



ANNEXURE-I

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002**

NAME OF THE UNIVERSITY: Shree Guru Gobind Singh Tricentenary University

UGC PROFORMA

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

Sr. No.	Information	Information submitted by the University	Observation of the UGC Expert Committee
1.1	Name and Address of the University	Shree Guru Gobind Singh Tricentenary University Budhera, Gurgaon – Badli Road, Gurgaon – 122505	
1.2	Headquarters of the University	Budhera, Gurgaon	
1.3	Information about University a. Website b. E-mail c. Phone Nos. d. Fax Nos. -Information about Authorities of the University a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor	www.sgtuniversity.ac.in info@sgtuniversity.org 0124-2278183-85 0124-2278151 SH. Ram Bahadur Rai 9350972403 chancellor@sgtuniversity.org	

Sr. No.	Information	Information submitted by the University	Observation of the UGC Expert Committee
	<p>b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor</p> <p>c. Ph. (including mobile), Fax Nos. and e-mail of Registrar (Actg.)</p> <p>d. Ph. (including mobile), Fax Nos. and e-mail of Chief Finance and Accounts Officer</p>	<p>Dr. Sham Singla 9868176355 ps.vc@sgtuniversity.org</p> <p>Sh. T.K. Sharma 9466163003 registrar@sgtuniversity.org</p> <p>Anuj Kumar Mathur 8527794491 cfo@sgtuniversity.org</p>	
1.4	Date of Establishment	24 January, 2013	
1.5	Name of the Society/Trust promoting the University	<u>Dashmesh Educational Charitable Trust</u>	
1.6	Composition of the Society/Trust	Attached at appendix-1	
1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies?	Yes	
1.8	Whether the promoting Society/Trust is involved in promoting / running any other University/ Educational Institution?	No	

Sr. No.	Information	Information submitted by the University	Observation of the UGC Expert Committee
1.9	Whether the promoting Society/ Trust is involved in promoting/running activities other than educational?	No	
1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed)	The Haryana Private Universities Act, 2006 (Amended Act No. 8 of 2013, Notified on 03 April 2013) Attached at appendix-2	
1.11	Whether the University has been established by a separate State Act?	Yes	
B. Organization Description			
2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes	
2.2	Territorial Jurisdiction of the University as per the Act	District Gurgaon	
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	The list of constituent colleges and faculties is given at appendix – 3	
2.4	Whether any off-campus centre(s) established?	No	
2.5	Whether any off-shore campus established?	No	
2.6	Does the University offer a distance education programme?	No	

Sr. No.	Information	Information submitted by the University	Observation of the UGC Expert Committee
2.7	Whether the University has established study centre(s)?	No	
C. Academic Activities Description			
3. Academic Programmes			
3.1	Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference.	Attached at appendix – 4	
3.2	Current number of academic programmes/ courses offered by the University	Attached at appendix – 5	
3.3	Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to: i) Start new courses ii) To increase intake	Yes	
3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the following format:	No	
3.5	Temporal Plan of Academic Work In The University Semester System/ Annual System	Both Annual and Semester System	

Sr. No.	Information	Information submitted by the University	Observation of the UGC Expert Committee
3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956?	No	

4. Student Enrolment and Student Support

4.1 Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus) All academic programmes of the University are being run at its campus. The University is not having any off-campus / off-shore campus

Total Number of Students enrolled in the University during 2016-17 is 1939 (844 students from Haryana State and 1095 from other states). However, the details of no. of students admitted during academic session 2016-17 in the faculties **being inspected** are **given at Appendix-6**

Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs	Total
UG	M	463	562	00	00	1025
	F	220	400	00	00	620
	T	683	962	00	00	1645
PG	M	31	39	00	00	70
	F	69	52	00	00	121
	T	100	91	00	00	191
Ph.D.	M	01	01	00	00	02
	F	04	06	00	00	10
	T	05	07	00	00	12
PGDip.	M	00	00	00	00	72
	F	02	00	00	00	19
	T	02	00	00	00	02
Certificate	M	00	00	00	00	00
	F	02	00	00	00	00

Sr. No.	Information		Information submitted by the University					Observation of the UGC Expert Committee
		T	00	00	00	00	00	
	Any other (Pl.Specify)	M	43	29	00	00	72	
		F	11	6	00	00	17	
		T	54	35	00	00	89	
	Total		844	1095	00	00	1939	

