



OFFICE OF THE REGISTRAR

No.SGTU/RTI/32/2017/

Dated: 24.05.2017

NOTIFICATION

This has reference to the office Notification No. SGTU/RTI/32/2016/2049 DATED 10.05.2016 regarding appointing of Branch Officer, Public Information Officers (PIO) etc. under Section 19 of the RTI Act, 2005. The Vice Chancellor has re-appointed some Branch Officer and PIOs as listed below:

S. No.	Name	Designation	Over all Responsibilities of RTI Cell	Contact No.
1.	Sh. R.S. Sharma, OSD	Branch Officer	1. To supply information on the request of applicants received under RTI Act 2005. 2. To coordinate with other Public Information Officers.	9205798509
2.	Sh. S.S. Chauhan, Office supdt.	PIO (RTI Cell)	3. To supply information to the State Information Commission, Haryana, Chandigarh. 4. To report to the Branch Officer	8527090258

List of 1st Appellate Authority and PIOs:

S. No.	Name	Designation	Contact No.
1.	Dr. Suman Gupta, Dean, Faculty of Law	1 st Appellate Authority	9868221010
2.	Sh. Satish Kumar, Asst. Registrar (Academic & Registration)	PIO - Academic and Registration Branch & Central Anti Ragging Committee/Squads	8527090239
3.	Sh. G.R. Khanna, Asst. Registrar (Esstt. Branch)	PIO - HRD (I, II & III)	8527090240
4.	Sh. Ramesh Semwal, Accounts Officer	PIO - Finance & Accounts Officer	8527090259
5.	Sh. Balwinder Singh, Asst. Registrar (Secrecy)	PIO - Examination Branch	9818459346
6.	Sh. Jitender Vats, IT Manager	PIO - IT Cell	7042292195
7.	Sh. S.K. Khare, Head, Electrical/Maintenance	PIO - Electrical & Maintenance Division	8527090275
8.	Sh. Vijay Kumar, Supervisor, General Maintenance	PIO - General Maintenance Division	8527794487
9.	Sh. Mohamad Arif, Manager (Projects)	PIO - Construction/Projects Division	5827090326
10.	Sh. Ajay Verma, Sr. Manager	PIO - Stores & Purchase	8527794489

	(Purchase & Stores)	Division	
11.	Sh. Rajesh Mohan, OSD	PIO – Housekeeping, University Mess, Horticulture Division, Transport Division, and Security.	9650876661
12.	Ms. Priti Jain, Chief Warden	PIO – All Hostels	9205277654
13.	Sh. Mukesh Bharti, Librarian	All Libraries	8527090264
14.	Dr. M.S. Turan, Dean, FCM	PIO – Student Affairs	9467050870
15.	Dr. Bharti Raina, Reader, Deptt. of Prosthodontics, FDS & Chairperson, Central Cultural Committee	PIO – Cultural Activities	7042327690

Faculties of the University

S. No.	Name	Designation	Contact No.
1.	Dr. Sarla Hooda, Dean, Faculty of Medicine & Health Sciences	PIO – Faculty of Medicine & Health Sciences (All Departments)	9205277651
2.	Dr. Anil Gupta, Dean, Faculty of Dental Sciences	PIO – Faculty of Dental Sciences (All Departments)	9899039805
3.	Dr. Joginder Yadav, Dean, Faculty of Physiotherapy	PIO – Faculty of Physiotherapy	8527090261
4.	Mrs. Chinna Devi M., Dean, Faculty of Nursing	PIO – Faculty of Nursing	8826992763
5.	Dr. Viney Kumar Govila, Dean, Faculty of Allied Health Sciences	PIO – Faculty of Allied Health Sciences	9416255740
6.	Prof. (Dr.) Waheeda Khan, Dean, Faculty of Behavioural Sciences	PIO – Faculty of Behavioural Sciences	9811230663
7.	Dr. Prem Raj Chaudhary, Associate Prof., Faculty of Indian Medical System	PIO – Faculty of Indian Medical System	8171851665
8.	Dr. S.K. Sharma, Principal, College of Pharmacy	PIO – College of Pharmacy	9818701133
9.	Dr. M.S. Turan, Dean, Faculty of Commerce & Management	PIO – Commerce & Management	9467050870
10.	Sh. Shridul Gupta, Asst. Professor	PIO – Faculty of Law	9899091025
11.	Sh. Mukesh Kumar, HoD, Faculty of Mass Communication & Media Technology	PIO – Faculty of Mass Communication & Media Technology	9811818858
12.	Sh. Kamal Piyush, Dean, Faculty of Hotel & Tourism Management	PIO – Faculty of Hotel & Tourism Management	9990566777
13.	Dr. Rajesh Porwal, Dean, Faculty of Engg. & Technology	PIO – Faculty of Engg. & Technology (All Departments)	9873013273
14.	Dr. K.S. Bhamra, HoD, Deptt. of Mathematics	PIO – Faculty of Physical Sciences	8527160055
15.	Dr. M.K. Nair, Dean, Faculty of Fashion Design	PIO – Faculty of Fashion Design	9540111680
16.	Dr. K.R. Dabur, Dean, Faculty of Agricultural Sciences	PIO – Faculty of Agricultural Sciences	9205277664

17.	Dr. Indira Dull, Dean, Faculty of Education	PIO – Faculty of Education	9896091448
18.	Dr. Umesh Lamba, Medical Supdt.	PIO – SGT Hospital	8527090295

1. Under Section 20 (1) of the RTI Act, 2005 a penalty of Rs. 250/- per day and maximum of Rs. 25,000/- in case of non-supply /late supply of information is liable to be imposed on the concerned PIO which may also be followed by a Departmental action.
2. In order to avoid legal penalty laid down in the RTI Act/ Rules, all the PIOs AND 1st Appellate Authority shall ensure strict compliance of said Act/Rule.
3. All the PIOs will review, monitor and follow-up the cases of supply of information under RTI Act in respect of their Departments/Offices indicated above on day-to-day basis and ensure that the information is supplied to the applicants within time limit prescribed in the Act.
4. The PIOs/1st Appellate Authority occupy the statutory positions under RTI Act/Rules and thus they are to take decisions on the applications/appeals of the RTI Acts/Rules. However, any clarification, if required, for the compliance of the provisions of the RTI Act/ Rules, may be taken from the Registrar.
5. Sh. S.D. Sharma, Branch Officer, RTI Cell will coordinate the activities of all the PIOs and comply with any other requirement of the Act in respect of this University.

In case, 1st Appellate Authority or PIO/APIO no longer remain in the service of University/constituent Colleges/Institutes, the incumbent joining/acting in his/her place shall automatically be the 1st Appellate Authority, PIO/APIO in his her place.

The above given list of Authorities supersedes the existing one notified vide letter No. SGTU/RTI/32/2016/2049 dated 10.05.2016.


Registrar

Endst. No.SGTU/RTI/32/2017/

Dated: 24.05.2017

A copy of the above is forwarded to the following for information & necessary action:

1. PA to Vice Chancellor for information of Vice Chancellor
2. PA to Pro Vice Chancellor for information of Pro Vice Chancellor
3. All Deans/Directors/Principals/MS/DMS
4. COE/CF & AO
5. Branch Officer, RTI Cell/1st Appellate Authority/All PIOs.
6. IT Manager with the direction to get this notification and list uploaded on University Website.

(Satish Kumar)
AR (Academic)