRI and residing abroad and the candidates fulfils the following conditions: - a) He should be the nearest relation. b) In the definition of nearest relation, candidate having following blood relations. i) Real Brother and sister of father i.e real uncle and real aunt. ii) Real brother and Sister of mother i.e real maternal uncle and maternal aunt. iii) Father and mother of father i.e grand father and grandmother. iv) Father and mother of mother i.e maternal grandfather and maternal grandmother. v) First degree-paternal and maternal cousins. vi) Such person should be NRI c) Such persons should ordinarily be residing abroad. d) Such person should have looked after such student as the guardian of the student and evidence to that effect must have been produced before the committee by such person.
	vii)	Foreign Nationals shall be considered for admission under NRI quota after exhausting the list of NRIs/PIOs/OCIs.
	NOTE:- The NRI students will have to give a Bank Guarantee/Surety Bond for the balance of Fee, if they opt to pay the fee in instalments as provided.	
14.	**Fee Structure:**	
(i)	**The fee structure for MDS course in PGIDS Rohtak is as under*:**	

College and University Fee	**1st Year**	**2nd Year**	**3rd Year**
Tuition Fee	17000.00	22000.00	25000.00
Registration Fee	1000.00	-	-
Athletic Charges	45.00	45.00	45.00
Dilapidation Charges	12.00	12.00	12.00
Student Fund	16.00	16.00	16.00
Magazine Charge	20.00	20.00	20.00
Medical Charges	30.00	30.00	30.00
Youth Welfare Fees	500.00	500.00	500.00
Sports Fees	50.00	50.00	50.00
Holiday Home Fees	10.00	10.00	10.00
NSS Fund	10.00	10.00	10.00
Dr. Radha Krishnan Foundation Fund	100.00	100.00	100.00
Development Fee	1000.00	1000.00	1000.00
The Red Cross Fund	80.00	80.00	80.00
Library Security (Refundable)	300.00	-	-
College Security (Refundable)	1000.00	-	-
Total	**21173.00**	**23873.00**	**26873.00**
Migration Fee pass out from other than UHS, Rohtak	**100.00**		
Hostel Fee	**1st Year**	**2nd Year**	**3rd Year**
Room Rent	2400.00	2400.00	2400.00
Dilapidation Charges	12.00	12.00	12.00
Electricity Charges (for use of one light &	9000.00	9000.00	9000.00

	one fan only)			
	Common Room Charges	40.00	40.00	40.00
	Servant Charges	480.00	480.00	480.00
	Furniture Charges	18.00	18.00	18.00
	Crockery Charges	50.00	50.00	50.00
	Cooler Charges	750.00	750.00	750.00
	Hostel Security (Refundable)	250.00	-	-
	Total	**13000.00**	**12750.00**	**12750.00**

a) The Fee Structure for MDS Courses in Private Unaided Dental Colleges affiliated to Pt. B.D Sharma UHS, Rohtak is annexed as **Annexure– V(a)**.

b) Fee structure for the MDS courses run under SGT Dental College, Hospital and Research Institute as fixed by Shree Guru Gobind Singh Tricentenary (SGT) University, Budhera, Gurugram (a Private University) is annexed at **Annexure V (b)**.

NOTE:

The fee is subject to revision by the State Government and shall be notified before the commencement of counselling, if revised.

(ii) All Postgraduate students shall be paid stipend at par with the stipend being paid to Post graduate students in Government Colleges

(iii)

a) The fee shall be payable on annual basis and the Institutes shall not ask the candidates to deposit fee for the entire course in advance.

b) The fee for the First-year course shall be deposited by the successful candidates to the Pt. B.D. Sharma University of Health Sciences, Rohtak. The fee shall be transferred to the respective institute by the Chairman Admission Committee within one month after completion of the admission process.

c) The fee shall be refunded/ adjusted if the candidate is shifted in subsequent counselling from one Institute to another. In case of request for withdrawal of admission by a candidate the fee shall be refundable to the candidate, only if the request is made in person along with original receipt of fee deposition and no request shall be entertained through e-mail. The candidate will have to make the request at least 03 days prior to the last date prescribed for admission to MDS course.

d) The candidates seeking admissions in Private Colleges only can be allowed to deposit part fee (50%) at the time of admission, however the remaining fee will have to be deposited by the candidate to the institution before the last date of admissions.

15. **Policy regarding/Incentivization after completion of PG Course from Government/Government Aided/Private Medical/Dental Colleges in the State of Haryana:**

The policy regarding Incentivization of doctors to opt for Govt. service upon completion of their PG course from Government/Government Aided Medical/Dental Colleges in the State of Haryana is under consideration and the same shall be applicable for the batch admitted in 2026-27.

16. Eligible candidates seeking benefit of Post Matric Scholarship shall have to upload the following documents in original at the time of document verification:

a. Caste Certificate.

b. Aadhar Card.

c. Account Number alongwith IFSC Code.

d. PPP ID

17. **<u>General Instructions</u>:**

a. List of documents to be brought at the time of reporting to the institution is at **Annexure- VI.** Candidates who have been allotted seats and whose documents have been successfully verified by the Admission Committee at Pt. B.D. Sharma University of Health Sciences, Rohtak, shall submit their original documents, along with one set of self-attested photocopies, to the concerned institution at the time of joining/admission.

b. Admitted students shall pay the fees and other charges for all types of seats as per the fixed Fee and other charges fixed by the Government of Haryana from time to time for Private Dental

Institutions affiliated to Pt. B.D Sharma University of Health Sciences, Rohtak and the fee as fixed by Private Universities for the institutes falling under their purview.

c. All candidates belonging to the Scheduled Castes/ Backward Classes/ EWS/ PWD/ ESM/ FF etc. must submit a certificate in the prescribed format issued from the competent authority of the State Government.

d. The eligibility criteria for admission to backward classes i.e., BC(A) and BC(B) shall be as per Haryana Government Notification dated 16.07.2024 and any amendments thereof.

e. Haryana Government vide gazette notification dated 15.05.2020 has notified that the 50% of the 20% (including 50% reservation for deprived Scheduled Castes as per notification dated 15.05.2020) seats reserved for Scheduled Castes in the Government Educational Institutions shall be set aside for the candidates belongs to deprived Scheduled Castes. The list of deprived Scheduled Castes has already been notified in the said notification. Accordingly, admissions in Scheduled Caste Category shall be as per notification dated 15.05.2020 and any amendments thereof.

f. Only Dependents of Freedom Fighters (FF) who wish to be considered for reservation as such must submit a certificate from the Competent Authority along with undertaking **(Annexure-'VII').**

g. The reservation to Ex-servicemen and their wards will be considered as per notification of Haryana Government, General Services III branch No. 22/10/2013- 1 GSIII dated 10.08.2017 **(Annexure 'VIII').** ESM certificate should be duly verified by the Rajya Sainik Board, Haryana, Panchkula.

h. Candidates seeking admission under the reservation categories of Scheduled Caste (SC) and Deprived Scheduled Caste (DSC) should apply strictly under the respective category for which they are eligible, in accordance with the Haryana Government Reservation Policy and the instructions issued from time to time.

It shall be the sole responsibility of the candidate to ensure that the reservation category claimed in the application form is correct and supported by valid documentary evidence. In the event that a candidate applies under an incorrect reservation category or is found ineligible for the category claimed at any stage of the admission process, the candidature and/or the seat allotted under such category shall be liable to be cancelled forthwith, without any prior notice, and the candidate shall have no claim for admission under the incorrectly claimed category.

i. A candidate claiming the benefit of reserved category shall have the right to compete for admission in Unreserved category seats as per his/her merit. In case a candidate does not fill up his reserve category in his application form, he/she will not be subsequently considered for admission against that category i.e., change of category will not be entertained at the later stage. However, if a reserved category candidate has availed of any concession, such as relaxation in upper age limit, qualification or permitted number of chances in written examination etc., then he/she cannot be considered against un-reserved seats.

j. Any candidate, if found to have submitted any false document/ claim benefit of reservation on the basis of false documents will be liable for penal action as per relevant section of law and his candidature shall be cancelled immediately and shall be debarred for admissions in future.

k. The admission shall be made to only those Institutes which are recognized for admission by Ministry of Health &Family Welfare/NDC and who have obtained consent of affiliation from the concerned University in accordance with the last date as prescribed by Government of India/ National Dental Commission /State Government. The institutes that are unable to get affiliation and approval from NDC/State Government/University shall not be considered for counselling.

l. Any amendments by MOHFW/NDC/State Government shall have a binding on any provisions contained in this Notification.

C.G. RAJINI KAANTHAN,
Commissioner & Secretary to Government Haryana,
Medical Education & Research Department.

Chandigarh:
The 27th August, 2026.

Annexure-I

No.22/12/2019-1GS-III

Government of Haryana
General Administration Department
(General Services III Branch)

Dated Chandigarh, the 25th February, 2019

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Department in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards /Corporations /Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

Subject:- Reservation for Economically Weaker Sections in Direct recruitment in Civil posts and services as well as in admissions in Government/Government Aided Educational Institutions in the State of Haryana.

I am directed to inform that government of India has notified "THE CONSTITUTION (ONE HUNDRED AND THIRD AMENDMENT) ACT, 2019" On 12th January, 2019 amending Article 15 & 16, which are now read as under:-

Amendment of article 15

In Article 15 of the Constitution, after clause (5), the following clause shall be inserted namely:-

'(6) **Nothing in this article or sub-clauses (g) of clause(1) of article 19 or clause (2) of article 29 shall prevent the State from making,-**

a) **Any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); and**
b) **Any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); in so far as such special provisions relate to their admission to educational institutions including private educational institutions, whether aided or unaided by the State, other than the minority educational institutions referred to in clause(1) of article 30, which in the case of reservation would be in addition to the existing reservations and subject to a maximum of ten per cent of the total seats in each category.**

Explanation- For the purposes of this article and article 16, "economically weaker sections" shall be such as may be notified by the State from time to time on the basis of family income and other indicators of economic disadvantage.'

Amendment of article 16

In Article 16 of the Constitution, after clause (5), the following clause shall be inserted, namely:-

"(6) Nothing in this article shall prevent the State from making any provision for the reservation of appointments or posts in favour of any economically weaker sections of citizens other than the classes mentioned in clause (4), in addition to the existing reservation and subject to a maximum of ten per cent of the posts in each category".

In the wake of above enabling provisions, State Government has considered the matter and decided to provide benefits of reservation on a preferential basis in Civil Posts in all the Departments/Boards/Corporations/Local Bodies and in Admissions to Government/Government Aided Educational Institutions to those Economically Weaker

Sections (EWSs) who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B).

2. QUANTUM OF RESERVATION:

The persons belonging to EWSs who are not covered under the existing scheme of reservation for Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B) shall get 10% reservation in direct recruitment to Group A,B,C and D posts in the Departments/Boards/Corporations/Local Bodies of Government of Haryana and also in admission to Government/Government Aided Educational Institutions in the State of Haryana.

3. EFFECTING RESERVATION-ROSTER POINT:

3.1 **Direct recruitment in case of Group-A & B**

Roster point No. 11-20-30-40-51-60-70-80-90 and 99

3.2 **Direct recruitment in case of Group-C &D**

Roster point No. 4-14-24-34-43-53-66-76-83 and 94

3.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and will be filled from unreserved category.

3.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

4. CRITERIA OF INCOME & ASSESTS

4.1 Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classess (Block-B) and whose family has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

4.2 Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

I. 5 acres of agricultural land and above.
II. Residential flat of 1000 sq. ft. and above.
III. Residential plot of 100 sq. Yards and above in notified municipalities.
IV. Residential plot of 200 sq. Yards and above in areas other than the notified municipalities.
V. Total immovable assets owned are valued at Rs. One Crore or more.

4.3 The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

4.4 The team "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:

5.1 The benefit of reservation under EWS can be availed upon production of an income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

5.2 The prescribed format for EWS Income and Asset Certificate shall be as provided at **Annexure-I**.

5.3 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the State.

5.4 The crucial date for submitting Income and Asset Certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

5.5 The appointing authorities should in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause:-

"The appointment in provisional and is subject to the Income and asset certificate being verified through the proper channels and it the verification reveals that the claim to belong to EWS is fake/false the services will be

terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."

The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

5.6 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated and penal action shall also be invoked.

6. <u>ADJUSTMENT AGAINST UNRESERVED VACANCIES:</u>

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

7. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.

Annexure-I/I

Government of Haryana
(Name & Address of the Authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)
INCOME DISCLOSURE CERTIFICATE

Certificate No……. Date …….

VALID FOR THE YEAR ……

This is to certify that Shri/Smt. /Kumari …… son/daughter/wife of ……..…… is permanent resident of …… village/street……, Post Office……..……, District……., Pin Code …… whose photograph is affixed below and attested below belongs to Economically Weaker Sections, Since the gross annual income* of his/her family** is below Rs.6 Lakhs (Rupees Six Lakh only) for the Financial Year ……..

It is further certified that his/her family does not own or possess any of the following assets***:

I. 5 acres of Agricultural Land and above.
II. Residential Flat of 1000 Sq. ft. and above.
III. Residential Plot of 100 Sq. Yards and above in notified Municipalities.
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
V. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt/Kumari …… belongs to the caste which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B)

Recent Passport Size attested Photograph of the applicant

Signature with seal of office
Name
Designation

*Note 1: Income means income from all sources i.e. salary, agriculture, business profession etc.

**Note 2: The term "family'' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years

***Note 3: The Property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

ANNEXURE-II

Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3rd October, 1996 received from the Chief Secretary to Government Haryana addressed to All Heads of Departments, Commissioners Ambala, Rohtak, Gurgaon and Hisar Divisions, All Deputy Commissioners and all Sub Divisional Officers (Civil) in Haryana, The Registrar, Punjab and Haryana High Court and all District and Session Judges in Haryana.