M-Male, F-Female, T-Total

4.2	Category-wise No. of students	<p>Details of Category wise no. of that students who is being inspected attached in appendix-7</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>32</td> <td>62</td> <td>94</td> </tr> <tr> <td>ST</td> <td>17</td> <td>12</td> <td>29</td> </tr> <tr> <td>OBC</td> <td>190</td> <td>343</td> <td>533</td> </tr> <tr> <td>PH</td> <td>00</td> <td>00</td> <td>00</td> </tr> <tr> <td>General</td> <td>531</td> <td>752</td> <td>1283</td> </tr> <tr> <td>Total</td> <td>770</td> <td>1169</td> <td>1939</td> </tr> </tbody> </table>	Category	Female	Male	Total	SC	32	62	94	ST	17	12	29	OBC	190	343	533	PH	00	00	00	General	531	752	1283	Total	770	1169	1939	
Category	Female	Male	Total																												
SC	32	62	94																												
ST	17	12	29																												
OBC	190	343	533																												
PH	00	00	00																												
General	531	752	1283																												
Total	770	1169	1939																												

4.3 Details of different batches of students admitted like Batch 1, Batch 2, Batch 3. etc.

Particulars	Batch 1			Batch 2			Batch 3			Batch 4		
	Year of Entry – 2013-14			Year of Entry – 2014-15			Year of Entry – 2015-16			Year of Entry – 2016-17		
	UG	PG	Total	UG	PG	Total	UG	PG	Total	UG	PG	Total
No. admitted to the Programmes	356	49	405	512	62	574	925	126	1051	1645	191	1836
No. of dropouts (a) Within four months of joining	-	-	-	0	0	0	0	0	0	41	0	41
(b) Afterwards	-	-	-	12	7	19	9	4	13	-	-	-
No. appeared for the final year exam.	-	-	-	-	59	59	77	51	128	-	-	-
No. passed in Final Examination	-	-	-	-	31	31	68	48	116	-	-	-
No. passed in first Class / division	-	-	-	-	29	29	51	1	52	-	-	-

4.4 Does the University provide bridge/remedial courses to the educationally disadvantaged students?

Yes

4.5 Does the University provide any financial help to the students from socially disadvantageous group?

Yes

4.6 In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M. Phil/Ph.D.

University is running Ph.D. programme. The programme is full time & Part time as per UGC regulation 2009.

4.7	Whether the University has a website? If yes, Please give website address and whether the website is regularly updated?	Yes www.sgtuniversity.ac.in Website is updated on regular basis	
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	Through university website, information brochure/prospectus, advertisement in leading news papers and walk-ins	
4.9	Whether any grievance redressal mechanism is available in the University?	Yes	
5. Curriculum, Teaching Learning Process/Method, Examination / Evaluation System			
5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	The curriculum is finalized by the Academic Council on the recommendations of the Board of Studies of the respective faculty/department. Composition of Academic council attached at appendix -8	
5.2	What are the Rules / regulations/ procedure for revision of the curriculum and when was the curriculum last updated?	Board of Studies, reviews and recommends the revision of the curriculum from time to time as per requirement and submit the same for approval of Academic Council Statute 21 (iii). Last updation in the curriculum was made in the 15 th meeting of Academic Council held on 13.06.2016.	
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Yes Attached at Appendix - 9	
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach.	Multidisciplinary approach is being followed.	

5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	Yes. The Academic Audit conducted once in Faculty of Physical Sciences in February, 2016.																																					
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	Students are being exposed to industrial projects, internships, field training, seminars etc.																																					
5.7	Please provide details of the examination system (Whether examination based or practical based)	<p>The examination system includes written & practical examination and internal assessment</p> <p>Grading Table (Courses in which the minimum pass percentage is 45-50)</p> <table border="1" data-bbox="909 719 1823 1107"> <thead> <tr> <th>Marks</th> <th>Letter Grade</th> <th>Grade Point</th> </tr> </thead> <tbody> <tr> <td>90 and above</td> <td>O (outstanding)</td> <td>10</td> </tr> <tr> <td>80 & above but less than 90</td> <td>A+ (Excellent)</td> <td>9</td> </tr> <tr> <td>70 & above but less than 80</td> <td>A (Very Good)</td> <td>8</td> </tr> <tr> <td>60 & above but less than 70</td> <td>B+ (Good)</td> <td>7</td> </tr> <tr> <td>Above 50 but less than 60</td> <td>B (Above Average)</td> <td>6</td> </tr> <tr> <td>45 to 50</td> <td>P (Pass – Average)</td> <td>5</td> </tr> <tr> <td>Below min. pass marks</td> <td>F (Fail)</td> <td>0</td> </tr> </tbody> </table> <p>Grading Table (Courses in which the minimum pass percentage is 35-40)</p> <table border="1" data-bbox="909 1294 1823 1505"> <thead> <tr> <th>Marks</th> <th>Letter Grade</th> <th>Grade Point</th> </tr> </thead> <tbody> <tr> <td>90 and above</td> <td>O (outstanding)</td> <td>10</td> </tr> <tr> <td>80 & above but less than 90</td> <td>A+ (Excellent)</td> <td>9</td> </tr> <tr> <td>70 & above but less than 80</td> <td>A (Very Good)</td> <td>8</td> </tr> </tbody> </table>	Marks	Letter Grade	Grade Point	90 and above	O (outstanding)	10	80 & above but less than 90	A+ (Excellent)	9	70 & above but less than 80	A (Very Good)	8	60 & above but less than 70	B+ (Good)	7	Above 50 but less than 60	B (Above Average)	6	45 to 50	P (Pass – Average)	5	Below min. pass marks	F (Fail)	0	Marks	Letter Grade	Grade Point	90 and above	O (outstanding)	10	80 & above but less than 90	A+ (Excellent)	9	70 & above but less than 80	A (Very Good)	8	
Marks	Letter Grade	Grade Point																																					
90 and above	O (outstanding)	10																																					
80 & above but less than 90	A+ (Excellent)	9																																					
70 & above but less than 80	A (Very Good)	8																																					
60 & above but less than 70	B+ (Good)	7																																					
Above 50 but less than 60	B (Above Average)	6																																					
45 to 50	P (Pass – Average)	5																																					
Below min. pass marks	F (Fail)	0																																					
Marks	Letter Grade	Grade Point																																					
90 and above	O (outstanding)	10																																					
80 & above but less than 90	A+ (Excellent)	9																																					
70 & above but less than 80	A (Very Good)	8																																					

