



## FACULTY OF INDIAN MEDICAL SYSTEM

Ref. No: - SGTU/FIMS/C/2025-

Date: - 18.02.2025

### Grievance Redressal

Faculty Name	Designation
Dr. Anil Sharma, Dean, FIMS.	Chairperson
Dr. Vidyavati Hiremath, Associate Dean, FIMS.	Co-Chairperson
Dr. Geeta Garg	Convenor
Dr. Avnish Pathak	Member
Dr. Naresh Garg	Member
Dr. Bharat Vats	Member
Dr. Subhash Yadav	Member
Aakash (2020-21)	Student Member
Riya Tyagi (2020-21)	Student Member

#### **Roles & Responsibilities:**

- To create a platform where students can point out their Problems regarding academic and non-academic problems by placing grievance boxes at identified places.
- Get suggestion from the students for improvement
- Take necessary steps for improvement in the light of grievance
- To create a platform where Patients can point out their Problems regarding Hospital services by placing grievance boxes at identified places.
- Allocation of boxes to collect Grievances, follow-up and action taken on them.

Frequency of meeting: Every third month or as and when required

**Note:** the convenors are directed to conduct stipulated meetings, maintain documentations, functioning of committee and reporting to FIMS IQAC and Dean office.

Dean  
Faculty of Indian Medical System  
SGTMU, Gurugram

Copy to:

1. Office of the Pro-Vice Chancellor for information
2. All FIMS HOD's
3. All members of the committee