Subject: "Bonafide residents of Haryana - Guidelines regarding".

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate: -

i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.

ii) Children/Wards (if parents are not living) / Dependents: -

(a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;

(b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.

(c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;

iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.

iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;

v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;

vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;

vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:

a) Citizen of India;

b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.

2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/ Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/ Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.

3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proformas have been prescribed which are enclosed herewith.
6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Annexure III

U.O. No. 62/27/2003- 6 GSI Dated, Chandigarh the July 29, 2003

From: The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala divisions.
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000 - GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident purpose of admission to educational institutions (including technical/ medical institutions)

2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalists recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.

3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,
Sd/-
Under Secretary General Administration
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Sd/-
Under Secretary General Administration
for Chief Secretary to Government Haryana

Annexure IV

Copy of letter No. 22/28/2003-3G.S.III Dated, Chandigarh the 30th January, 2004.

From

The Chief Secretary to Government Haryana.

To

1. All Heads of Departments in Haryana.
2. The Commissioners, Rohtak, Gurgaon, Hisar and Ambala Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh.
4. All the Deputy Commissioners in Haryana.
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa (Haryana).

Dated, Chandigarh the 30th January, 2004.

Subject: "Streamlining the procedure in the offices regarding issuing of Resident /Income Certificates and the caste certificate to Scheduled Castes and Backward Classes".

Sir,

I am directed to invite your attention to Haryana Government letters Nos. 62/17/95-2G.S.III, dated 03.10.96, No. 22/51/93-3G.S.III, dated 12.8.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the caste certificates (SC/BC/OBC), and Resident certificates have been issued.

2. The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

   The matter has also been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Executive Officer/Secretary of the concerned Municipal Committee/Municipal Council/Municipal Corporation concerned in case of applicants residing in urban area. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchkula, the Resident certificates and caste certificate to SC/BC employees and for their children, may be issued by their respective Heads of Departments also.

3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.

4. SC certificate once issued shall be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer category as defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. The format for this declaration is given at Annexure 'A' However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being, directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

   The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proforma of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/Institutions in letter and spirit as it has come to the notice of the Govt. that some Departments/Institutions demand such certificates in proforma which are at variance with the proforma in which these certificates are being issued by the competent authorities (Tehsildar / Naib Tehsildar/HODs). It is, therefore, decided that the Departments/Institutions shall accept these certificates only in

the proforma in which these are being issued by the competent authorities which have been prescribed by the Govt. itself (copy enclosed).

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8th every year as per the time schedule given below:-

i. Filling of application form by the parents/students. 1st Nov. To 10th Nov. Every year. ii. Verification by (a) Sarpanch/ Namberdar in case of rural areas and Municipal Councillors in case of Urban areas.

(b) Verification by Patwari in case of rural areas /EO/Secy.(MC) any other officer/official authorized by the local body for the purpose in case of urban areas. Upto 30th November every year.

(c) Head Teacher/Head Master Upto 15th Dec. iii. Forwarding of application to CRO by Head Teacher/Head Master 31st Dec. iv. Verification & issue of certificate by CRO Upto 31st January every year.

6. All application forms of a particular School may be sent to the Tehsildar / Naib Tehsildar concerned preferably at one go so that the certificates are issued and sent back to the Head masters of Government Schools/Private Schools for distribution to the concerned students. The Head Teacher/Head Master shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.

7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Head Master/Head Teacher after getting the verification done from Sarpanch/ Namberdar/MC and a caste certificate issued by the CRO (Tehsildar / Naib Tehsildar) may not be demanded for this purpose by the School authorities.

8 The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar / Naib Tehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executive Officers/Secretary of the concerned Municipal Committee/Council/Municipal Corporation in case of applicants residing in urban areas.

9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/Haryana Staff Selection Commission /Department demand attested copies of Resident/Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the work load in the offices. Similar is the position in case of admission to educational/professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/professional institutions etc. self attested photo copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/selection, original papers including castes and Resident certificate issued by the competent authorities may be obtained/examined/inspected by the concerned departments/institutions and attested copies thereof be kept in record. The fact may also be cross checked/verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/mark sheets/other certificates of academic qualifications. Necessary action to amend/revise the application form in this regard shall be taken by Haryana Public Service Commission/ Haryana Staff Selection Commission/Head of the Departments/Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,
Sd/-
Special Secretary, General Administration,
***for* Chief Secretary to Government Haryana**

Annexure IV A

AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.

I.....father/mother/guardian of Miss/Mr..... resident of.....do hereby solemnly state and affirm as under:-

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of 'Residence in any other State.

Dated..... **DEPONENT**

VERIFICATION

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated..... **DEPONENT**

Annexure IV B

HARYANA RESIDENT CERTIFICATE

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER, SUB DIVISIONAL OFFICER (CIVIL), G.A. TO D.C.D.R.O. EM AND TEHSILDAR.

Certified that Shri/Shrimati/Kumari _____Son/ Daughter of Shri _____ Father/Guardian of Miss/ Mr. _____ name of child/ward with full address hold Immovable property at _____ (place and District) in the State of Haryana for the past _____ years.

OR

Certify that Miss/Mr. _____Son/ Daughter of Shri _____ resident of _____

was born in Haryana as per birth certificate (Issued under the instructions of Haryana Govt. Letter No. 22/28/2003-3, GS-III dated 30.1.2004).

No. _____ Tehsildar/Naib-Tehsildar

Signature of the Authority (mentioned above) (with seal)

Date :

The validity of Resident Certificate shall be as long as the holder of this certificate maintains his residential address in Haryana State.

Annexure IV C

RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT

Certified that Sh. _____ S/o Sh. _____ father of Miss/Mr. _____ is an employee of the _____ (Name of office) _____ of Haryana Government. He is working as _____, and is posted at _____. He has more than three years service at his credit.

Place: **Head of the Department**
Dated: **(with seal)**

Annexure IV D

RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEADMASTERS OF THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE.

It is certified that Miss/Mr. ……..S/o/D/o Sh. …….. has been a student of this School/College for a period of ……. Years, from …….. to …….. He left the school/college on ……..

Dated

Signature of Principal/Headmaster of the school/college (with seal)

Annexure IV E

RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF THE EMPLOYEES OF GOVERNMENT OF INDIA

Certified that Sh. …….. S/o Sh. …… father of Miss/Mr. ……..…….is an employee of Government of India working as …….. He has been posted at Chandigarh/Haryana in connection with the affairs of Haryana Government for the past three years.

Dated **Head of Department**
(with seal)

Annexure IV F

CERTIFICATE OF SCHEDULED CASTE

Certified that Mr./Miss..... Son/Daughter of Sh..... Village/Ward No. .....Teh..... District ..... Haryana belongs to ..... Caste. Which has been declared Scheduled Caste in the Constitution (Scheduled Castes) Order 1950.

Caste certificate shall be valid for life.

Dated.....
Place :

Tehsildar/Naib Tehsildar-cum- Executive Magistrate/Head of the Department

Certificate from no other authority will be accepted.

Annexure V (a)

Fee Structure for MDS Course running in Private Unaided Dental Colleges affiliated to Pt. B.D Sharma UHS, Rohtak

Fee Head	**Annual Fee**
Tuition Fee including Development Charges	Rs. 6.85 lakhs.
College Security (Refundable)	Rs. 20,000/-
University Charges	Actual (including late fee, fine etc.)
Thesis Charges (one time)	Rs. 5000/-.
Library Charges	Rs. 10,000/-
Research and Consumable Charges	Rs. 35,000/-
Medical Charges	Rs. 6000/-
Gym and Sports charges (if provided)	Rs. 5,000/-
Internet Charges (if provided)	Rs. 6,000/-
Continuing Dental & Medical Education charges	Rs. 10,000/-
Hostel Charges	For non-AC room- Not more than Rs. 75000/- per annum or actual (whichever is less) Plus Mess charges on actual basis. For AC room- Not more than Rs. 1,00,000/- per annum or actual (whichever is less) Plus Mess charges on actual basis. No separate electricity charges for fan and lighting in the hostel.
Transport Fee (if availed by the student)	As per actual.
Power Backup Charges	Rs. 10,000/-

***Note: - Any other charges including GST etc. levied by Regulatory Authority (NDC) State Government, Affiliating University to be charged on actual basis**

Note: The fee of NRI category seats will be same, however the candidates will be required to pay the fee in equivalent US dollars.

Annexure-V (b)

Fee structure for the PG courses running under SGT Dental College, Hospital and Research Institute as fixed by Shree Guru Gobind Singh Tercentenary (SGT) University, Budhera, Gurugram (Private University).

COURSES TO BE OFFERED FOR THE ACADEMIC SESSION 2026-27					
Fee for Indian Students					
Sr. No.	**Course**	**Course Fee (In Lakhs) per Annum**	**Caution Money (Onetime (Refundable)**	**Alumni Fee (One time, Non-Refundable)**	**Enrolment Fee (One time, Non-Refundable)**
Faculty of Dental Sciences					
1	MDS (Conservative Dentistry and Endodontics)	13 Lakh	50000	2500	11000
2	MDS (Oral and Maxillofacial Surgery)	15 Lakh	50000	2500	11000
3	MDS (Oral Medicine and Radiology)	3 Lakh	50000	2500	11000
4	MDS (Oral Pathology and Microbiology)	2.0 Lakh	50000	2500	11000
5	MDS (Orthodontics & Dentofacial Orthopedics)	13 Lakh	50000	2500	11000
6	MDS (Paediatric and Preventive Dentistry)	8 Lakh	50000	2500	11000
7	MDS (Periodontology)	7 Lakh	50000	2500	11000
8	MDS (Prosthodontics and Crown & Bridge)	12 Lakh	50000	2500	11000
9	MDS (Public Health Dentistry)	3.5 Lakh	50000	2500	11000

Fee of NRI category Students					
Sr. No.	**Course**	**Course Fee (In US $) Per Annum**	**Caution Money (In US $) Onetime refundable**	**Alumni Fee (In US $) Onetime Non-refundable**	**Enrolment Fee (In US $) Onetime Non-refundable**
1	MDS (Conservative Dentistry and Endodontics)	27400	1050	60	230
2	MDS (Oral and Maxillofacial Surgery)	31600	1050	60	230
3	MDS (Oral Medicine and Radiology)	6300	1050	60	230
4	MDS (Oral Pathology and Microbiology)	4200	1050	60	230
5	MDS (Orthodontics & Dentofacial Orthopedics)	27400	1050	60	230
6	MDS (Paediatric and Preventive Dentistry)	16800	1050	60	230
7	MDS (Periodontology)	14700	1050	60	230
8	MDS (Prosthodontics and Crown & Bridge)	25300	1050	60	230
9	MDS (Public Health Dentistry)	7400	1050	60	230

Annexure VI

List of documents to be brought at the time of reporting before Admission Committee:

The candidates, at the time of reporting must bring the following Original Certificates/ Documents alongwith two sets of duly self attested photocopies of these with them.

1) Matriculation Certificate/ High School Certificate/ICSE/Class X or its equivalent certificate as proof of date of birth.
2) Certificates of having passed BDS examination from Institution recognized by NDC.
3) Three copies of the recent photographs (passport size) self attested used for NEET form.
4) Internship completion certificate certifying the date on which the candidate has completed one year Compulsory Rotatory Internship. The date of completion of internship training shall as notified by MoHFW /NDC.
5) Foreign Medical Graduate Exam result (if applicable).
6) Character certificate of the Head of Institution last attended/First Class Executive Magistrate.
7) Resident certificate issued by competent authority of the State Government of Haryana (if applicable/bona fide resident certificate issued by competent authority of the State Government (if applicable).
8) Certificate of Registration with any State Medical/Dental Council/NDC at the time of counselling.
9) Caste Certificate issued by competent authority of the Haryana State Government (if applicable).
10) Certificate of Dependent of Freedom Fighter Certificate issued by competent authority of the Haryana State Government (if applicable).
11) Certificate of ESM issued by competent authority of the Haryana State Government (if applicable).
12) Income Certificate for BCA/BCB candidates.
13) Income and Asset Certificate for EWS candidates issued by competent authority.
14) Certificate of Disability issued by notified centres by NBE or Medical Board at PGIMS, Rohtak (if applicable).
15) Result Card of NEET – MDS 2026.
16) All in-service category candidates must produce valid NOC alongwith the certificate of length of service rendered in the remote and or difficult areas or rural areas notified by the State Government, to be issued by the competent authority failing which the in-service candidate shall be considered ineligible for counselling.
17) As Proof of identification Aadhaar card/PAN Card/Driving license/Passport/Voter ID/Ration Card/Parivar Pehchan Patra.
18) Printout of Application form.

NRI candidates in addition should bring the following documents: -

1.Equivalency Certificate issued by Association of Indian Universities, New Delhi, if applicable.
2.Conversion Certificate of grading to percentage of marks, if applicable.
3.Proof of NRI status in form of passport, OCI/PIO/letter from Ministry of External Affairs/Embassy and Bank Account Details etc.
4.As per Government of India Ministry of Health and Family Welfare notice dated 27.05.2026, following document shall be required- Documentary Proof demonstrating that the sponsorer is actually bonafide legal guardian of the candidate as per Guardians and Wards Act, 1890

Note:

Any candidate failing to bring original documents at the time of document verification/counselling will not be considered and his/her claim to admission will be forfeited.