60 & above but less than 70	B+ (Good)	7
50 & above but less than 60	B (Above Average)	6
Above 40 but less than 50	C (Pass – Average)	5
35 to 40	P (Pass)	4
Below min. pass marks	F (Fail)	0

5.8 What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?

- **Answer books are sent to the examiners (both external as well as internal).**
- **External experts are also involved in evaluation.**

5.9 Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.

- **There is a Standing committee for unfair means cases and candidate is given an opportunity of hearing by the standing committee before taking any decision. It consists of HOD concerned as Chairman, two members nominated by the Vice Chancellor and Controller of Examinations.**

Twenty one cases of malpractices were reported during the last 3 years as under:

Sr. No.	Year	Examination	Number of cases reported	Remarks
1	2013-14	Nil		
1	2014-15	Post Basic B.Sc. Nursing 1 st Semester (Supp.)	02	Out of 21 Cases in 17 cases 1 paper was cancelled and Entire Exam was Cancelled in two cases. Remaining two were let off giving Benefit of Doubt
2		DOTT 1 st Year		
1	2015-16	MBBS 1 st & 2 nd Prof., Supp. Exam	02	
2		BHM 4 th Semester	01	
3		MBA 2 nd Semester	01	
4		BRIT 1 st year	02	
5		DMLT 1 st year	01	
6	BMLT 1 st year	01		
7		D. Pharm 1 st year	01	

8	Post Basic B.Sc. (Nursing) 1 st Sem.	01
9	BDS 1 st & 2 nd year	02
10	BALLB 6 th Trimester	01
11	BAMS 1 st Prof. Supp.	01
Total		21

5.10 Does the University have a continuous internal evaluation system?

Yes

5.11 How are the question papers set to ensure the achievement of the course objectives?

The examiners are provided the syllabus and the instructions for setting the question papers. In some of the faculties moderation is also done.

5.12 State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.

Board of question papers setters & Board of examiners are approved by the Vice Chancellor from the list of examiners provided by Board of Studies. Invigilation is done by the Teachers/Staff of the University.

5.13 How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years.

The examinations are being conducted regularly in time bound manner. The results of all the examinations are being declared generally within a period of one month of the last exam.

Year	Scheme		Date of exams	Date of announcement of results
2013-14	Semester	Odd	14/12/2013 - 24/12/2013	11/1/2014
		Even	10/5/2014 - 21/05/2014	11/6/2014
	Annual		18/7/2014 - 24/08/2014	22/08/2014 - 9/9/2014
2014-15	Semester	Odd	16/12/2014 - 23/01/2015	14/02/2015 - 21/02/2015

		Even	9/5/2015 - 30/05/2015	26/05/2015 - 6/6/2015
	Annual		25/07/2015 - 14/08/2015	1/9/2015 - 16/09/2015
2015-16	Semester	Odd	10/12/2015 - 25/01/2016	9/2/2016 - 26/03/2016
		Even	10/5/2016 - 11/6/2016	1/6/2016 - 8/7/2016
	Annual		21/06/2016 - 15/07/2016	8/7/2016 - 26/08/2016

D. Admission Process

6.1	How are students selected for admission to various courses? Please provide faculty-wise information a. Through special entrance tests b. Through interviews c. Through their academic record d. Through combination of the above Please also provide details about the weightage give to the above	The students of Ph.D. and BAMS courses are admitted on the basis of entrance test conducted by University. The admission to MBBS/BDS Courses is done on the basis of NEET examination. In all other courses, the admissions are on the basis of the academic record of qualifying examination.			
6.2	Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-	Name of the National/State level entrance exam	No of students admitted	% of students from the total admitted	Remarks
		NEET	140	7.22	
6.3	Whether admission procedure is available on the University website and in the prospectus.	Yes			
6.4	Please provide details of the eligibility criteria for admission in all the courses.	Attached at appendix –10			

6.5	Whether University is providing any reservation/ relaxation in admission?	Yes	
6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-	No	
6.7	What is the admission policy of the University with regard to NRI and overseas students?	As per the clause 2.5, sub-clause 2.5.1, chapter 2 of the first ordinance of the university, 15% of total seats are reserved for NRI students. However, there is no NRI/Overseas student in the University.	
E. Fee Structure			
7.1	Present Course-wise fee structure of the University. (Please provide head-wise details of total fee charged)	Attached at appendix- 11	
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	No	
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes	
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospectus or some hidden charges are there?	There are no hidden charges and the fee is charged as per fee structure displayed on the University website and in the prospectus.	
7.5	Mode of Fee collection	RTGS/Demand Draft/Cash/ Cheque	
7.6	Whether University is providing any concession in fee to students? If yes, please provide details.	Fee concession is provided to meritorious students.	

7.7	Details of the Hostel Fee including mess charges	<table border="1"> <thead> <tr> <th rowspan="2">S. No.</th> <th rowspan="2">Description</th> <th colspan="3">Non Air Conditioned</th> <th colspan="3">Air Conditioned</th> </tr> <tr> <th>Rent (Rs.)</th> <th>Meals (Rs.)</th> <th>Total (Rs.)</th> <th>Rent (Rs.)</th> <th>Meals (Rs.)</th> <th>Total (Rs.)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Twin Sharing</td> <td>74000</td> <td>48000</td> <td>122000</td> <td>96000</td> <td>48000</td> <td>144000</td> </tr> <tr> <td>2</td> <td>Triple Sharing</td> <td>59000</td> <td>48000</td> <td>107000</td> <td>81000</td> <td>48000</td> <td>129000</td> </tr> <tr> <td>3</td> <td>Quadruple Sharing</td> <td>39000</td> <td>48000</td> <td>87000</td> <td>--</td> <td>--</td> <td>--</td> </tr> <tr> <td>4</td> <td>Dormitory (six persons)</td> <td>25000</td> <td>48000</td> <td>73000</td> <td>--</td> <td>--</td> <td>--</td> </tr> </tbody> </table>	S. No.	Description	Non Air Conditioned			Air Conditioned			Rent (Rs.)	Meals (Rs.)	Total (Rs.)	Rent (Rs.)	Meals (Rs.)	Total (Rs.)	1	Twin Sharing	74000	48000	122000	96000	48000	144000	2	Triple Sharing	59000	48000	107000	81000	48000	129000	3	Quadruple Sharing	39000	48000	87000	--	--	--	4	Dormitory (six persons)	25000	48000	73000	--	--	--	
S. No.	Description	Non Air Conditioned			Air Conditioned																																												
		Rent (Rs.)	Meals (Rs.)	Total (Rs.)	Rent (Rs.)	Meals (Rs.)	Total (Rs.)																																										
1	Twin Sharing	74000	48000	122000	96000	48000	144000																																										
2	Triple Sharing	59000	48000	107000	81000	48000	129000																																										
3	Quadruple Sharing	39000	48000	87000	--	--	--																																										
4	Dormitory (six persons)	25000	48000	73000	--	--	--																																										
7.8	Any other fee	No																																															
7.9	Basis of Fee Structure	Since it is a self financed university, the operating costs and capital costs including interest payable on loans and fee concession etc. are kept in view while deciding the fee structure.																																															
7.10	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	No																																															
7.11	Whether University is providing any scholarship to students? If yes, please provide details.	Yes. Scholarship is provided to meritorious students in the form of fee concession at the time of admission. Attached at appendix -12																																															

F. Faculty

8.1	Total no of Sanctioned and filled up posts (Institution- wise and Department- wise)	<p>The needed details in respect of faculties being inspected are as under:</p> <table border="1"> <thead> <tr> <th rowspan="2">Department</th> <th colspan="2">Professor</th> <th colspan="2">Asso Prof.</th> <th colspan="2">Asstt. Prof.</th> </tr> <tr> <th>Sanctioned</th> <th>Filled</th> <th>Sanctioned</th> <th>Filled</th> <th>Sanctioned</th> <th>Filled</th> </tr> </thead> <tbody> <tr> <td>Faculty of Mass Communication & Media Technology</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>4</td> <td>4</td> </tr> <tr> <td>Faculty of Agricultural Sciences</td> <td>3</td> <td>2</td> <td>8</td> <td>-</td> <td>25</td> <td>3</td> </tr> </tbody> </table>	Department	Professor		Asso Prof.		Asstt. Prof.		Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled	Faculty of Mass Communication & Media Technology	1	1	1	1	4	4	Faculty of Agricultural Sciences	3	2	8	-	25	3	
Department	Professor			Asso Prof.		Asstt. Prof.																								
	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled																								
Faculty of Mass Communication & Media Technology	1	1	1	1	4	4																								
Faculty of Agricultural Sciences	3	2	8	-	25	3																								