Annexure VII

(FOR DEPENDENTS OF FREEDOM FIGHTERS)

UNDERTAKING

I _____ S/D of _____ R/o _____ Teh. _____ Distt. hereby undertake as under:

That Sh./Smt. _____ S/D of Sh. _____ R/o _____ Teh. _____ Distt. _____ is /was Freedom Fighter and is/was my grandfather/ grandmother (Paternal/Maternal).

Date:

Place: Sign of applicant

It is verified that all the above contents are true to the best of my knowledge.

Sign of Father/Mother of applicant
(who is/was dependent of Freedom Fighter)

Sign of applicant

Annexure-VIII

Government of Haryana

General Administration Department

General Services-III Branch

No. 22/10/2013-1GSIII

Dated Chandigarh, the 10th August, 2017

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/Hisar/Rohtak/Gurugram Division.
4. All the CAs/MDs of all Boards/Corporation/Public Sector Undertakings in Haryana
5. The Registrar General of Punjab & Haryana High Court, Chandigarh
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrars of all the Universities in the State of Haryana.

Subject: Grant of reservation in admission in Government/Government Aided educational technical/ professional Institutions etc.

Sir/madam

I am directed to invite your kind attention to the Government instructions issued vide letter of even number dated 15.07.2014 on the subject noted above.

It is intimated that Government of India, Ministry of Defence Department of Ex-Servicemen Welfare D(Res-II) has intimated that vide letter number 6(1)/2017-D (Res-II) dated 19.05.2017, the following priorities for reservations of preferences to the wards of Armed Forces personnel should be applied by States/UTs/Central/State Universities/Autonomous Institutions for admission in medical/professional/non-professional courses:-

Priority-I: Widows/Wards of Defence personnel killed in action.

Priority-II: Wards of disabled in action and boarded out from service.

Priority-III: Widows/Wards of Defence Personnel who died while in with death attributable to military service.

Priority-IV: Wards of disabled in service and boarded out with disability attributable to military service.

Priority V: Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:

(i) Param Vir Chakra
(ii) Ashok Chakra
(iii) Sarvottam Yaudh Seva Medal
(iv) Maha Vir Chakra
(v) Kirti Chakra
(vi) Uttam Yudh Seva Medal
(vii) Vir Chakra
(viii) Shaurya Chakra
(ix) Yudh Seva Medal
(x) Sena, Nau Sena, Vayu Sena Medal
(xi) Mention-in Despatches

Priority-VI: Wards of Ex-servicemen

Priority-VII: Wards of Serving Personnel.

2. The State Government has decided to adopt the above provision made by Govt. of India in their letter dated 19.05.2017 with the following amendments.

1.1 In Priority V, the words "and serving personnel" are removed.

1.2 The priority VII is altogether deleted.

Therefore, Para 5 of General Administration Department instructions even number dated 15.07.2014 is amended to this extent.

The above instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully
Sd/-
Superintendent, GS-III Branch
for Chief Secretary to Government Haryana

INTERNAL DISTRIBUTION

Incharge NIC for hosting the above instructions on the State Government website.

12849—C.S.—H.G.P., Pkl.

Ref. No. : SGTU/AC/32.22/2022 Dated : 29th November, 2022

SGT UNIVERSITY, GURUGRAM

(MINIMUM STANDARDS AND PROCEDURE FOR AWARD OF PH.D. DEGREE) REGULATIONS, 2022.

Shree Guru Gobind Singh Tricentenary University
Budhera, Gurugram-Badli Road,
Gurugram- 122505, Haryana (INDIA)

Registrar
SGT University
Budhera, Gurugram

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SGT University
Budhera, Gurugram

Regulations : Doctor of Philosophy

1. Short title, Application, and Commencement

1.1 These Regulations may be called Shree Guru Gobind Singh Tercentenary University, Gurugram (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2022.

1.2 These Regulations shall apply to all the faculties of the university created as per the provisions of the University's Act/Statutes/Ordinances and approved by the competent authorities of the University, except for the Faculties being governed by Apex Bodies.

1.3 These Regulations are framed under Section 32, titled 'First Ordinance' of HaryanaPrivate Universities Act 2006 as amended from time to time and Chapter 12 of theFirst Ordinances notified by Higher Education Department, Government of Haryana vide notification no. KW/20/36-2011 UNP (5) dated 31st December, 2013; in consonance with; UGC (Minimum Standards and Procedure for Award of M.Phil. /Ph.D. Degrees) Regulations, 2022 [notified in the Gazette of India Notification No. F. No. 1-3/2021(QIP) dated 07th November, 2022] and general guidelines of the Academic Council of the University. Chapter 12 of the First Ordinance of the University stands amended to the extent as given in these Regulations.

1.4 The Degree awarded by the University, conferred upon a candidate after satisfactory completion of the prescribed course of study and meeting with other conditions laid down by the University qualifies for the award of Doctor of Philosophy, abbreviated as Ph.D.

1.5 These regulations shall come into force from the date of approval by the Academic Council and are in supersession SGT University (Minimum Standard and Procedure for Award of M.Phil./Ph.D. Degrees) Regulations, 2020 and its amendments.

2. Definitions

In these Regulations, unless the context otherwise requires,-

2.1 "Act" means "The Haryana Private Universities Act, 2006" and amendments made therein from time to time.

2.2 "Adjunct Faculty" means a part-time or contingent instructor, but not full-time faculty member;

2.3 "Cumulative Grade Point Average (CGPA)" means a measure of the overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places;

2.4 "Credit" means the number of hours of instruction required per week over the duration of a semester. A three-credit course in a semester means three one-hour lectures per week, with each one-hour lecture counted as one credit;

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2.5 "Course" means one of the specified units which go to comprise a programme of study;

2.6 "Course Work" means courses of study prescribed by the School/Department/ Centre to be undertaken bya student registered for the Ph.D. Degree;

2.7 "Degree" means a degree awarded by a Higher Educational Institution in accordance with the provisions of section 22 (3) of the Act of the University Grants Commission;

2.8 "External examiner" means an academician/researcher who is not a part of the University;

2.9 "Grade Point" means a numerical weight allotted to each letter grade on a 10-point scale;

2.10 "Guide/Research Supervisor" means an academician/researcher who is a full time/regular faculty of the University;

2.11 "Interdisciplinary Research" means research conducted by a Ph.D. scholar in two or more academic disciplines;

2.12 "Plagiarism" means the practice of taking someone else's work or idea and passing them as one's own;

2.13 "Prospectus" means the document, whether in print or otherwise, issued for providing fair and transparent information relating to the University and its programmes, to the general public (including to those seeking admission);

2.14 "Research Proposal" means a brief write-up giving an outline of the proposed research work which the Ph.D. scholar shall submit along with the application for registration for Ph.D. programme;

Words and expressions used and not defined in these Regulations but defined in First Ordinance of the University and not consistent withthese Regulations shall have the meanings assigned to them in that Act.

3. ELIGIBILITY CRITERIA FOR ADMISSION TO Ph. D. PROGRAMME

3.1 Candidates who have completed:

1-year/2-semester Master's Degree Programme after a 4-years/8-semesters Bachelor's Degree Programme or a 2-years/4-semesters Master's Degree Programme after a 3-years Bachelor's Degree Programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a pointscale wherever grading system is followed

OR

equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home

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country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

3.2 Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under the law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

4. DURATION OF THE PROGRAMME

4.1 Ph.D. programme shall be for a minimum duration of three (3) years, including Pre- Ph.D. course-work and a maximum of six (6) years from the date of admission to the Ph.D. programme.

4.2 *A maximum of an additional two (2) years extension can be given through a process of re-registration, provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme, subject to the following conditions:*

4.2.1 The Scholars who have not submitted their Ph.D. thesis before the expiry of the maximum registration period i.e. 6 years from the date of original registration can avail two-year extension in four slots i.e. (6 months + 6 months + 6 months + 6 months) from the date on which the registration period lapses by remitting all arrears of fees/dues.

Request for such extension shall be submitted one month prior to the expiry of the maximum period of 6 years along with prescribed fees and Supervisor's recommendations duly forwarded through the Dean of the Faculty concerned. Otherwise, registration is liable to be cancelled without any prior notice.

4.2.2 First extension of 6 months' duration after the completion of the maximum period may be permitted, provided the Research Scholar submitted a

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written request and the Supervisor recommends the same. A fee of Rs. 2000.00 will be paid by the candidates which will be over and above the prescribed fee.

4.2.3 The second extension of 6 months' duration may be permitted if the candidate has submitted the request, in writing, and a fee of Rs. 3000.00 with recommendations of the Supervisor well in advance which will be over and above the prescribed fee.

4.2.4 And third extension of 6 months' duration may be permitted, provided the candidate has submitted the request, well in advance, with recommendations of the Supervisor and a fee of Rs. 5,000.00 and the fourth extension of 6 months' duration may be permitted on submission of written request and a fee of Rs. 10,000.00 which will be over and above the prescribed fee.

4.2.5 If the research scholar failed to submit the thesis within the maximum period with permitted extensions, the Ph.D. registration will be cancelled automatically, without any notice.

4.3 Ph.D. scholar has to pay prescribed fee for programme Ph.D. till the submission of his / her thesis failing which their registration will be cancelled, and they will be allowed for re-registration on the recommendation of RAC and approval by the ViceChancellor.

4.4 The women candidates and Persons with Disabilities (more than 40% disability) may be allowed additional relaxation of two (2) years for Ph.D. the maximum duration; however, the total period for the completion of a Ph.D. programme in such cases should not exceed ten (10 years) from the date of admission.

In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days.

4.5 A minimum of 5 Six-Monthly reports submitted to RAC will serve as the minimum criteria for final thesis submission.

5. PROCEDURE FOR ADMISSION

5.1 SGT University shall admit Ph.D. students twice in a year (normally in the months of December and July) through an Entrance Test conducted at its Campus/Centre(s) in online/physical mode.

5. 5.2 SGT University shall:

5.1 5.2.1 Decide on an annual basis through its Research Advisory Committee, (RAC) a pre-determined and manageable number of Ph.D. scholars to be admitted in an Academic Year depending on the number of available Research Supervisors, availability of seats with them and other

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academic and physical facilities, keeping in mind the norms regarding the scholar-teacher ratio (as indicated in Clause 5.6), laboratory, library, and such other facilities.

5.2.2 Notify well in advance on the University website and through advertisement in at least two (2) national newspapers, of which at least one (1) shall be in the regional language, the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, procedure for admission, examination center(s) where entrance test(s) shall be conducted and all other relevant information for the benefit of the candidates.

5.2.3 Once the admission is granted to a candidate to the Ph.D. programme, the fee will not be returned/refunded on cancellation or withdrawal.

5.2.4 Adhere to the State-level reservation policy, as applicable.

5.3 An entrance test shall be conducted to decide the merit in the following manner:

5.3.1 The merit list for admission to Ph.D. shall be prepared on the basis of marks obtained by the candidate in the entrance test and of interview/viva voce. The questionpaper of the Entrance Test shall consist of 50% questions of Research Methodology and 50% from the specific subject. The students who have secured 50% marks in the entrance test shall be eligible to be called for interview. The Entrance Test shall be conducted on the campus of the University or at the Centre(s) notified and any change of Centre(s) shall be notified well in advance.

5.3.2 University may admit students who qualify for fellowship/scholarship in UGC-NET/UGC-CSIR NET/GATE/CEED and similar National level tests based on an interview.

5.3.3 An Interview/viva voce, consisting of 30 marks, shall be conducted where the candidates shall be required to discuss their research interest/area through a presentation before a duly constituted RAC.

5.3.4 The Interview/viva voce shall also consider the following aspects, viz. whether: (i) the candidate possesses the competence for the proposed research; (ii) the research work can be suitably undertaken at the University / Department; (iii) the proposed area of research can contribute to new/additional knowledge and (iv) the possible scope of interdisciplinary or external collaboration.

5.3.5 The Merit List of the applicants shall be prepared for each Department, separately. The selected candidates shall be notified through their registered email ID and shall be allowed to deposit the fees within six working days from the date of notification of the Merit List. If a candidate fails to deposit the fees, the seat(s) shall be offered to the next candidate(s) on merit allowing six working days to deposit the fees.

5.3.6 The date of start of Course Work shall be notified in advance on the University website and intimated to the Candidates who have deposited fees through their registered email ID.

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5.3.6 The detailed schedule for inviting of applications, conduct of entrance test, declaration of result, disposition of fee, commencement of Pre Ph. D. course work will be as per following schedule :

CALENDAR OF EVENTS FOR ADMISSIONS IN Ph. D. PROGRAMS

Sr. No.	Activity	1st Batch (July)	2nd Batch (December)
1.	Inviting applications for admissions for all streams	1st week of January	1st week of August
2.	Last date for submission of application forms (online/offline)	2nd Saturday of July	2nd Saturday of December
3.	Entrance Examination and Personal Interview/Viva-voce for admission to Ph.D. programmes (All streams)	3rd Saturday of July	3rd Saturday of December
4.	Declaration of Result of Entrance Exam. conducted for admission to Ph.D.	4th Saturday of July	4th Saturday of December
5.	Counselling (in the respective Departments/Faculties)	1st Saturday of August	1st Saturday of January
6.	**Deposit of Fee:**		
	Without Late Fee	2nd Saturday of August	2nd Saturday of January
	With late fee of Rs. 5,000/-	3rd Saturday of August	3rd Saturday of January
	With late fee of Rs. 10,000/-*	4th Saturday of August	4th Saturday of January
	***Registration will be cancelled if failed to pay the requisite fee by First Saturday of September and First Saturday of February respectively**		
7.	Issue of Provisional Registration Numbers/Certificates to the qualified candidates, in order of merit.	By 4th Saturday of August	By 4th Saturday of January
8.	Commencement of Pre-Ph.D. Course Work as per Ph.D. Regulations.	1st Saturday of September	1st Saturday of February
9.	Conduct of Pre-Ph.D. Course Work Examinations.	In the month of February	In the month of July
10.	Declaration of Pre-Ph.D. Course Work examinations result.	Within ten days from last exam	Within ten days from last exam
11.	1st RAC/RAC meeting for allotment of Supervisor/Co-Supervisor (if need be) and Topic of Thesis.	To be decided and conducted by the concerned Department/Faculty.	
12.	Confirming the Provisional Registration No. as Registration No. and issue of Certificate accordingly by the Ph.D. Cell	On receipt of minutes of RAC, allotting Supervisor and Topic of the thesis.	
13.	2nd RAC Meeting	To be decided and conducted by the concerned Department/Faculty.	
14.	3rd RAC Meeting		
15.	4th RAC Meeting		
16.	5th RAC Meeting		
17.	6th or more RAC Meeting(s)		

NOTE:

The fee will be deposited by the Research Scholars 'Semester-wise' till the submission of Thesis. Further, schedule of deposit of fee will be notified,

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separately, for 2nd semester onwards, from time to time, along with other courses.