Faculty of Indian Medical System	9	9	8	8	10	10
Faculty of Commerce & Management	2	2	2	2	15	15
Faculty of Education	1	1+3*	-	-	4	4
Faculty of Fashion Designing	1	1	1	-	5	2+2**
Faculty of Law	3	3	3	3	8	5+2**
Faculty of Hotel & Tourism Management	1	1	2	-	9	9
Faculty of Physical Sciences	3	3	2	2	13	13
College of Pharmacy	2	2	1	1	17	17
Faculty of Engineering & Technology	3	3	2	2+2**	21	21+5**

***Guest faculties**

****Deputed from other faculties/departments**

8.2 Details of teaching staff in the following format (Please provide details-Institution-wise and Department-wise)

Total Number of teaching staff in the University is 497. However the details of the teaching staff of Faculties being inspected is given **in appendix-13**

8.3 Category-wise No. of Teaching Staff

The following details pertains to the teaching staff of the faculties being inspected”

Category	Female	Male	Total
SC	0	1	1
ST	0	0	0
OBC	3	3	6
PH	0	0	0
General	72	70	142
Total	75	74	149

8.4	Details of the permanent and temporary faculty members in the following format :	<table border="1"> <thead> <tr> <th colspan="4">The information pertain to the faculties being inspected</th> </tr> <tr> <th>Particulars</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Total No. of permanent teachers</td> <td></td> <td></td> <td></td> </tr> <tr> <td>No. of teachers with Ph. D as the highest qualification</td> <td>20</td> <td>27</td> <td>47</td> </tr> <tr> <td>No. of teachers with M. Phil as the highest qualification</td> <td>03</td> <td>05</td> <td>08</td> </tr> <tr> <td>No. of teachers with PG as the highest qualification</td> <td>44</td> <td>46</td> <td>90</td> </tr> <tr> <td>Total No. of temporary teachers</td> <td></td> <td></td> <td></td> </tr> <tr> <td>No. of teachers with Ph. D as the highest qualification</td> <td colspan="3" rowspan="7" style="text-align: center; vertical-align: middle;">NA</td> </tr> <tr> <td>No. of teachers with M. Phil as the highest qualification</td> </tr> <tr> <td>No. of teachers with PG as the highest qualification</td> </tr> <tr> <td>Total No. of part-time teachers</td> </tr> <tr> <td>No. of teachers with Ph. D as the highest qualification</td> </tr> <tr> <td>No. of teachers with M. Phil as the highest qualification</td> </tr> <tr> <td>No. of teachers with PG as the highest qualification</td> </tr> </tbody> </table>	The information pertain to the faculties being inspected				Particulars	Female	Male	Total	Total No. of permanent teachers				No. of teachers with Ph. D as the highest qualification	20	27	47	No. of teachers with M. Phil as the highest qualification	03	05	08	No. of teachers with PG as the highest qualification	44	46	90	Total No. of temporary teachers				No. of teachers with Ph. D as the highest qualification	NA			No. of teachers with M. Phil as the highest qualification	No. of teachers with PG as the highest qualification	Total No. of part-time teachers	No. of teachers with Ph. D as the highest qualification	No. of teachers with M. Phil as the highest qualification	No. of teachers with PG as the highest qualification	
The information pertain to the faculties being inspected																																									
Particulars	Female	Male	Total																																						
Total No. of permanent teachers																																									
No. of teachers with Ph. D as the highest qualification	20	27	47																																						
No. of teachers with M. Phil as the highest qualification	03	05	08																																						
No. of teachers with PG as the highest qualification	44	46	90																																						
Total No. of temporary teachers																																									
No. of teachers with Ph. D as the highest qualification	NA																																								
No. of teachers with M. Phil as the highest qualification																																									
No. of teachers with PG as the highest qualification																																									
Total No. of part-time teachers																																									
No. of teachers with Ph. D as the highest qualification																																									
No. of teachers with M. Phil as the highest qualification																																									
No. of teachers with PG as the highest qualification																																									
8.5	Ratio of full-time teachers to part-time/contract teachers	99:1																																							
8.6	Process of recruitment of faculty -Whether advertised? (pl. attach copy of the ad) -Whether selection committee was constituted as per the UGC Regulation?	<p>(a) Post advertised (Copy attached)</p> <p>(b) Selection committee constituted as per UGC regulation</p> <p>(c) Special mode of recruitment as per statute 25 chapter 6 of first statute</p>																																							
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:- Self Appraisal Evaluation, Peer Review, Students evaluation Others (specify)	<p>Yes. Self appraisal of teachers is being analyzed and used for career enhancement. Copy of Self-appraisal form attached at Appendix – 14</p>																																							
8.8	Institution-wise and Department- wise teacher student ratio (only full time faculty)	<p>For the University as a whole, school-wise teacher / students ratio are as under:</p> <p>Total Students – 4920</p> <p>Total faculty– 497</p>																																							

Ratio- 10:1

Department	Faculty	Student	Ratio
Faculty of Agricultural Sciences	5	66	1:13
College of Pharmacy	20	229	1:11
Faculty of Engineering & Technology	33	363	1:11
Faculty of Mass Communication & Media Technology	6	77	1:12
Faculty of Law	11	145	1:13
Faculty of Indian Medical System	27	200	1:7
Faculty of Commerce & Management	19	370	1:20
Faculty of Education	7	12	1:1.7
Faculty of Physical Sciences	19	178	1:9
Faculty of Hotel Management	10	155	1:16
Faculty of Fashion Designing	3	6	1:2

8.9 Whether the University is providing UGC Pay Scales to the Permanent Faculty?
 If yes, please provide the following details:-
 Scale of Pay with all the Allowances
 Professor –

Yes. However the full DA is not given. Special allowances are given instead of DA.

Rs. 37400-67000 + 10000

	Associate Prof.- Assistant Prof.- Mode of Payment – (Cash/Cheque)	Rs. 37400 - 67000 + 9000 Rs. 15600-39100 + 6000 By Cheque and RTGS								
8.10	Pay /Remuneration provided to:- Part-Time Faculty – Temporary Faculty- Guest Faculty –	<p>(a) Consolidated</p> <p>(b) N/A</p> <p>(c)</p> <table border="1"> <tr> <td>700/- per hour</td> <td>Assistant Professor</td> <td rowspan="3">Conveyance allowance paid Rs. 500/- for Gurgaon and 750/- for NCR</td> </tr> <tr> <td>900/- per hour</td> <td>Associate Professor</td> </tr> <tr> <td>1100/-per hour</td> <td>Professor</td> </tr> </table>	700/- per hour	Assistant Professor	Conveyance allowance paid Rs. 500/- for Gurgaon and 750/- for NCR	900/- per hour	Associate Professor	1100/-per hour	Professor	
700/- per hour	Assistant Professor	Conveyance allowance paid Rs. 500/- for Gurgaon and 750/- for NCR								
900/- per hour	Associate Professor									
1100/-per hour	Professor									
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)	<ul style="list-style-type: none"> • Residential accommodation within the University campus • Office/Cubicles • Computer with Printer & Internet facility in each faculty • Mess and Transport facilities on subsidized rates • Financial assistance for attending National/International conferences seminar etc. 								
G. Infrastructure										
9.1	Does the University have sufficient space for Land & Building?	<p style="text-align: center;">Yes</p> <p>Total Land : 62 Acres</p> <p>Built-up area : 1,31,681.54 Sq. Mtrs.</p>								

9.2	Does the University have sufficient class rooms?	<p>Yes, the University has sufficient number of class rooms according to requirements of the programs of study.</p> <p>The details of classrooms and other room space are as under:</p> <table border="1" data-bbox="835 309 1756 767"> <thead> <tr> <th>S.No.</th> <th>Size of the class room</th> <th>Nos.</th> </tr> </thead> <tbody> <tr><td>1</td><td>30'x20'</td><td>47</td></tr> <tr><td>2</td><td>39'x39'</td><td>11</td></tr> <tr><td>3</td><td>39'x19'</td><td>15</td></tr> <tr><td>4</td><td>40'x20'</td><td>28</td></tr> <tr><td>5</td><td>32'9"x26'</td><td>4</td></tr> <tr><td>6</td><td>32'6"x15'8"</td><td>1</td></tr> <tr><td>7</td><td>54'3"x41'1"</td><td>4</td></tr> <tr><td>8</td><td>21'4"x34'10"</td><td>16</td></tr> <tr><td>9</td><td>32'10"x56'</td><td>1</td></tr> <tr><td>10</td><td>32'7"x49'7"</td><td>1</td></tr> <tr> <td colspan="2" style="text-align: center;">Total</td> <td>128</td> </tr> </tbody> </table>	S.No.	Size of the class room	Nos.	1	30'x20'	47	2	39'x39'	11	3	39'x19'	15	4	40'x20'	28	5	32'9"x26'	4	6	32'6"x15'8"	1	7	54'3"x41'1"	4	8	21'4"x34'10"	16	9	32'10"x56'	1	10	32'7"x49'7"	1	Total		128	
S.No.	Size of the class room	Nos.																																					
1	30'x20'	47																																					
2	39'x39'	11																																					
3	39'x19'	15																																					
4	40'x20'	28																																					
5	32'9"x26'	4																																					
6	32'6"x15'8"	1																																					
7	54'3"x41'1"	4																																					
8	21'4"x34'10"	16																																					
9	32'10"x56'	1																																					
10	32'7"x49'7"	1																																					
Total		128																																					
9.3	Laboratories & Equipment	<table border="1" data-bbox="835 772 1361 938"> <thead> <tr> <th>Sr. No.</th> <th>Nomenclature of Labs</th> <th>Nos.</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table> <p style="text-align: right;">Attached at appendix –15</p>	Sr. No.	Nomenclature of Labs	Nos.																																		
Sr. No.	Nomenclature of Labs	Nos.																																					
9.4	Library																																						
a)	Total Space (all Kinds)	51980 Sq.Ft.																																					
b)	Computer / Communication facilities	Available 120 Terminals																																					
c)	Total no. of Ref. Books (Each Department)	48841 books Department wise details attached at Appendix – 16																																					
d)	All Research Journals subscribed on a regular basis	250 Printed and 2210 Online Journals																																					