6. LEAVE

6.1 The Leave Regulations will be applicable to the Research Scholars admitted to various Faculties/Departments of the University to pursue Ph.D. programme on regular basis, other than the in-house Faculty Members and the Research Scholars who have been granted Research Fellowships by the University or are in receipt of any Scholarship/Financial Assistance from any other source.

6.2 Maximum leave for full time Scholars will be 30 days in an academic year. The record of attendance will be maintained in the Department with which the Scholar is attached. In case of serious illness, the necessary information must be immediately communicated by the scholar in writing through the Supervisor(s) and Head of the Department for approval of the Dean/Director (Research & Dev.) as per rules. Unauthorized absence from the SGT University will lead to cancellation of registration.

6.3 A leave of absence up to one year may be sanctioned by the Dean/Director (R&D) on the request of the Scholar in writing, through the Supervisor(s) and the Head of the Department, in case the leave of absence is required for pursuing research in India or Abroad, or in a collaborating/partner University, and the Scholar furnishes a report on research, at the end of the leave period. However, when the scholar is away from the University under a research programme, exchange programme or a research project sponsored by the University no leave of absence shall be required for that.

6.4 In-house Faculty Members/part-time research scholars will be governed as per the provisions given in the Service Conditions/Leave Policy of the University/respective organisations, with regard to leave and attendance.

6.5 Research Scholars in receipt of University Research Fellowships will be required to carry out their research work regularly without any interruption during the period they enjoy the Fellowship. During the duration of their research they will be entitled to have 30 days (non-accumulative 15 days per semester) including leave on medical grounds, per academic year. They will not be entitled to mid-term breaks, summer or winter vacation. The women research scholars will be eligible for Maternity Leave as per provisions already given in these regulations at appropriate place. Special leave may be granted to attend Seminars/Conferences in India/Abroad to present research papers, with the permission of the Dean (R&D) at their own expenses.

7. ATTENDANCE

7.1 All the Ph.D. students, including self-financing students not drawing any scholarship/fellowship or sponsored and students drawing any scholarship/fellowship from any source or sponsored, while pursuing pre-Ph.D. course-work must attend 75% of Pre-Ph.D. course work.

7.2 A research scholar having completed the course-work successfully must attend to his/her work on all working days and mark attendance, except when he/she is on duly sanctioned leave.

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8. DE-REGISTRATION/CANCELLATION/RE-REGISTRATION

8.1 De-Registration

A Ph.D. student, through his/her Supervisor can submit an application to Dean of the Faculty concerned for consideration by the RAC for de-registration after two years from the date of his/her registration to the Ph.D. programme due to some genuine/convincing reason(s), such as :

8.1.1 If satisfied with the reason for de-registration, through Supervisor and Dean of the Faculty concerned to RAC it may recommend to the Academic Council of the University for de-registration of the Ph.D. student. The Dean concerned shall, accordingly notify the decision of the Academic Council.

8.1.2 The Ph.D. scholar who has been granted extension will not be allowed to de-register.

8.1.3 A de-registered scholar may apply for re-registration to the concerned Dean of the Faculty, after payment of re-registration Fee of Rs. 10,000.00 and having the thesis ready for submission.

8.1.4 The gap period between de-registration and re-registration shall not exceed five years. If the gap exceeds five years, the scholar's admission in the programme shall automatically stand cancelled.

8.1.5 The re-registered student must make his pre-Ph.D. presentation/seminar immediately after re-registration. He/she shall have a maximum period of six months from the date of re-registration to submit the thesis.

8.2 Cancellation:

Registration of a Ph.D. scholar/student shall be cancelled in any of the following eventualities with the approval of the Vice-Chancellor:

8.2.1 A Ph.D. scholar can request for cancellation of his/her registration, at any time after joining the programme. This necessitates a written application from the scholar, duly recommended and forwarded by the Supervisor and HOD/Dean concerned for cancellation of registration. At the time of submission of application, the candidate should have paid all the dues and should attach No Dues certificate from the concerned Department, Library, Accounts Section, Stores etc. The cancellation shall be effective from the date of the application.

8.2.2 If he/she absents himself/herself for a continuous period of four weeks without prior intimation/sanction of leave.

8.2.3 If the Ph.D. Scholar could not pass the Pre-Ph.D. Course Work within the stipulated period.

8.2.4 Every research scholar is required to submit six monthly progress report of the work done, duly signed by the Supervisor. In the event of a

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scholar not submitting the progress report for 3 consecutive semesters/six-months the registration of the candidate shall be cancelled on the recommendations of the RAC. Cancellation of registration shall be effective from the period the progress report had not been submitted.

8.2.5 If the Scholar fails to submit the thesis within the stipulated (Minimum 3 years [including course work] and maximum 6 years' period) the registration, after the expiry of registration period, stands automatically cancelled unless permission for extension has been obtained as per provisions made in these regulations.

8.2.6 If the Scholar fails to pay fee prescribed for the course per semester (without late fee or with late fee) as per schedule notified by the University from time to time.

8.2.7 Ph.D. Registration can be cancelled at any time in case of misconduct and/or indiscipline in any form on the part of a Ph.D. Scholar.

8.2.8 In the case of cancellation of registration, on account of any of the above mentioned reasons, no fee is refundable.

8.3 Re-Registration:

The re-registration period is for two years. The Ph.D. scholars, who could not submit their Ph.D. thesis after the periods of extensions, will be given one-time chance to re-register for Ph.D. by remitting the prescribed fee (Rs. 20,000.00 for non-medical and Rs. 25,000.00 for medical) provided they continue on the same topic under the same Supervisor. They must apply for re-registration at least one month prior to the expiry of stipulated period. The re-registered candidates are permitted to submit their synopsis and thesis together within a period of three months.

9. NOC/TRANSFER CERTIFICATES/MIGRATION CERTIFICATES

9.1 All candidates admitted to Ph.D. programme are required to submit No Objection Certificate, at the time of counselling, in case they are working in the SGT University or in any other Institution/College, failing which their candidature may be cancelled.

9.2 The candidates who have passed their Post-Graduation will be required to submit 'Migration Certificate', issued by the Institute/University from where they have obtained their Master's Degree, within a month of their admission to the Ph.D. programme. Without the submission of Migration Certificate, they will not be registered.

9.3 In the exceptional cases, where the candidates wish to leave the Ph.D. programme, after having qualified the Pre-Ph.D. Course Work, they will be issued No Objection Certificate/Migration Certificate, as the case may be, provided they have cleared all the dues/fees payable to the University till the date of leaving. Fees for the issuance of NOC/Migration Certificate will be Rs. 1000.00.

9.4 In case of relocation of a female Ph.D. scholar due to marriage or otherwise, the

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research data shall be allowed to be transferred to the University/Institute to which the scholar intends to relocate, provided all the other conditions in these Regulations are followed and the research work does not pertain to a project sanctioned to the parent institution/university/Supervisor by any funding agency. Such scholar shall, however, give due credit to the parent University and the Supervisor for the part of the research already undertaken.

10. FEES/LATE FEES

10.1 The fees/late fees/fines shall be payable by the students admitted to the Ph.D. programme being run in the various Faculties/Departments of the University, as under :

10.1.1 Fee for Ph.D. Programme payable at the time of admission:

Ph.D. Fee	: Rs. 75,000.00 Per Semester
Caution Money	: Rs. 10,000.00 (Refundable)
Alumni Regn. Fee	: Rs. 2,500.00 (Non-refundable)

10.1.2 De-Registration/Re-registration:

De-registration	: Rs. 10,000.00
Re-registration	: Rs. 20,000.00 (for Non-Medical Faculties) Rs. 25,000.00 (for Medical Faculties)

10.1.3 Fee for Change of Supervisor : Rs. 1,000.00

10.1.4 Fee for Change of Topic : Rs. 2,000.00

10.1.5 Extension in time for two years (6+6+6+6 months) for submission of Ph.D. thesis after the expiry of maximum Period of 6 years (i.e. for 7th and 8th year):

For First 6 months	: Rs. 2,000.00
For Second 6 months	: Rs. 3,000.00
For Next 6 months	: Rs. 5,000.00
For another 6 months	: Rs. 10,000.00

10.1.6 For issuance of NOC/Migration : Rs. 1,000.00

10.2 Fee concession as per University Policy is allowed, subject to certain conditions mentioned in the relevant policy(ies) as Under:

University Employees (Teaching/Non-Teaching)	:	50%
Candidates who completed their UG/PG from SGT	:	25%
Candidates who completed their PG from SGT	:	20%

11. REGISTRATION OF SCHOLAR & ALLOCATION OF RESEARCH SUPERVISOR, ELIGIBILITY CRITERIA TO BE A RESEARCH SUPERVISOR, CO-SUPERVISOR, NUMBER OF Ph.D. SCHOLARS PERMISSIBLE PER SUPERVISOR ETC.

11.1 Any regular Professor/Associate Professor of the SGT University with a Ph.D. and at least five research publications in refereed journals and any regular

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Assistant Professor of the SGT University with a Ph.D. degree and at least three research publications in refereed journals may be recognized as Research Supervisor.

Provided that in areas/disciplines where there is no, or only a limited number of peer-reviewed or refereed journals, the University may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing, with the approval of the competent authority.

It is further provided that, if any Statutory Council prescribes a different qualification for appointment as Research Supervisor/Co-Supervisor for Ph.D. Programmes under its domain, the same shall be applicable.

11.2 A full-time regular teacher at SGT University can act as a Supervisor from the same Department. External Supervisors are not allowed. In case of interdisciplinary/multidisciplinary research work, if required, a Co-supervisor from any other department of the University or from outside the Department/University/Institute may be appointed.

In case any Supervisor left the Department just before the submission of the thesis then the Dean of the concerned Faculty may allot an administrative supervisor to complete the remaining formalities in respect of the scholar.

11.2.1 An eligible Professor/Associate Professor/Assistant Professor can guide/supervise up to eight (8)/six (6)/ four (4) Ph.D. Scholars, respectively, at any given time.

11.2.2 Adjunct Faculty Members shall not act as Research Supervisors and can only act as Co-supervisors.

11.2.3 Faculty Members can continue to supervise Ph.D. scholars who are already registered until superannuation and as co-supervisor after superannuation, but not after attaining the age of 70 years.

11.2.4 Each Supervisor can guide up to two international research scholars on supernumerary basis over and above the permitted number of Ph.D. scholars.

11.3 The admitted Research Scholars shall submit a Research Plan to the Chairperson RAC concerned within a period of one month from the date of Registration, in case, they are exempted from the Pre-Ph.D. Course Work. And the scholars who have to complete their Pre-Ph.D. Course-Work submit their Research Plan within 1 month after successful completion of their Pre-Ph.D. Course Work or Registration (not Provisional Registration) whichever is earlier. The allocation of ResearchSupervisor for admitted Research Scholar shall be recommended by the RAC concerned within 15 days from the submission of Research Plan. If an admitted Research Scholar fails to submit the Research Plan within the stipulated time/period, she/he may be given one more opportunity for another 30 days by theChairperson RAC based on a written request from the Research Scholar explaining the reasons for the delay, failing which her/his admission will be cancelled. However, it will be subjected to reconsideration by Vice Chancellor under special circumstances.

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11.4 After the counselling/deposition of fee on account of admission to pursue Ph.D. program, the scholars may be issued 'Provisional Registration' Certificate indicating the details of the scholar, date of admission to the Ph.D. programme. The 'Provisional Registration' will be confirmed after successfully qualifying Pre-Ph.D. course-work and conduct of RAC.

Student Section of the Registrar Office will issue a Registration Certificate to the Research Scholar mentioning the Research Area/Topic, Name and Designation of the Research Supervisor, Co-Supervisor, if any, and Date of Registration.

11.5 In case of topics which are of inter-disciplinary/multidisciplinary nature where the RAC concerned feels that the expertise in the Department has to be supplemented from outside, the RAC at the level of the Dean of Faculty, as Chairperson may be constituted, with the approval of competent authorities, with appropriate subject experts as members. The RAC may appoint a Supervisor from the same department of the University itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/Faculty of SGT University or any other recognized University/Institute on such terms and conditions as maybe specified and agreed upon by the consenting Co-Supervisor(s).

11.6 If RAC is not satisfied with the topic of a Ph.D. thesis of scholar, it may suggest modifications or it may refer back to re-design the same and place the same in the next RAC meeting within a month.