9.5 Sports Facilities

a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	Yes	
b)	Track for Athletics	Yes	
c)	Basketball courts	Yes	
d)	Squash / Tennis Courts	Yes	
e)	Swimming Pool (Size)	No	
f)	Indoor Sports Facilities including Gymnasium	<ul style="list-style-type: none">• Gymnasium (separate for boys & girls)• Table tennis	
g)	Any other	Dance, Photography, Art & Crafts, Instrumental and Vocal Music clubs are available.	
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	Yes. Separate for boys & girls	

H. Financial Viability

10.1	Details of the Corpus Fund created by the University Amount – FDR No. Date – Period – (Documentary evidence to be given)	Corpus 43.67 crores (Sponsoring Body) Rs. 5,00,00,000/- (Rupees five crore only) 309200d500000018 dated : 11th June 2015 3 years	
------	--	--	--

10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3 years)	<p>The audited income and expenditure statements for the last three years (2013-14, 2014-15 & 2015-16) are enclosed</p> <table border="1" data-bbox="837 272 1821 520"> <thead> <tr> <th>Financial Year</th> <th>Income (in lakh)</th> <th>Expenditure (in lakh)</th> </tr> </thead> <tbody> <tr> <td>2013-14</td> <td>5448.26</td> <td>4843.05</td> </tr> <tr> <td>2014-15</td> <td>7217.45</td> <td>6177.26</td> </tr> <tr> <td>2015-16</td> <td>9061.37</td> <td>8785.05</td> </tr> </tbody> </table> <p style="text-align: right;">Attached at appendix-17</p>	Financial Year	Income (in lakh)	Expenditure (in lakh)	2013-14	5448.26	4843.05	2014-15	7217.45	6177.26	2015-16	9061.37	8785.05	
Financial Year	Income (in lakh)	Expenditure (in lakh)													
2013-14	5448.26	4843.05													
2014-15	7217.45	6177.26													
2015-16	9061.37	8785.05													
10.3	<p>Source of finance and quantum of funds available for running the University (for last audited year)</p> <p>Fees – Donations- Loan – Interest- Any other (pl. Specify)-</p>	<p>(a) 7614.54 Lakhs (b) Nil (c) 3227.82 Lakhs (d) 251.10 Lakhs (e) 1195.73 Lakhs (Hospital OPD and Rent)</p>													
10.4	<p>What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given.</p>	<p>UNIT COST :</p> <p>1.85 Lakhs</p> <p>0.89 Lakhs</p>													

I. Governance System

11. Organization, Governance and Management

11.1	<p>Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):-</p> <p>Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others</p>	<p>The present composition of the Statutory Bodies and other details about the members are as given below in</p> <p>Appendix-18 NA Appendix-19 Appendix-20 Appendix-21 Appendix-22</p>	
11.2	<p>Dates of the meetings of the above bodies held during the last 2 years (Enclose attested copy of the minutes of the meetings)</p>	<p>Appendix-23</p>	
11.3	<p>What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.</p>	<p>About 10-20% expert members are external in every board of studies Guideline attached in appendix-24</p>	
11.4	<p>Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?</p>	<p>Yes. Advisory committees constituted.</p>	

J. Research Profile

12.1	<p>Faculty-wise and Department-wise information to be provided in respect of the following:-</p> <ul style="list-style-type: none"> ➤ Student Teacher Ratio ➤ Class Rooms ➤ Teaching labs ➤ Research labs (Major Equipments) ➤ Research Scholars (M. Tech, Ph.D., Post Doctoral Scholars) ➤ Publications in last 3 years (Year-wise list) ➤ No. of Books Published ➤ Patents ➤ Transfer of Technology ➤ Inter-departmental Research (Inter-disciplinary) ➤ Consultancy ➤ Externally funded Research Projects ➤ Educational Programmes Arranged 	The required information is attached at appendix- 25	
K. Misc.			
13. Details of Non-Teaching Staff			
13.1.	Details of Non-teaching staff	Attached at appendix-26	

13.2	Summary of the Non-Teaching Staff	<table border="1"> <thead> <tr> <th>Particulars</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Administrative Staff:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Group A</td> <td>00</td> <td>09</td> <td>09</td> </tr> <tr> <td>Group B</td> <td>00</td> <td>26</td> <td>26</td> </tr> <tr> <td>Group C</td> <td>52</td> <td>197</td> <td>249</td> </tr> <tr> <td>Group D</td> <td>09</td> <td>233</td> <td>242</td> </tr> <tr> <td>Sub Total</td> <td>50</td> <td>465</td> <td>526</td> </tr> <tr> <td>Technical Staff:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Group C</td> <td>173</td> <td>186</td> <td>359</td> </tr> <tr> <td>Group D</td> <td>00</td> <td>16</td> <td>16</td> </tr> <tr> <td>Sub Total</td> <td>173</td> <td>202</td> <td>375</td> </tr> <tr> <td>Grand Total</td> <td>234</td> <td>667</td> <td>901</td> </tr> </tbody> </table>	Particulars	Female	Male	Total	Administrative Staff:				Group A	00	09	09	Group B	00	26	26	Group C	52	197	249	Group D	09	233	242	Sub Total	50	465	526	Technical Staff:				Group C	173	186	359	Group D	00	16	16	Sub Total	173	202	375	Grand Total	234	667	901	
Particulars	Female	Male	Total																																																
Administrative Staff:																																																			
Group A	00	09	09																																																
Group B	00	26	26																																																
Group C	52	197	249																																																
Group D	09	233	242																																																
Sub Total	50	465	526																																																
Technical Staff:																																																			
Group C	173	186	359																																																
Group D	00	16	16																																																
Sub Total	173	202	375																																																
Grand Total	234	667	901																																																
13.3	No. of Non-teaching staff category wise	<table border="1"> <thead> <tr> <th>Category</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>00</td> <td>22</td> <td>22</td> </tr> <tr> <td>ST</td> <td>00</td> <td>00</td> <td>00</td> </tr> <tr> <td>OBC</td> <td>21</td> <td>69</td> <td>90</td> </tr> <tr> <td>PH</td> <td>00</td> <td>02</td> <td>02</td> </tr> <tr> <td>General</td> <td>213</td> <td>574</td> <td>787</td> </tr> <tr> <td>Total</td> <td>234</td> <td>667</td> <td>901</td> </tr> </tbody> </table>	Category	Female	Male	Total	SC	00	22	22	ST	00	00	00	OBC	21	69	90	PH	00	02	02	General	213	574	787	Total	234	667	901																					
Category	Female	Male	Total																																																
SC	00	22	22																																																
ST	00	00	00																																																
OBC	21	69	90																																																
PH	00	02	02																																																
General	213	574	787																																																
Total	234	667	901																																																
13.4	Ratio of Non-teaching staff to students	5:1																																																	
13.5	Ratio of Non-teaching staff to faculty	2:1																																																	
14. Academic Results																																																			
14.1	Faculty-wise and course-wise academic results of the past 3 years	Attached at appendix-27																																																	

15. Accreditation			
15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed		No
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:-		No
15.3	Other Accreditations, if any		No
15.4	Any other information (including special achievements by the University which may be relevant for the University)	<ul style="list-style-type: none"> ➤ University is member of Association of Indian Universities (AIU). ➤ Participation in International and National conferences by faculty members ➤ Organizes Health camps/Dental checkups in nearby villages ➤ Faculty Development Lectures are held regularly ➤ Continuous CCDE/CME programmes are organized. 	
16. Strength and Weaknesses of the University			
16.1	Strengths of the University	<ul style="list-style-type: none"> ➤ Has good infrastructure spread over in 62 acres of land ➤ University offers diversified courses like Medical, Dental, Nursing, Allied Health Sciences, Law, Commerce, Engineering etc. ➤ Well equipped central library. ➤ Well equipped Hospital. ➤ Experienced and senior faculty ➤ Education opportunities to the students from rural areas. ➤ Availability of inter-disciplinary interaction. ➤ Sponsoring Body focuses on educational activities. 	
16.2	Weaknesses of the University	<ul style="list-style-type: none"> ➤ More focus is required on generation of funds through extramural research grants. ➤ Newly established faculties need to be strengthened 	

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief.

The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University

**Signed and Sealed by the Head of the Institution
Vice-Chancellor / Registrar of the University**

We have the information provided by the university with our comments.

Dated :

Place :