12. CHANGE OF TOPIC:

Change of topic of research by the candidate is permitted by the Vice-Chancellor on the recommendations of the RAC in exceptional cases. The processing fee of Rs. 2000.00 to this effect shall be payable by the candidate. The time limit for change of topic of research in Ph.D. programme shall be twelve months from the date of registration, for the candidates registered with Master's degree qualification and within six months from the date of registration, in case of candidates registered with M.Phil. qualifications. Provided that the RAC recommends the modifications to be made such that the modifications proposed did not involve any major change in the original scheme and scope of the subject/research.

13. CHANGE OF SUPERVISOR:

13.1 In exceptional cases, change of Supervisor may be permitted, within a period of one year from the date of registration, if a written request stating valid/genuine reasons along with a non-refundable fee of Rs. 1000.00 is submitted by the Scholar to the Chairman RAC. The RAC shall examine/consider the request of the scholar, if there is any conflict between the scholar and the Supervisor.

13.2 The research Supervisor under whom the scholar is originally registered shall give a 'No Objection Certificate' and the new/proposed Supervisor should give a 'Certificate of Willingness' to Guide/Supervise the candidate. The Vice-Chancellor on the recommendations of the RAC shall approve the change of Supervisor and orders to this effect shall be issued by the Ph.D. Cell of the University.

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13.3 In case of the Supervisor leaving the University permanently or proceeds on long leave/deputation or otherwise for a period of more than one year, the candidate may be permitted to change the topic of research, if necessary, with the change of the Supervisor. The duration of research will be the same if topic of research remains the same. If there is a change in the topic, the minimum duration of research will be decided by the RAC.

13.4 If a Supervisor left the University before completion of Ph.D. work of a scholar and the scholar under his guidance has submitted at least three six-monthly reports then the said supervisor shall continue to act as co-supervisor on the recommendation of RAC which would assign a new supervisor to the candidate for his /her further research work. In case the candidate has submitted less than three six-monthly reports under the guidance of leaving supervisor, then RAC may appoint a new supervisor without considering the old one who may continue as a Co-supervisor.

13.5 The recommendations of the RAC shall be placed before the Academic Council in its next meeting for notification of the Research Supervisor and area/topic of Research for each Research Scholar. After approval of the Academic Council, Registration Branch of SGT University shall notify the name of Research Supervisor and Co-Supervisor, if any, and area/topic of Research for each Research Scholar with a copy each to the Research Scholar, Supervisor/Co-Supervisor(s), Chairperson RAC, Ph.D. Cell and Dean (Research & Development).

13.6 Approval of the Institutional Ethical Committee concerned of SGT University must be taken if the Research Work involves any human, animal, and drug trials beforeplacing the matter to the Academic Council for its approval.

13.7 If there is a use of any human/animal subject or drug trials in Ph.D. work, the RAC will recommend such cases to the ethical committee. Further, if the ethical committee is not satisfied with the submitted proposal, based upon it's suggestions, the RAC will revise the submitted research proposal.

13.8 The Ph.D. Cell shall maintain the list of all the Ph.D. registered students on University website on year-wise basis. The list shall include the name of the registered candidate, topic of his/her research, the name of his/her supervisor/co-supervisor,and the date of enrolment/registration.

14. COURSE WORK

14.1 The minimum credit requirement for the Ph.D. coursework shall be of 12 credits.

14.2 The course work shall be treated as a pre-requisite for Ph.D. and shall be for a minimum period of one semester. The distribution of credits in the Course Work shall be as under :

S.No.	Name of the Course	No. of Credits	Internal Assessment marks	Universi ty exam. marks	Max. Marks

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1.	Research Methodology & Research and Publication Ethics	4	20	80	100
2.	Statistics and Computer Fundamentals	4	20	80	100
3.	Subject specific course	3	20	80	100
4.	*Outline of Review/Report/ Thesis writing and presentation(non-credit course).	0	20	80	100
5.	Computer Fundamental and Software Applications (Practical)	1	10	40	50
Total		**12**			**450**

14.3 The Research Methodology course may be centrally conducted. However, the subject-specific/oriented part of syllabi of the pre-Ph.D. course work shall be covered by the concerned Faculties / Department.

14.4 All courses prescribed for pre-Ph.D. course work shall be in conformity with the credit hour instructional requirement and shall specify the content, instructional, and assessment methods.

14.5 The RAC of the Department where the scholar pursue his/her research shall prescribe the Specialised Course to him/her based on the recommendations of the Research Advisory Committee (RAC), as stipulated in these regulations.

14.6 All candidates admitted to the Ph.D. programmes shall be required to complete the course work prescribed by the Department during the initial one or two semesters.

14.7 All Ph.D. Scholars shall be required to train in teaching/education/pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.

14.8 Candidates already holding M. Phil. degree and admitted to the Ph.D. programme,or those who have already completed the course work in M.Phil. as per UGC Regulations 2016 or as amended from time to time and have been permitted to proceed to the Ph.D. in the integrated course, may be exempted by the Department from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work prescribed by the Department.

14.9 *Grades in the course work for Specialized Course(s) shall be finalized after a combined assessment by the RAC and countersigned by Chairperson RAC. The final grades shall be communicated to the Controller of Examination. Evaluation and assessment for other courses shall be done by the Controller of Examination from Internal / External Experts and declare the combined result of all the five courses (i.e. marks obtained in credit based and non-credit based papers/courses) of Pre-Ph.D. Course Work Examination as early as possible.*

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14.10 A Ph.D. scholar must obtain a minimum of 55% of marks or its equivalent grade in the UGC 10-point scale in the course work to be eligible to continue in the programme and submit the thesis.

15. Research Advisory Committee (RAC) and its Functions:

There shall be a Research Advisory Committee (RAC), for each Faculty, to be constituted by the concerned Dean of the Faculty and approved by the Vice-Chancellor, comprising of the following:

i)	Dean of the Faculty :	Chairman
ii)	One subject expert from the concerned Department:	Member
iii)	One Faculty Member (to be nominated by the VC - He/she will be a common member for considering all Cases/matters of all departments of the concerned Faculty)	Member
iv)	One outside subject expert	Member
v)	Co-supervisor, if any.	Member
vi)	Research Supervisor (of concerned candidate)	Convener
vii)	An Additional/Co-opted Member, if required, or Special Invitee Member (if any) with the permission of the Chairman.	

The Research Advisory Committee shall be constituted by the concerned Departmental within one month from the date of registration of the Research Scholar.

Research Scholar may take guidance from any eligible Research Supervisor to prepare her/his Research Plan. The scholars may propose the choice of supervisors for their Ph.D. work to RAC with the mutual consent of the respective supervisors. However, in case where scholars not having any choice of supervisors, RAC shall allot the Research Supervisor/Co-Supervisor based upon the specialization of the eligible Research Supervisors available in the Department. In case, the area/topic of research happens to be inter-disciplinary or multi-disciplinary, the Co-Supervisor may be taken from another Department of the University or from the concerned department of any other University/Institute, who may be invited as special invitee in the RAC. Allotment of Research Supervisor shall be made by the RAC on merit.

RAC shall have the following responsibilities:

15.1 To review the research proposal and finalize the topic of research.

15.2 To guide the research scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to do.

15.3 To periodically review and assist in the progress of the research work of the research scholar.

15.4 To review and approve abstract/summary of the research work done for presentation of Pre- Ph.D. Seminar.

15.5 A research scholar shall submit half-yearly progress reports of his/her work for evaluation and further guidance to Chairman RAC and Dean (Research & Development) of the University.

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In case the progress of the research scholar is unsatisfactory, the RAC shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the RAC may recommend by recording reasons for cancellation of registration of the Ph.D. scholar with no refund of fee.

16. EVALUATION AND ASSESSMENT METHODS, MINIMUM STANDARDS/CREDITS FOR AWARD OF THE DEGREE, ETC.

16.1 Upon satisfactory completion of course work and obtaining the prescribed marks/grade as the case may be, the Ph.D. scholar shall be required to undertake research work and produce a draft thesis within the specified period mentioned in these regulations.

16.2 Prior to the submission of thesis, the scholar shall be required to make a presentation before the RAC a Pre-Ph.D. Seminar in the respective Department, which shall also be open to all faculty members and other research scholars/student. The final draft of the Ph.D. thesis shall be corrected in the light of feedback and comments suggested by RAC. Upon the approval of Pre-Ph.D. Seminar, the scholar shall submit the thesis.

16.3 Ph.D. scholars may be encouraged to publish their research work/paper in UGC/PubMed indexed or any other reputed journal(s) and they may also be persuaded to attend/participated in national/ international conference/ symposium, seminars before submission of Ph.D. thesis to have a better exposure.

16.4 The Academic Council of the University shall review, if needed the already functioning mechanism being used to detect plagiarism and other forms of academic dishonesty. This mechanism will be driven as per *Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018,* notified on 31st July 2018 by University Grants Commission or as amended from time to time. While submitting for evaluation the dissertation/thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same Institution where the work wascarried out, or to any other Institution.

16.5 The Ph.D. thesis submitted by a research scholar shall be evaluated by his/her Research Supervisor and at least two external examiners, who are experts in the field and not in employment of the University. Such examiner(s) should be academics with a good record of scholarly publications in the field. Wherever possible, one of the external examiners should be chosen from outside India. The viva-voce board shall consist of the Research Supervisor and at least one of the two external examiners and may be conducted offline/online and shall be open to the RAC, all faculty members of the Department and other research scholars.

16.6 The public viva-voce of the research scholar to defend the thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the thesis is/are satisfactory and include a specific recommendation for conducting the viva-voce examination. If the evaluation report of one or both of the external

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examiners of Ph.D. thesis is unsatisfactory and does not recommend viva-voce, the University shall send the dissertation/ thesis to an alternate external examiner(s) out of the approved panel of examiners, and the viva-voce examination shall be held only if the report of the alternate examiner(s) is satisfactory.If the report of the alternate examiner is also unsatisfactory, the thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.

Provided that if one or both the External Examiners recommend acceptance of thesis with modification(s), the recommendations of the External Examiner(s) shall be conveyed by COE to the Research Supervisor, who will share the same with the Research Scholar. The revised Thesis by the Research Scholar, duly recommended by the Research Supervisor/Co- Supervisor and approved by RAC shall be submitted again to the COE not before one month but not later than six months except in case where revision requires additional experimental/survey work. However, the revised Thesis must be submitted before the maximum permissible duration of six years from the date of registration.

Provided further that if one of the External Examiners reject the thesis and the otherrecommends with modification or accepts for conducting viva voce, the Thesis may be sent to a third/alternate external examiner for evaluation and assessment. Viva-voce shall be conducted only if minimum two External Examiners have accepted the thesis and recommend conduct of Viva-voce for the award of degree.

The University shall develop appropriate methods so as to complete the entire process of evaluation of Ph.D. thesis within a period of six months from the date of submission of the thesis.

16.7 The Result of the scholar will be notified, as presented, by the Controller of Examination, to the Academic Council.

17. PLAGIARISM/STANDARD OPERATING PROCEDURE FOR GOVERNING Ph.D. PROGRAMMES BY THE UNIVERSITY

17.1 University shall follow Anti - Plagiarism Policy (https://sgtuniversity.ac.in/wp-content/uploads/2020/05/Guidelines-for-Anti-Plagiarism-Policy.pdf) framed as per Rules for promotion of Academic Integrity and Prevention of Plagiarism in its Research and Academic activities / outputs as defined by University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018 or as amended from time to time. This will be undertaken by Plagiarism and Publication Database Committee (PPDC) at the University Level.

17.2 The Academic Council of the University shall be authorized to make additional Rules/Standard Operating Procedures within the provisions of these Regulations,as and when, required keeping in view the (Minimum Standards and procedure for Awards of M.Phil./Ph.D. Degree) Regulation, 2022 and/or as amended from time to time by the UGC.

18. AWARD OF Ph.D. DEGREES PRIOR TO NOTIFICATION OF THESE REGULATIONS OR DEGREES AWARDED BY FOREIGN UNIVERSITIES

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18.1 University shall not award any Ph.D. degree in contravention with the provisions of *UGC (Minimum Standards and procedure for Awards of Ph.D. Degree) Regulation, 2022* and its amendments from time to time by the UGC.

18.2 If the Ph.D. degree is awarded by a Foreign University, the University considering such a degree shall refer the issue to its Standing Committee constituted for the purpose of determining the equivalence of the degree awarded by the foreign University.

19. DEPOSITORY WITH INFLIBNET

19.1 Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the University shall submit an electronic copy of the Ph.D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges.

19.2 Prior to the actual award of the degree, University shall issue a Provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degrees) Regulations, 2022 (and as amended from time to time).

20. STANDARD OPERATING PROCEDURES FOR CONDUCTING DOCTORAL PROGRAMMES LEADING TO THE AWARD OF Ph. D. DEGREE:

Standard Operating Procedures for conducting Doctoral Programmes leading to the award of Ph.D. degree shall be as per ANNEXURES - A to L, appended with these regulations, as per following details:

Annexure	Purpose
A	Format for Research Plan/Synopsis.
B	For Minutes of RAC for allotment of Research Area/Topic and Research Supervisor/Co-supervisor(s)
C	Format for Half-Yearly Progress Report of the Research Scholar to be considered by the RAC.
D	Format for approval of the RAC for presenting Pre-Ph.D. Seminar.
E	Format for submission of Summary/Abstract for presenting Pre-Ph.D. seminar
F	Format for meeting of RAC for approval for submission of Thesis.
G	Proforma for submission of thesis
H	Guidelines for Ph.D. thesis writing.
I	Format for sending the panel of external examiners for evaluating thesis in confidential cover.
J	Thesis Examiner's Evaluation report.
K	Format for final viva-voce examination.
L	Format for final viva voce examination report by the Examiners.

Amendments/modification in these annexures, as per requirements, may be done by the Academic Council.

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21. DISCIPLINE

Every research scholar is required to observe decorum and disciplined behavior the inside and outside the campus and should not indulge in any activity, which will lead to bring down the prestige of Shree Guru Gobind Singh Tricentenary University. Any act of indiscipline of a research scholar shall be dealt with in accordance with prevailing rules on indiscipline of Shree Guru Gobind Singh Tricentenary University.

22. DISPUTE REDRESSAL

In case of any dispute OR interpretation of any provision of these regulations, the decision of the Vice Chancellor shall be final and will be binding on all concerned.

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ANNEXURE-A
Format for Research Plan

Section 1: Scholar's Basic Information

1. Name of the Candidate (In Block Letter)
2. Father's Name
3. Mother's Name:
4. Registration No.:
5. Date of Birth (dd/mm/yyyy):
6. Permanent Address:
7. Address for Correspondence:
8. Email:
9. Mobile Number:
10. PG Degree Title: .....
    Percentage of Marks / CGPA Obtained: .....
11. Proposed / Title of the Research Plan:
    .....
    .....

Date:

Signature of the Candidate

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Section 2: Format for Research Plan

1. Title of the Research Plan (proposed):
2. Relevant Certificates
3. Introduction
4. Literature Review
5. Justification for Selection of Research Area / Topic
6. Research Objectives (3-5)
7. Research Methodology
8. Expected Outcome / Hypothesis
9. Work Plan / Time Lines

Sample Research Plan of Minimum TimeLine

Research Activity	Months						
	6	12	18	24	30	36	*
1. Course Work							
2. Literature Survey							
3. Methodology Steps							
4. Half Yearly Progress Reports							
5. Communication of Papers (optional)							
6. Preparation of Final Thesis							
7. Submission of Thesis							

* As approved Extension(s)

10. References
11. Bibliography/Webliography

Note: Research Plan may, normally, be limited to 15-20 pages

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ANNEXURE-B

Format for Minutes of Meeting of Research Advisory Committee for Allotment of Research Area / Topic and Research Supervisor(s) /Co-supervisor(s)

A meeting of the Research Advisory Committee of the Department of _____ under Faculty of ..... was held on_____ (Date) at_____(Time) in the office of the_____.

The following were present: -

1. Prof .....,	Chairperson RAC
2. Prof .....,	Outside Subject Expert RAC
3. Prof .....,	Member RAC
4. .....,	
5. .....,	
6. .....,	

(Note: All eligible Research Supervisors' are required to attend the meeting of RAC. In case of Interdisciplinary/Multidisciplinary Research Plan is being presented, , a special invitee from the relevant area may be included).

(a). Research Plan titled ..... submitted by the Research Scholar_____ (Name), Registration No._____was considered and discussed by the RAC on merit based, upon the presentation made by the Research Scholar and satisfactory reply to the queries raised by the members of RAC. It was decided, unanimously, to recommend the area/topic of research and Research Supervisor(s) to the Academic Council for final notification as per following details : -

1)Topic / Area of Research .....
2) Name of the Research Supervisor & Designation .....
3) Name of the Research Co-Supervisor, if any, along with Designation and Department /Faculty/ Institution.....
4) Justification for allotment of Research Co-Supervisor:
5) Approval of Institutional Ethical Committee concerned of SGT University is **not required / required** as the Research Work involves/does not involve-any human / animal/ drug trial(s) before placing the matter to the Academic Council for its notification.

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(b). Research Plan titled .....
.....

Signature.....
Name .....
(Chairperson RAC)

Signature.....
Name .....
(Outside Subject Expert RAC)

Signature.....
Name .....
(Member RAC)

Signature.....
Name .....
(Member RAC)

Signature.....
Name .....
(Member RAC)

Signature.....
Name .....
(Member RAC)

Note: Research Co-Supervisor(s) may be recommended with full justification.

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ANNEXURE-C

Format for the Half-Yearly Progress Report of the Research Scholar to beconsidered by Research Advisory Committee

1. Name of the Research Scholar: .....
2. Registration No. .....
3. Date of Registration .....
4. Name(s) of the Supervisor and Co-Supervisor(s):.....
3. Topic of Research: .....
.....
.....
4. Half-Yearly Progress Report for the period, from: (Month, Year) to (Month, Year)
5. Literature Survey

(i) No. of books referred (during the period): ..... (Cumulative).....

(ii) No. of relevant research paper referred (during the period) and Cumulative)

(a) International Journals (during the period): .....(Cumulative).....

(b) International Conference Proceedings (during the period):(Cumulative)

(c) National Journals (during the period) ..... Cumulative).....

(d) National Conference Proceedings (during the period): ..... (Cumulative).....

6. Quantum of PhD work completed: (Please tick the ppropriate box)

(a) 0 – 10% ☐ (b) 11 – 20% ☐ (c) 21 - 30% ☐

(d) 31 - 50% ☐ (e) 51 - 75% ☐ (f) 76 - 100% ☐

7. Status of Course Work Completion: Completed / Not CompletedIf completed, Mention the Grade for each Course

i) Name of the Course ..... .Grade .....

ii) Name of the Course ..... Grade .....

iii) Name of the Course ..... Grade .....

iv) Name of the Course ..... Grade .....

If not completed, give the reason(s) :.....
.....
.....

8. Specify the number of publications in SCOPUS / Web of Science Index Journals / Conference Presentations with publication status i.e. Submitted, Accepted, Published.

- No. of Research Papers Published (during the period).....(Cumulative)
- No. of Research Papers Accepted (during the period) .....(Cumulative)
- No. of Research Papers Submitted (during the period) .....(Cumulative)
- No. of Conference Presentations (during the period) .....(Cumulative)

(Attach the Bibliographic details of the above paper(s)/presentation(s) in separate sheetas Annexure)

9. Please submit a descriptive Progress Report separately as Annexure in terms of work done, survey conducted, places visited, interviews conducted etc.

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(Signature & Name of the Research Scholar)

10. Remarks of the Supervisor/Co-Supervisor(s)/ External Mentors (if any):
.....
.....
.....

Name & Signature of
Supervisor/Co-Supervisor(s)/External Mentor
(Whichever is applicable?)

11. Remarks of the VC/PVC nominee .....
.....
.....

Name & Signature of VC/PVC nominee

12. Recommendation of RAC.....
.....
.....

Signature of the Convener, RAC

13. Approval of Dean (Research & Development) .....
.....
.....

Signature of the Dean
(Research & Development)

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ANNEXURE-D

Format for approval of Research Advisory Committee for presenting Pre-Ph.D Seminar

1. Name of the Research Scholar: .....
2. Registration No. .....
3. Date of Registration .....
4. Name(s) of the Supervisor and Co-Supervisor (s):.....
5. Topic of Research: .....
.....
6. Check-list for presenting Pre-Ph.D. Seminar

a) Minimum two and half years completed from the date of registration: Yes/No

b) Minimum five monthly Progress Reports submitted and found satisfactory by RAC:

c) Fees deposited as due till date: Yes/No

Yes/No (attach proofs)

d) Detail of paper(s) published/presented (Optional):

e) Detail of Conference(s)/Seminars/Symposium/Work-shop attended, if any (Optional):

Signature & Name of Research Scholar

Signature
Name of Research Supervisor
Designation

Signature
Name of Research Co-Supervisor(s)
Designation

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ANNEXURE-E
Format for Submission of Summary/Abstract for presenting Pre-Ph.D. Seminar

After the research work is completed the synopsis/a summary of the work done shall be finalized and approved by the RAC. Initially a general synopsis is to be submitted in the beginning, at the time of approval of topic and research plan and summary/abstract of the work done in thesis is to be submitted along with the Thesis.

The Summary/Abstract should broadly indicate the work done, objectives proposed and achieved, methodology adopted and outcomes in chapter wise description. In general, the following should be the sequence of Summary: -

1. Cover Page/Title
2. Declaration
3. Dedication (if any)
4. Certificate(s)
5. Acknowledgment
6. List of Tables/Graphs/Charts (as may be applicable)
7. Content Page
8. Introduction
9. Research Objectives and Methodology
10. Organization of thesis (Chapter wise with brief description for each Chapter)
11. Conclusion of Research Work
12. Scope for further work
13. Annexure(s): Bibliography/References, Questionnaire, Maps, list of Publications.

The Summary/Abstract of thesis should be typed in 30 to 40 pages (excluding title pages). It should be neatly typed on both sides in Times New Roman Font of size 12 with 1.5 line-spacing.
The general guidelines are as follows:

1. Summary must be unambiguous. Title of the Summary must be as approved by Academic Council.
2. The objectives and methodology of the research should be started in bullet form/itemized.
3. The entire text should be grammatically correct and must be at a reasonably understandable language level.
4. The Summary must clearly mention the expected outcomes of the research.

Synopsis must be accompanied with a Certificate duly signed by Supervisor and countersigned by Dean Concerned testifying therein that the entire text of the Synopsis has been read thoroughly and it is as per the guidelines and grammatically correct.

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ANNEXURE-F

Format for Minutes of the Meeting of Research Advisory Committee for approval for submission of Thesis

A meeting of Research Advisory Committee of the Department ..... ,
Under the Faculty of.....was held on .....(Date) at (Time).

The Following were present: -

1. Prof ....., Chairperson RAC
2. Prof ....., Member RAC
3. Prof ....., Member RAC
4. .....
5. .....
6. .....

(a) Thesis titled.....
.....
.....submitted by the Research Scholar_____ _____(Name), Registration No. .....was considered by the RAC, based on merit and upon the presentation made by the Research Scholar and satisfactory reply to the queries raised by the members of RAC, it was decided unanimously to allow the Research Scholar to submit Thesis within six months from the date of this RAC meeting with following details:-

1) Topic / Area of Research is as approved by the Academic Council:
2) Name of the Research Supervisor & Designation .....
3) Name of the Research Co-Supervisor, if any, along with Designation and Department /Faculty/ Institution.....
4) The Research Scholar has completed her / his research work satisfactorily covering all objectives as approved in the Research Plan by RAC.

Or

The Research Scholar has not completed his / her research work satisfactorily related to Research Objective/Hypothesis, No. titled, "..... ..... but her / his research work justifies the overall spirit of the Research Plan approved/Not approved by the RAC.

5) The Research Scholar has further done additional Research Work related to Objective titled..... ....."
as per the demand of the Research Plan and new developments during the course ofResearch.

6) The Research Scholar while completing her / his Research Work encountered new developments and the Scope of Research has further increased necessitating modification of the Research Area / Topic as "..... ....."
subject to the approval of Academic Council.

7) The Research Supervisor and the HOD have submitted a panel of at least 6 external

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examiners (including two out of the Country – wherever possible), to evaluate the Thesis of the Research Scholar, which has been accepted without / with modification and kept in a sealed cover. Research Supervisor shall seek the consent of the panel members in advance by sharing the Summary of the thesis submitted by the Research Scholar with the panel members. She / he shall forward the panel of external examiners as mentioned above to the Controller of Examination through Chairperson, RAC along with the Thesis, as and when submitted.

8) It is certified that the Research Work done by the Research Scholar is her / his original work and the same has not been used by her / him or any other person for award of any Research Degree.

Signature & Name of Research Scholar

Signature
Name
Designation
Research Supervisor

Signature
Name
Designation
Chairperson RAC

Signature
Name
Designation
Member RAC

Signature
Name
Designation
Member RAC

Note: Minimum two third of the total members of Research Advisory Committee shall constitute the quorum including Research Supervisor.

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ANNEXURE-G
Performa for Submission of Thesis

Name of the Scholar: Address:	Registration No: Department: Contact No.& Email-ID:
Research Supervisor's Name: Designation: Department: Contact No.& Emil-ID:	Research Co-Supervisor's Name: Designation: Department: Institution: Contact No.& Email-ID:
Title of the thesis:	

Category at the time Of Registration	Full Time	Change of category if Any	
Date of Registration		Period of break of study Granted If any	
Date of completion of Minimum period		Date of completion Of maximum period	
Extension of period Approved(mention date)	Up to:	Date of submission of Synopsis	
Date of RAC meeting For approval of Synopsis		Date of approval of Research Plan by Ethical Committee	

Signature of the Research Scholar
(Date: .....)

Signature of the ResearchSupervisor
(Date.....)

Signature of the Research Co-Supervisor
(Date: .....)

Signature of the HOD
(Date.....)

Signature of Chairperson
RAC(If other than HOD)
(Date.....)

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Note: Research Scholar shall submit a draft copy of the Thesis to the Research Supervisor and Research Co-Supervisor, if any. Once final signal is given by them to submit the Thesis, **Four bound copies** of the Thesis shall be submitted by the Research Scholar, firstly to the Research Supervisor and Research Co-Supervisor for their signature. Research Supervisor shall send all copies of the Thesis to other authorities fortheir counter signatures. Once all copies are signed by all the concerned persons, ResearchSupervisor shall forward the four copies of Thesis to The Controller of Examination along with the list of recommended panel of external Examiners as approved by the Research Advisory Committee and file of the Research Scholar containing all the relevant records through the Ph.D. Cell.

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ANNEXURE-H
Guidelines for Ph.D. Thesis Writing

1. Front/Cover page with SGT University logo.
2. Thesis must contain following certificates in the beginning
    a. Certificates by the supervisor and co-supervisor (if any) counter signed by Chairperson RAC.
    b. Declaration by the Research Scholar in terms of originality of Research Work.
    c. Acknowledgement
3. Research Supervisor and Co-Supervisor allotment letter, if change is made after the initial allotment as per Registration Certificate.
4. Ethical committee approval letter (wherever applicable)
5. Plagiarism check certificate
6. List of Tables/Figures/Graphs/Diagrams/Abbreviations
7. Index of Content
8. Chapters preferably one for each objective
9. Statistical Analysis along with results, if required
10. Discussion on findings, if required.
11. Conclusion and Future Scope of Study
12. Social Relevance (If any)
13. Annexures [Bibliography/References/Maps (if any), Abbreviations/Publications, Questionnaire (if any).

Guidelines for the Text and Page Format

1. Times New Roman 12 size font
2. 1.5 spacing between the text lines
3. 2-inch space for the binding side and 1-inch space on above, below and non-binding side
4. Page number in centre below
5. Tables/figure/graphs/diagrams on the left page preferable on photo sheet
6. Leather Binding Colour:
   Health Sciences: Bottle Green Colour with Golden Embossing
   Other disciplines: Maroon Colour with Golden Embossing

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ANNEXURE-I

Format for Sending the Panel of External Experts for Evaluation of Thesis in aConfidential Cover

Particulars to be filled by the Research Supervisor (after the approval of the Pre-Ph.D. open seminar in front of RAC and other invited members)

1. Name of the Research Scholar:
2. Registration Number
3. I am/We are satisfied that the student has completed his research work towards his Ph.D. degree under my / our guidance and is ready to submit her / his Thesis within sixmonths of the submission of the Summary/Abstract:
4. Title of the Thesis:
   .....
   .....
5. Name of the External Examiners Suggested for the Evaluation of the Thesis from Outside the Country (wherever possible):

Name of the examiner	Designation, Affiliation and complete postal address	Email ID	Mobile number
1			
2			
3			
4			

6. Name of the External Examiners Suggested for the Evaluation of the Thesis from The State of Haryana

Name of the examiner	Designation, Affiliation and complete postal address	Email ID	Mobile number
1			
2			
3			
4			
5			
6			
7			
8			

7. Certified that the above mentioned suggested External Experts are currently active

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inresearch in the field of specialization of the Research Scholar and their prior-consent has already been taken, as per requirement.

8. Certified that none of the External Experts is in near relation (parents, brother/sister orson/daughter) of the supervisor(s) / Co-supervisor(s) or the Research Scholar or theirspouses. Further certified that the Research Scholar has neither worked nor studied in the Institutions / Organizations from where the names of the external examiners have been recommended.

Name and Signature of the Supervisor (with date and time):

SUPERVISOR **CO-SUPERVISOR (S)**

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ANNEXURE-J
Thesis Examiner's Evaluation Report

Dear Sir/ Madam,

Please examine the Thesis sent to you along with, and give your specific Comments Chapter wise with Recommendation as per the format given below

External Examiners:

A. Name of the Examiner : .....
B. Designation : .....
C. Institute : .....
Title of Thesis : .....
.....
Name of the Candidate : .....
Name of the Department/Faculty: .....

PLEASE USE EXTRA SHEET WHEREVER NEEDED

S. No.	Chapter	Specific Comments	Assessment
1	Introduction		☐ Excellent ☐ Good ☐ Average ☐ Below Average
2	Review of Literature		☐ Excellent ☐ Good ☐ Average ☐ Below Average
3	Materials and Methods		☐ Excellent ☐ Good ☐ Average ☐ Below Average
4	Observations		☐ Excellent ☐ Good ☐ Average ☐ Below Average

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5	Discussion		☐ Excellent ☐ Good ☐ Average ☐ Below Average
6	Summary & Conclusion		☐ Excellent ☐ Good ☐ Average ☐ Below Average
7	Recommendations suggested in the thesis		☐ Excellent ☐ Good ☐ Average ☐ Below Average
8	Bibliography		☐ Excellent ☐ Good ☐ Average ☐ Below Average
9	Contribution of this work to the existing knowledge		☐ Excellent ☐ Good ☐ Average ☐ Below Average
10	Overall comments on the Thesis based on merits and demerits of the contents		☐ Excellent ☐ Good ☐ Average ☐ Below Average

Questions (if any) suggested to be asked by examiners at the time of defense of thesis(specify):

1.
2.
3.
4.
5.

Recommendation on Ph.D Thesis:

- The thesis be accepted for the award of the Ph. D. degree [ ]

OR

- The thesis is acceptable for the award of the Ph. D. degree subject to the clarification of certain points at the time of Viva-Voce. (Please enclose the points) [ ]

OR

- The thesis is not acceptable in the present form but may be accepted subject to modification/clarification/revision. (Please enclose your suggestions for modification etc. desired) After modification the thesis need not be referred back to me. [ ]

OR

- The thesis is not acceptable in the present form but may be accepted subject to modification/clarification/revision. [ ]

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(Please enclose your suggestions for modification etc. desired)
After modification the thesis should be referred back to me for final assessment.

OR

- The thesis to be rejected. (Please enclose your comments).* [ ]

*In case the thesis is rejected kindly give your detailed report in a separate sheet.

Place .....
Date .....

Signature of the Examiner.....
Name and Address of the Examiner .....
.....
.....
.....

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ANNEXURE-K
Format for the Final Viva-Voce Examination

1. Name of The Candidate:
2. Roll Number:
3. Date of Birth:
4. Father Name:
5. Address:
6. Email/Mobile Number:
7. Name of The Supervisor
8. Title of The Thesis:
9. Has The Candidate Submitted The Required Copies of The Corrected Thesis [Yes / No]
10. Has the Candidate Submitted the Soft Copies of The Corrected Thesis in Sodhganga Repository Format (CD Indicating Name, Roll No and Title of The Corrected Thesis) [Yes/No]
11. Has The Candidate Submitted The Plagiarism Report Of The Final Corrected Thesis [Yes/No]

Name of the Candidate Signature (Date & Time)

Counter Signed by Supervisors

Supervisor Signature (Date & Time)

[Please Accept the Required Number Of Thesis ..... Submitted By the Candidate during the Viva-Voce Held On..... Supervisor Has Confirmed That ..... Copies Are Already Shared with Central Library, Department Library and Soft Copy to Central Library for Shodhganga Repository]

Chairman, RAC
(Name and Signature)

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ANNEXURE-L

Particulars to Be Filled by the Examiners during the Final Viva-Voce of the Candidate/ Defense of the Ph.D.

1. Name of The Candidate:
2. Father's Name:
3. Registration No:
4. Department:
5. Date of Birth:
6. Address:
7. Email / Mobile Number:
8. Supervisors (Name and Department)
9. Examiners (Name and Affiliation)
10. Certification

This is to certify that final viva-voce/defense of the candidate, namely, Mr./Ms.....S/o..... Roll No .....for the Award of Ph.D. Degree was conducted on (date).....at (Time).....in the office of..... The candidate successfully defended his/her work, publicly, and answered satisfactorily to all the queries raised by the examiners and/or other members presentduring the viva. The examiners were very much convinced that the candidate fulfilled all the requirements for the award of the degree and recommend for the same.

Name and Signature of the Examiners (With Date and Time)

Name and Signature of the Supervisors (With Date and Time)

Dean/Director (R& D)

Chairman, RAC (Name and Signature)

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First Amendment (2024)
(Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2022

Sr.No.	Point No	Particulars	Remarks
1.	2..15. Basic information Regarding Admission	a. Applications to all Ph.D. Programs are done online through the University's portal. b. Registration Fee is non-refundable. c. Admission of the candidates for Ph.D. Program is based on the suitability to specific specializations and subject to fulfilling all other conditions laid down in the respective Ordinances of the University. d. Candidates must read the guidelines to ascertain their eligibility criteria. e. Departments/Centers reserve the right not to fill up the vacant seats of the Ph.D. Programs in case of non-availability of suitable candidate. f. At the time of counseling, the candidate will be required to appear in person at the respective department for verification of the original documents. The Departments/ Centres will verify the certificates/ documents submitted by the candidates before granting admission. g. Determination of eligibility and verification of documents for admission to university will be the sole purview of university. h. Candidates are advised to check the admission website of the University for all Communications and updates related to admissions. University will not be responsible for a candidate's lack of awareness of the admission guidelines, schedule, eligibility criteria, and PhD admission rules. It is the sole responsibility of the candidate to keep checking the dashboard, email and admission websites regularly. Grievances resulting from lack of reading / consulting these guidelines and information published/uploaded on the website of the University and/ or Departments time to time will not be entertained. i. Non-compliance with the requirements for admission, including non-submission of relevant documents and/or non-payment of Fee/s within the stipulated date and time, the candidate will lose his/her right to admission. j. If at any stage, documents submitted by the candidate relating to the admission are found to be fake/no genuine and/or fabricated or in any other manner defective, the said candidate will not be given admission and if already admitted, admission will be canceled without any prior notice in this regard. If the same is found after completing the Program, his/her degree will be revoked and appropriate legal action will be taken against him/her.	Newly Added

Sr.No.	Point No	Particulars	Remarks
		k. A candidate's participation in the admission process will be provisional. If, at any stage, it is found that eligibility requirements are not fulfilled, the admission, if granted, shall be cancelled ipso facto and appropriate legal action will be taken against such candidate. l. Seats mentioned on the website may vary. m. Supernumerary seats shall be available as per the University rules. n. University will not refund Admission Fee (if paid) in case any candidate is found ineligible at any stage. o. The University reserves the right to cancel the admission of any candidate who violates the rules and regulations laid down by the University. No Candidate shall be eligible to register for the Ph. D. program if s/he is already registered for any full-time program of study in any University/Institution and shall not be permitted to undertake any full-time course during the pendency of the program.	
2	**3.3 For Faculty of Management and Commerce Studies**	**3.3** For Faculty of Management and Commerce Studies: Master's Degree or any other degree recognized equivalent thereto in Business Administration or Economics or Commerce or Psychology or Operation Research or in allied subjects or Two years Post Graduate Diploma in Management recognized as equivalent to MBA by AICTE/AIU or Graduates having passed their final examination of the Institute of Chartered Accountants of India/CS/ICWA with 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed). The provision needs to be approved and updated as per the latest UGC guidelines. a. The candidates having valid GATE Score/JRF/UGC NET qualified will be given preference in admission, in cases of similar ranks in entrance examination. b. The following categories of candidates are exempted from taking Entrance Test for admission in Ph.D. Programme and their admissions will be subject to the following conditions i. The candidates who have qualified JRF/NET (The validity is applicable from the date of issue of certificate) conducted by the UGC. The condition of validity of duration of two years of issuance of NET certificate will not be applicable on the regular teachers working in State Universities/Central Universities and Govt./Govt. Aided Colleges.	**Newly Added**

Sr.No.	Point No	Particulars	Remarks
		ii. The candidates having valid GATE score are also exempted from the entrance examination. The result of Entrance Test will be considered for admission to Ph.D. only during the same academic session in which the test was held and the same will not be considered in the subsequent year(s). The entrance examination score will be valid for next admission cycle within the same academic session provided the seats are available in the applied department.	
3.	**3.4 Guidelines for Admission of Foreign Student**	3.4.1 Foreign nationals fulfilling the eligibility criteria may be registered for Ph.D over and above the maximum admissible strength. However, at any given time, the total number of foreign students shall not exceed 10% of the total admissible strength of the Institution. Foreign nationals must provide evidence of language competence suited to the department they wish to join. Foreign nationals are exempted from entrance test and are required to appear in interview through online or in person mode. They may be admitted based on their research proposal presentation subject to minimum eligibility criteria of qualifying exam. Foreign students will be considered under supernumerary category. 3.4.2 Foreign nationals should bring the equivalency of degree from Association of Indian Universities (AIU), New Delhi within a period of six months from the date of admission in the Institution. 3.4.3 A letter of recommendation to be submitted by the foreign national from the concerned embassy before the admission interview is conducted, with due verification. Till the submission of the required documents the admission shall continue under provisional status subjected to cancellation on non-compliance	**Newly Added**
4.	**Procedure for Admission**	5.2.2 *Notify well in advance on the University website and other platforms about all other relevant information for the benefit of the candidates.*	**Amended**
		5.2.5 Teachers and non-teaching staff, who are in service of SGT University may directly appear for an interview after filling the prescribed admission form before last date of submission. These will be supernumerary seats.	**Newly Added**
		5.3.1 The merit list for admission to Ph.D. shall be prepared on the basis of marks obtained by the candidate in the entrance test and of interview/viva voce. The question paper of the Entrance Test shall consist of 50% questions of Research Methodology and 50% from the specific subject. ***The students who have secured 50% marks after moderation by the moderation committee in the entrance test shall be eligible to be called for interview.*** The Entrance Test shall be conducted on the campus of the University or at the Centre(s) notified and any change of Centre(s) shall be notified well in advance.	**Modified**

<table>
<tr><th>Sr.No.</th><th>Point No</th><th>Particulars</th><th>Remarks</th></tr>
<tr><td></td><td></td><td>The GATE with minimum 70% NET/JRF/SLET qualified candidates will be exempted from appearing in the SLET qualified candidates will be exempted from appearing in the Entrance Test and their merit will be determined on the basis of Weightages as under:
<table><tr><th>Description</th><th>Weightage</th></tr><tr><td>Percentage of Marks Obtained in Senior Secondary Examination of CBSE or Equivalent</td><td>10</td></tr><tr><td>Percentage of Marks Obtained in Under Graduate Degree</td><td>20</td></tr><tr><td>Percentage of Marks Obtained in Post Graduate Degree</td><td>20</td></tr><tr><td>NET/GATE Qualified or JRF Qualified</td><td>20</td></tr><tr><td>Maximum Marks</td><td>70</td></tr></table>5.3.2 <u>University may admit students who qualify for fellowship/scholarship in UGC-CSIR NET/GATE/CEED, UGC-NET in all three Categories, JEST and similar National level tests based on an interview.</u></td><td></td></tr>
<tr><td></td><td>Merit List</td><td>5.3.5 The Merit List of the applicants shall be prepared based on 70% of entrance test marks and 30% interview marks for each Department, separately which will be finalized by the moderation committee. The selected candidates shall be notified through their registered email ID and shall be allowed to deposit the fees within six working days from the date of notification of the Merit List. If a candidate fails to depositthe fees, the seat(s) shall be offered to the next candidate(s) on merit allowing six working days to deposit the fees.</td><td>Modified</td></tr>
<tr><td></td><td>Merit List</td><td>5.3.5 The Merit List of the applicants shall be prepared based on 70% of entrance test marks and 30% interview marks for each Department, separately which will be finalized by the moderation committee. The selected candidates shall be notified through their registered email ID and shall be allowed to deposit the fees within six working days from the date of notification of the Merit List. If a candidate fails to depositthe fees, the seat(s) shall be offered to the next candidate(s) on merit allowing six working days to deposit the fees.</td><td>Modified</td></tr>
<tr><td></td><td>Classes of Pre-Ph.D. Course Work</td><td>5.3.6 The date of start of Course Work shall be notified in advance on the University website and intimated to the Candidates who have deposited fees through their registered email ID. The classes of Pre-Ph.D. Course Work will be conducted on hybrid mode also.</td><td>Modified</td></tr>
<tr><td>5.</td><td>Fee Concession of SGT students</td><td>10.2 Candidates who completed their UG and PG from SGT: 25%</td><td>Correction</td></tr>
</table>

Sr.No.	Point No	Particulars	Remarks
6.	**Requirement of Paper Publish for eligibility of Supervisor/Co-Supervisor(s)**	11.1 i. 3 (Three) Research Publications for Professor/Associate Professor. ii. 2 (Two) Research Publications for Assistant Professor.	**Cnges**
	Eligibility of Supervisor	11.2.5 A person from another Institution, a public sector industry, or other reputed established industry or institutions conducting research Programmes shall also be eligible to be appointed as a Co- Supervisor provided he/she holds a Ph.D Degree and has established record of research evident through publications indexed in reputed data base. 11.2.6 In a Department where teachers are retiring, leaving or are proceeding on long leave on deputation or where unforeseen circumstances have necessitated change of Supervisor, the RAC shall appoint Supervisor(s)/ Joint Supervisor/ Co-Supervisor(s) as Supernumerary allotment.	**Newly Added**
7.	**Approval of Ethical Committee**	11.7 A duly approved ethical committee to monitor and approve the research plans and their feasibility in terms of ethical and safe use of drugs/plant extracts/compound/procedure etc. on human/animal subjects before starting of the study.	**Newly Added**
8.	**Change of Supervisor**	13.2 The new/proposed Supervisor should give a 'Certificate of Willingness' to Guide/Supervise the candidate. The Vice-Chancellor on the recommendations of the RAC shall approve the change of Supervisor and orders to this effect shall be issued by the Ph.D. Cell of the University.	**Deleted**
		13.9 In case of extreme hardships where it becomes almost impossible for a candidate to continue his/her research work with the Supervisor or in case the Supervisor or the candidate requests for the change of Supervisor on valid/genuine grounds, the candidate or supervisor will represent to the RAC for consideration. However, the change in such cases will be allowed after the approval of the Vice chancellor	**Newly Added**
9.	**Course Work**	14.3 The Research Methodology course **may be centrally conducted through hybrid mode**. However, the subject-specific/oriented part of syllabi of the pre-Ph.D. course work shall be covered by the concerned Faculties / Department.	**Modified**
10	**RAC & its Function**	There shall be a Research Advisory Committee (RAC), for **each Scholar**, to be constituted by the concerned Dean of the Faculty and approved by the Vice-Chancellor.	**Correction**

Sr.No.	Point No	Particulars	Remarks
11.	**Evaluation and Assessment Methods**	16.3 Ph.D. scholars may be encouraged to publish their research work/paper in UGC/PubMed indexed or any other reputed journal(s) and they may also be persuaded to attend/participated in national/ international conference/ symposium, seminars before submission of Ph.D. thesis to have a better exposure. The type of publication/ presentation shall be in the field/ sphere of topic of Ph.D. Only those research publications, in the Journal would be considered for eligibility where the name of the Research Scholar is written as an author along with that of Supervisor(s). The Research Scholar must mention the affiliation to the SGT University in the research publication. For example, the specification of the Research Scholar as an author in the Research Publication may be as under: **Example:** **RESEARCH SCHOLAR (First Author)** a. Name of the Research Scholar, Affiliation (as Research Scholar), Department of Periodontology, Faculty of Dental Sciences, SGT University, Gurugram **SUPERVISOR (Co-Author)** b. Name of the Supervisor, Designation, Department, Faculty, SGT University, Gurugram. c. Name of the Joint/Co-Supervisor, Designation, Department, and Institution affiliation (if applicable)	**Amended**
12.	**Appointment of Examiners**	16.6 **APPOINTMENT OF EXAMINERS** a. A panel of at least six experts in the subject area of research work preferably from different States of India and minimum one from the home state would be suggested by the Supervisor/Joint supervisor/co-supervisor and placed submitted to the Dean of the concerned faculty at the time of Pre-Ph.D presentation for its recommendations to Vice Chancellor. The Vice Chancellor may add/ delete any of the name(s) proposed. b. A person from the same Institution / Institutions/ industry where the candidate is employed cannot be appointed as an external examiner. Further a person, working or retired, from a University / Institutions/ industry to which the Supervisor and/or joint Supervisor/or co-supervisor of the candidate belongs cannot be appointed as an external examiner. c. The board shall consist of two external examiners. The Dean shall send the panel of examiners as suggested by supervisor and/or joint Supervisor/or co-supervisor to the Vice Chancellor for approval and identifying the external examiners for evaluation of the thesis. d. On appointment of Board of Examiners, the COE shall send Synopsis to the	**Modified**

Sr.No.	Point No	Particulars	Remarks
		external examiners as approved by the Vice Chancellor and get their consent to examine the Thesis. In case one or more examiners so appointed decline to examine the Thesis, another examiner shall be appointed out of the panel. In case the panel gets exhausted, Dean shall be requested to recommend additional names in consultation with the supervisor. e. In case, the Vice Chancellor himself / herself happens to be the Supervisor, the external examiners shall be appointed by the Pro Vice Chancellor of the Institution or the Dean of the concerned faculty.	
13.	**16.7 EVALUATION OF THESIS**	(A) **Evaluation of Thesis** (i) COE will arrange to send the two copies of Thesis to the two external examiners as finalized in above. (ii) Each examiner will be requested to submit to the COE, a detailed assessment report and his/her recommendations on a prescribed pro-forma within one months of the date of receiving the Thesis. (iii) In any case if the assessment report is not received from an examiner within one month, a reminder would be sent to the concerned examiners by COE. Even if the report is not received after additional two months, the Vice-Chancellor may appoint another examiner from the panel of examiners for evaluating the Thesis. The panel of examiners would be exhausted in this manner, if the report is not received from the subsequent examiners. In case the panel gets exhausted, Supervisor shall be requested to recommend additional names to the Dean for onward submission to the Vice-Chancellor. (iv) The examiners shall be required to state categorically whether in their individual opinions, the Thesis should be: a. Accepted for the award of Ph.D. degree, or b. Referred to the Research Scholar for presentation in the revised form, or c. Rejected. (v) The external examiner shall state the reasons for recommending resubmission/rejection of the Thesis. If resubmission is recommended, the examiner shall specifically indicate the modifications that need to be made in the Thesis by the Research Scholar. (vi) On receipt of reports from all the examiners, COE shall place these reports before the Dean/HOD concerned, who shall peruse the reports and advise one of the following: a. If the examiners are unanimous that the Thesis be accepted for award of degree, the Research Scholar is required to appear for Viva Voce. b. If the examiners are unanimous that the Thesis is rejected or that the Thesis be submitted in a revised form the result be declared accordingly, and the Research Scholar be informed to submit the Thesis	**Defined separately**

Sr.No.	Point No	Particulars	Remarks
		in a revised form. (vii) If there is no unanimity between examiners, an additional external expert shall be appointed as examiner by the Vice Chancellor among the names suggested in the panel to examine the Thesis. The report of the additional examiner, along with all the earlier reports shall be considered by the Dean/HOD concerned, and a recommendation made to Controller of Examination, either to accept/reject the Thesis for award of degree or advise the Research Scholar to submit the Thesis in the revised form. (viii) In the case of the candidate being required to submit a revised Thesis, he/she shall submit the same within a period of three months from date of communication in this regard from the COE. However, in exceptional circumstances this period may be extended by another three months, but the total revision time will not exceed six months. The revised Thesis shall be sent for assessment to the original panel of examiners. In the event of one or more or original external examiners not being available, an additional external examiner may be appointed by Vice- Chancellor. The present procedure shall be followed for the same. (ix) In case, the Thesis has been unanimously rejected by both the external examiners, the Research Scholar would be required to re-register for the research work as a fresh candidate, if he / she so desires.	
14.	**16.8 VIVA VOCE EXAMINATION**	**16.8. Viva Voce Examination** (i) A Research Scholar, whose Thesis is recommended for acceptance in accordance with on the basis of Thesis evaluation, shall be required to defend his/ her Thesis work before the external examiner (to be appointed by the Vice Chancellor amongst the evaluators) in the presence of Dean concerned, Head of the Department concerned, and the Supervisor(s) of the candidate. Decision regarding successful defence shall vest with the external examiner. If none of the external examiners is available for the conduct of the viva voce, an alternative external examiner shall be appointed by Vice Chancellor for this purpose in consultation with respective dean and supervisor. Attempt shall be made to conduct the viva voce examination within two week from the information received to conduct of viva voce. (ii) The external examiner invited for viva voce shall submit his report to the Dean of the faculty for onward submission to the COE along with suggestions/recommendations. (iii) On completion of all above stages of examination, the Dean and HOD shall put up the final report to the COE in prescribed annexure. (iv) In case of revision, the COE shall provide list of all corrections and modifications required in the Thesis, including suggestions made by the examiners during the Thesis evaluation to the research scholar. The Research	**Defined separately**

Sr.No.	Point No	Particulars	Remarks
		Scholar shall thereafter submit two hard-bound copies of the Thesis, incorporating all necessary corrections/modifications.	
15.	16.9 Award of Degree	**16.9 AWARD OF DEGREE** (i) The Degree shall be awarded by the Institution provided that the candidate produces a "No Dues Certificate" in the prescribed form. (ii) The Institution, along with Degree, shall also issue a certificate to the effect that the Ph.D Degree has been awarded in accordance with the UGC Regulations titled 'UGC (Minimum Standards and Procedures for Awards of M.Phil./ Ph.D Degree) Regulation 2022, as amended time to time.	Defined separately
16.	17.Migration Policy	**17. Migration Policy** **17.1** A candidate who has already completed Ph.D. course work as per UGC regulations from this University or from any other State/Central Universities/Institutes of eminence or from Private Universities approved by UGC may be exempted from Ph.D. course work by the Vice-Chancellor subject to the condition that such candidate has to follow the complete admission process of the Ph.D. Programme, as per the recommendations from the University Migration Committee. 17.2 The validity of such Course work will be three years from the year in which he/she passed the Ph.D. course work from the migrating university. The candidate will be required to submit the university fee for transfer of the candidature along with Registration fee as recommended in the approval letter. However, there will be course work mapping by University Migration committee and candidate may needs to undergo the coursework and appear for the course work examination as notified. (A) **SOPs** Any scholar from the other university which is UGC approved can apply for the migration in PhD program. There should be seats available in the migrating department. As standard operating principle the applicant needs to apply to Dean, Research and Development through proper channel with the following documents: a. Application for migration with reason for migration b. All the relevant academic documents c. NOC from the donor university d. Course completion Certificate/ any courses passed e. Detailed curriculum for mapping f. Title migration NOC if required After receiving the application, RAC will assess the merit of the case and mapping is done for all the courses completed by the applicant against the courses offered at SGT University.	Defined separately

Sr.No.	Point No	Particulars	Remarks
		Once the mapping is done and recommendations are received by the RAC the case is duly forwarded to Dean, R&D and approvals are accorded as per the recommendations received. In case any discrepancy is observed the applicant is accordingly informed for compliance. Orders are issued after successful completion of the process and scholar is informed for submission of fees and relevant documents.	
17.	University Research Fellowship	**19. University Research Fellowship** University provides research fellowship to full time devoted scholars in accordance with the guidelines. Kindly refer to the university website for more information	Added
18.	DEPOSITORY WITH INFLIBNET	**21. DEPOSITORY WITH INFLIBNET** Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the Higher Educational Institution concerned shall submit an electronic copy of the Ph.D. thesis to INFLIBNET, for hosting the same so as to make it accessible to all the Higher Educational Institutions and research institutions. In the event of any ambiguity in the interpretation of the provisions contained in the ordinance, the decision / interpretation made by the Vice Chancellor for clarification of such ambiguity shall be final and binding.	Modified
19.	Issuing A Provisional Certificate	**ISSUING A PROVISIONAL CERTIFICATE** Prior to the actual award of the Ph.D. degree, the university shall issue a provisional certificate to the effect that the Ph.D. is being awarded in accordance with the provisions of these Regulations upon receiving the prescribed fees.	Newly Added
20.	Serial No	**16.10**	Changed
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